

Hamtramck Downtown Development Authority
Board of Directors Meeting
Minutes
Bank Suey, 10345 Joseph Campau
June 15, 2016

Meeting was called to order at 6:15 p.m.

All stood and said the Pledge of Allegiance.

Roll Call:

Present: Joan Bittner (arrived 6:30pm), Jeremy Duncan, Andrew Dow, Dr. Shamiran Golani (arrived 6:19pm), Lawrence Ingram, Alissa Shelton, Vincent Szymborski

Absent: Mayor Karen Majewski, Mark J. Hausner

Staff: Kathy Angerer

No public comment.

A motion was made by Szymborski, supported by Duncan, and Board unanimously approved to adopt the agenda for the June 18, 2016 meeting.

A motion was made by Duncan, supported by Shelton, and Board unanimously approved the minutes of the April 20, 2016 meeting.

A motion was made by Duncan, supported by Shelton, and Board unanimously approved the minutes of the May 18, 2016 meeting.

Treasurer's Report:

Angerer read the statement from and informed the Board of the accepted final audit report.

The budget for fiscal year 2016-2017 was adopted by City Council at their recent meeting.

The DDA will proceed with a budget of \$40,000 with the revenue from previous fiscal years to carry over after June 30, 2016.

Duncan announced the DDA has awarded two \$1,000 sign grants.

The DDA has been asked to process the Incremental Development Workshop grant paperwork which was awarded from the Michigan State Housing Development Authority (MHSDA). Angerer will complete, process and submit all necessary documents and for this the IDW contribution of \$1,500 will be donated it back to the DDA.

A motion was made by Szymborski, supported Golani, and Board unanimously approved to process the paperwork for the MSHDA/IDW grant.

Agenda Items:

A motion was made by Szymborski, supported by Duncan and Board unanimously approved to postpone until the next meeting the selection of three goals (long or short term) for the DDA.

Bittner nominated Cindy Cervenak to serve on the DDA Promotions Sub-Committee.

A motion was made by Bittner, supported by Shelton and Board unanimously approved to allow Cindy Cervenak to serve on the DDA Promotions Sub-Committee.

Agenda Items for next meeting:

- Hire a part time DDA manager.
- Find volunteers to help with the DDA (they do not have to live or work in Hamtramck)
- Select three goals (long or short term) for the DDA.

No Chairman's report.

Members report:

- Angerer – Info Update - On Wednesday, June 29th, beginning at 6:00p.m. The Detroit Institute of Arts will be hosting a walk and talk tour. Director Salvador Salort-Pons will start the tour at Zussman Park and end with an ice cream social hosted by the Hamtramck Historical Museum.
- Angerer - Informed the Board she applied for and received a grant for summer help from the Detroit Wayne Mental Health Authority (DWMHA). The DWMHA grant is a \$42,000+ grant that allows the city to hire 4 supervisors and 16 students to clean parks, streets and perform other tasks around the city. This 8 week program will start July 11th and will end August 1st. The schedule will be Monday – Thursday 9:00 a.m. – 3:00 p.m. Once a week Angerer will lead a “Lunch and Learn.” Lunch will be provided a speaker will discuss a variety of topics of interest regarding civic and personal responsibility aimed at youth. There was a suggestion for the DDA to host a session of Lunch and Learn.

A motion was made by Shelton, supported by Szymborski, and Board unanimously approved to host a lunch and learn for the DWMHA.

A motion was made by Szymborski, supported by Duncan, and Board unanimously approved to adjourn at 6:34 p.m.