

**Hamtramck DDA  
Board of Directors Meeting – Minutes**

Wednesday, March 4, 2015 6:30 pm  
Hamtramck City Hall, 3401 Evaline, 3<sup>rd</sup> floor conference room

Meeting was called to order @6:28 pm.

**Those in attendance were:**

Mayor Karen Majewski  
Vincent Szymborski  
Jeremy Duncan  
Andrew Dow  
Joan Bittner  
Alissa Shelton  
Kathy Angerer

**Those absent:**

Marie Pronko  
Fanness Gray  
Dr. Shamiran Golani  
Lawrence Ingram  
Mark Hausner

**Guests:**

Councilman Robert Zwolak  
Councilman Andrea Karpinski

**Public Comments:** Councilman Karpinski commented on the area around the Shoppers World property not being shoveled. A brief discussion ensued regarding street maintenance responsibilities. Mr. Szymborski agreed to follow up with the City Manager. Councilman Zwolak also commented on the impacts of the snowfall during February.

**Treasurers Report**—In Mr. Ingram’s absence Mr. Szymborski reviewed the financials with the Board. Based upon available financial data, the DDA has approximately \$35,063 available for use in the balance of the 2015 fiscal year which ends 6/30/2015.

**Section I: Agenda Items**

**Information Update- Countdown to Paczki Day** Joan Bittner provided a financial update for the Board to review. At the prior meeting, the Board approved up to \$700 to cover expenses for this event. The Board agreed that these funds will remain appropriated to this activity either to cover final expenses or to be used specifically for start-up expenses for next year’s event.

**Merchant Meeting**—discussion was had regarding the date for the next event. The date of May 5<sup>th</sup> was discussed, however Lawrence was not in attendance, so the date could not be finalized.

**Video Presentation // Detroit Visitor and Convention Bureau**—Joan Bittner brought a video for the Bureau meeting focusing on service and using Disney as an example.

Membership at DMCVB \$225 Invoice for payment was discussed and approved for payment. Motion by Mayor Majewski, Second by Andy Dow, all in favor.

Facebook Page Update – Alissa indicated that the DDA has a new Facebook page that will be kept up by Kathy Angerer, Alissa Shelton and Jamen Spitzer

#### Budget Discussion

**Curb Paining** estimate – Current estimate is \$2,670. This would cover Holbrook to Caniff. The issue was the cleanliness of the streets prior to painting. Kathy Angerer will re-investigate the estimate and bring back to the Board this month.

**Banner Estimate**—The cost of the banners is approximately \$37 X 2 or ~\$80.

**Flower Boxes**—The Board discussed the condition of the Flower Boxes. The request was to get a quote to bring the boxes back to a condition in which flowers would grow and maintenance would be accomplished. Kathy was to get quotes.

**Tree Grates**—The issue is that many grates are in need of replacement. Cost is thought to be significant. Kathy agreed to get a quote which would examine replacement or possibly concreting the grates over.

#### Other Items

Chairman's Report-- No update for this meeting

#### Members Report—

- The Mayor spoke briefly on “śmigus-dyngus” which is celebrated the day after Easter and is scheduled to be held at Polish Village on April 6<sup>th</sup>. Details will be forthcoming.
- Jeremy Duncan spoke briefly regarding developing an “How do I Open a Business in Hamtramck.” The Promotions Committee will review and return to next meeting.
- Kathy Angerer gave an overview of the \$500,000 investment that the city will be making in three parks: Zussman, Pope and Veteran's Park.
- There was a motion to move \$3,000 per year for the years 2013/2014/2015 as donated by Tour de Troit.

**Adjournment:** 8:15 Motion by Andy Dow, Second by Joan Bittner. Unanimous.

Respectfully submitted,

Vince Szymborski, Chairman

---