Hamtramck DDA
Board of Directors Meeting – Minutes

Wednesday, March 16, 2016
Hamtramck City Hall, 3401 Evaline, 1st floor Conference room

Those in attendance were:
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Vincent Szymborski
Alissa Shelton
Lawrence Ingram
Jeremy Duncan
Kathy Angerer
Andrew Dow
Joan Bittner
Dr. Golani
Lawrence Ingram
Mayor Karen Majewski

Those absent:

Mark Hausner

Guests:

John Blissa, Hamtramck Music Festival
Shannon Lowell, Hamtramck Labor Day Festival
Cindy Cervenak, Friends of Historical Hamtramck

1. **Call to Order:** 6:30 p.m.
2. **Roll Call:** See above
3. **Pledge of Allegiance to the Flag**
4. **Public Comment & Introduction of Public**

5. **Agenda approval**

   Motion made by Dr. Golani, seconded by Andy Dow, to approve the agenda for March 16, 2016. Motion carried, all in favor.

6. **Approval of Minutes from February 11, 2016**

   Motion was made to approve the Minutes by Joan Bittner, Second by Jeremy Duncan. Motion carried.

7. **Treasurer's Report**

   Financial Statements -- Financial Statements of 2/29/2016 were reviewed with the Board. The 2/29/2016 ending income statement disclosed net revenues position of $6,674.30. After some discussion, the Board asked Kathy Angerer, to determine if prior year surpluses could be placed in a separate DDA Maintained Account.

SECTION I: AGENDA ITEMS – For Discussion/Action/Information

A. Info Update – Hamtramck music Festival – John Blissa was in attendance to report on the success of the music festival. The HMF Committee was vey pleased with the overall results . Please see attached document as to the specific presentation.
B. Information Update: Website – Shelton: A draft of the site was shown to members. At this point, much more design and content work is needed.
C. Action Item –Incremental Development Alliance: Discussion led by Alissa Shelton. Event is scheduled for March 28th. Time is 4:30 to 6:30. The Board was asked to provide financial support for this event in the amount of $150. Motion by Vince Szymborski, Second by Jeremy Duncan to financially support the event in the amount of $150. Motion carried, all in favor.
D. Action Item –Business Developer Bootcamp—Shelton: No update for this meeting
E. Request for Information and Action Item: Shannon Lowell was in attendance to answer questions regarding the current financial condition of the Festival. The DDA will honor its financial promise, but requested better recordkeeping by Festival staff.
F. Election of Officers: Szymborski—Mr. Szymborski reminded the Board that the fiscal year is ending, and if officer changes are needed, they should be accomplished by the May meeting so that the new officers can start at the beginning of the fiscal year.
G. DDA Minutes: Mr. Szymborski asked that the job of taking minutes be contracted out. This will allow for better participation by the Board chairman and an improvement to the quality of the minutes. Motion by Joan Bittner, Seconded by Alissa Shelton to support the expenditure of up to $60 per meeting for a recorder of minutes.
H. Member discussion: Visioning and Strategy 2016. Mission Statement. A mission statement was crafted during the meeting. Members will vote to adopt it during the April Meeting.

SECTION II: OTHER ITEMS

1. Chairman's Report—No Report for this meeting.
2. Members' Report – None

a. Kathy Angerer discussed the DIA Inside Out Program which the DDA may sponsor.
b. A brief update was provided on Veterans Park and Zussman Park.

ADJOURNMENT

A motion by Andy Dow, Seconded by Lawrence Ingram @8:09 pm. Motion carried.