

City Of Hamtramck
Downtown Development Authority
Minutes
Hamtramck City Hall, 3401 Evaline
Third Floor Conference Room
April 20, 2016

Meeting was called to order at 6:36 p.m.

Roll Call:

Present: Joan Bittner, Jeremy Duncan, Andrew Dow, Mayor Karen Majewski, Alissa Shelton,
Vincent Szymborski

Absent: Dr. Shamiran Golani, Mark J. Hausner, Lawrence Ingram

Staff: Kathy Angerer

All stood for the Pledge of Allegiance.

Public Comments: None

A motion was made by Shelton, supported by Szymborski, and Board unanimously approved to combine agenda items G and H.

A motion was made by Majewski, supported by Shelton, and Board unanimously approved to adopt the minutes of the March 16, 2016.

Treasurer's Report:

To date a little over \$30,000 has been spent with the PY 2015-16 with a budget of \$45,000. Currently working on the 2016 budget and will set the budget revenue expectation at \$40,000.

Agenda Items:

Discussion of last year's budget. The PY 2015-16 budget was set at \$45,000 to date \$33,000 has been spent and we will set a budget of \$40,000 for PY 2016-2017.

Planter boxes will be replanted. There was discussion on how to maintain the planter boxes. There was a suggestion to partner up with the Beautification Commission or bid the project out and hire someone to plant and maintain them.

DDA will have a table at Art In The Park. Shelton will choose a craft and Duncan will assist her.

A motion was made by Shelton, supported by Duncan, and Board unanimously approved DDA table and craft for Art In The Park to have a budget not to exceed \$200.

Merchant meeting to be held June 15, 2016 at 6:30 p.m. following the DDA board meeting held at 6:00 p.m. at Bank Suey. Dustpans will be distributed two weeks prior to the spring merchant

meeting. The dustpans will contain an invitation that will be tied to them inviting the business owners in the DDA district to the meeting.

Shelton made a request for the DDA to sponsor five business owners for the Incremental Development Workshop. Shelton is requesting \$1,000 for these scholarships.

A motion was made by Bittner, supported by Dow, and Board unanimously approved to sponsor five business owners for the Incremental Development Workshop.

The Ordinance and By-Laws were distributed to Board members.

Discussion on the upcoming board elections. Szyzborski states that the Chairman is only allotted to serve a two year term but has no problem continuing to serve as Chairman, if the Board requests him to serve.

A motion was made by Shelton, supported by Bittner, and Board unanimously approved to allow Vincent Szyzborski to continue to serve as the DDA Chairman until the next election.

Board discussed absence of members and taking official action when members miss meetings without an excuse.

The potential DDA mission statement was read and there was discussion concerning the statement.

A motion was made by Majewski, supported by Szyzborski, and Board unanimously approved to adopt the mission statement "The Hamtramck Downtown Development Authority supports people, projects and partnerships which further the economic growth and stability of a thriving Hamtramck."

Each Board member was asked to submit three to five long or short term goals that support the new mission statement by April 27, 2016.

No Chairman's report.

Members report:

- Detroit City Football Club will be having a ribbon cutting April 27, 2016. All are invited.
- This will be NEIDS last year for business grants. Applications will be available from April 20-June 1.
- Arif Huskic and Common World Alliance will be hosting a weekly clean sweep on Saturdays in May.
- May 21, 2016 Mitch Albom, A Time To Care will be volunteering in the city.

A motion was made by Majewski, supported by Szyzborski, and Board unanimously approved to adjourn at 7:30 p.m.