

City Of Hamtramck
Downtown Development Authority
Minutes
Hamtramck City Hall, 3401 Evaline
Third Floor Conference Room
May 18, 2016

Meeting was called to order at 6:39 p.m.

All stood and said the Pledge of Allegiance.

Roll Call:

Present: Joan Bittner, Jeremy Duncan, Andrew Dow, Dr. Shamiran Golani, Lawrence Ingram,
Alissa Shelton

Absent: Mayor Karen Majewski, Vincent Szymborski, Mark J. Hausner

Staff: Kathy Angerer

Public Comments:

Co-Chair Joan Bittner chaired the DDA Board Meeting.

Cindy Cervenak requested that the DDA write four to five letters of support of a Hamtramck Historical Museum grant application.

A motion was made by Shelton, supported by Ingram, and Board unanimously approved to draft four to five letters of support for the Hamtramck Historical Museum grant application.

Robert Zwolak presented statistics on all the different businesses in the city (i.e. bars, retail, salons, mosque, doctors etc.)

A motion was made by Golani, supported by Duncan, and Board unanimously approved the May 18, 2016 agenda.

The approval of the April 20, 2016 minutes and treasurer's report has been postponed until the June 15, 2016 meeting.

Agenda Items:

On Saturday, May 21, 2016 flowers are going to be delivered at 7:00 a.m. The flowers will be planted in the planter boxes along Joseph Campau between Holbrook and Caniff. Angerer will be there to receive the delivery. Mitch Albom and volunteers will assist in the planting of the flowers. DDA Board members are asked to participate.

A motion was made by Duncan, supported by Shelton, and Board unanimously approved to accept the invoice for the flowers as presented.

There was discussion on how to take care of the flowers once planted. Suggestions were to get the sprinkler system repaired, ask businesses to hand water them or put a water tank on a city vehicle. On Friday, May 13, 2016 the city hosted Art in the Park. There was entertainment from the Bangla School of Music, singing and food trucks. The DDA had a table that was staffed by Duncan and Shelton. Crafts were coloring, painting and making of friendship bracelets.

Spring merchant meeting will be held Wednesday June 15, 2016 at Bank Suey.

- Dow as Chairman with the assistance of Shelton, Duncan, Bittner and Golani.
- Shelton will design the save the date flyer to pass out to the businesses in the DDA district.
- Bittner and Duncan will post flyers on businesses in the DDA district the day of meeting.
- There will be a committee meeting held after this DDA meeting with Dow, Shelton, Duncan, Bittner and Golani to discuss the details of the upcoming merchant meeting.
- There was a discussion on a budget for the merchant meeting.

A motion was made by Duncan, supported by Golani, and Board unanimously approved a budget of \$500 for the spring merchant meeting.

The DDA will be sponsoring five business owners for the Incremental Development Workshop (IDW). Shelton requested that Board members send any names of people to Szymborski by May 26th for possible participation in IDW.

Shelton requested all Board members submit a biography (100 words or less) and picture by May 26, 2016 for the website. The website will launch a week before the Merchant Meeting and will be showcased at the Merchant Meeting.

Shelton requested that each Board member send their top three goals in support of the DDA mission statement to Szymborski by May 26th.

Agenda Items for next meeting:

- Hire a part time DDA manager.
- Find volunteers to help with the DDA (they do not have to live or work in Hamtramck)
- Sub-Committee for DDA.
- Select three goals (long or short term) for the DDA.

No Chairman's report.

Members report:

- Shelton will be hosting Hamtramck SOUP at Bank Suey May 22, 2016. All are invited.
- Angerer states on May 27th LEAP students will clean 10 blocks each way from Hamtramck High School in anticipation of graduation.

A motion was made by Dow, supported by Duncan, and Board unanimously approved to adjourn at 7:45 p.m.