

**Hamtramck DDA**  
**Board of Directors Meeting – Minutes**  
Thursday, January 7, 2015  
Hamtramck City Hall, 3401 Evaline, 1st floor Conference room

**Those in attendance were:**

Mayor Karen Majewski  
Vincent Szyzborski  
Alissa Shelton  
Lawrence Ingram  
Jeremy Duncan  
Kathy Angerer  
Andrew Dow  
Joan Bittner

**Those absent:**

Dr. Golani  
Mark Hausner

**Guests:**

Saad Alasmari, City Councilman  
John Bissa, Hamtramck Music Festival  
Shannon Lowell (Café 1932 & Festival Committee)  
Konrad Maziarz (Hamtramck Library & Festival Committee)  
Tony Liggett  
Ciolleen Conroy  
Matt Luke  
TJ Grech  
Andrew Perotta

1. **Call to Order:** 6:40 p.m.
2. **Roll Call:** See above
3. **Pledge of Allegiance to the Flag**
4. **Public Comment & Introduction of Public**

Councilman Alasmari indicated his support for the DDA and pledged to attend future meetings.

**5. Agenda approval**

Motion was made to move Item "I" to the beginning of the Section One items. Motion by Mayor Majewski and Seconded by Andrew Dow. Motion carried. Vince Szyzborski made a motion to accept the revised agenda, seconded by Alissa Shelton. Motion carried.

## **Approval of Minutes from November 5, 2015**

Motion was made to approve the agenda by Alissa Shelton, Second by Lawrence Ingram.  
Motion carried.

### **6. Treasurer's Report**

Financial Statements -- Financial Statements of 12/31/2015 were reviewed.

The 12/31/2015 ending income statement disclosed net revenues position of \$3,253.95.

By way of information, the total surplus from prior fiscal years is currently at \$92,455.11.

This is an audited figure subject to audit and confirmation by the City Accountant and its auditors.

### **SECTION I: AGENDA ITEMS – For Discussion/Action/Information**

A. Joseph Campau Cameras: Chief Moise was not in attendance. No action taken.

B. Presentation : Hamtramck Music Festival (HMF)—

The Hamtramck Music Festival Representatives made a presentation to the DDA Board.

The summary of that presentation is attached to these minutes. The summary presentation document was prepared and presented by the Festival Group.

As part of the presentation, the group is looking for financial support. The specific request is for \$2,500. After a brief Board discussion, the motion was made to approve up to \$2,500 to be applied towards the costs of advertising and clean-up for the event.

Motion made by Mayor Majewski, and seconded by Vince Szyzborski. All in favor, motion carried.

Festival Committee: The Festival Committee representatives made a presentation to the Board regarding their current financial situation. According to their own unaudited records, they appeared to have a shortfall of between \$4,200 and \$4,500. There was some confusion as to the exact financial position. After some discussion, a motion was advanced as follows: Approve the expenditure of \$4,000 to support the 2016 Festival. The motion was made by Vince Szyzborski and seconded by Mayor Majewski. Motion carried. This will make the total 2016 commitment equal to the 2015 commitment of \$4,000.

*Subsequent to this meeting, information was received by the Board which would indicate, further bills are outstanding. This will be discussed at the next meeting.*

C. Countdown to Paczki Day 2016. Joan Bittner provided an update. The committee was asked to provide up to \$5,000 to support the cost of the tent, signage, a band and heaters for the tent. Motion by Joan Bittner, second by Vince Szyzborski. Motion carried.

D. Banner Program: No action taken or discussed. Update for February Meeting

- E. DDA District Tree Trimming: Update for this meeting-Work is complete and paid. Total cost was \$3,300.
- F. Website Update: Alissa Shelton indicated Bill to be paid this coming Tuesday.
- G. Holiday Lights: The lights are expected to stay up until Paczki Day. There was unexpected needed repair to the GFI's which resulted in the total cost being \$3,000.
- H. DDA Clean Sweep: Brief discussion on the event. Overall a great success. Merchants were very receptive to the dustpans, and it was a great opportunity for the DDA to interact with the Merchant community by reaching out. A motion to purchase up to \$500 in more dustpans to reach out to merchants missed was made. Motion by Alissa Shelton, second by Jeremy Duncan. All in favor.
- I. Member discussion Vision and Strategy: Alissa made a proposal to have a visioning meeting with the Board to better set priorities for 2016. After a brief conversation, the Board would consider a working session of this type after an expedited meeting in February.

## **SECTION II: OTHER ITEMS**

Chairman's Report: N/A

Member Report: Joan discussed two upcoming events at the Hamtramck Historical Museum.

### **ADJOURNMENT**

Motion by Vince Szyborski, seconded by Joan Bittner for adjournment @8:23. Motion carried.