

Hamtramck DDA
Board of Directors Meeting – Minutes

Thursday, November 5th, 2015
Hamtramck City Hall, 3401 Evaline, 1st floor Conference room

Those in attendance were:

Vincent Szymborski
Mayor Karen Majewski
Kathy Angerer
Andrew Dow
Joan Bittner
Alissa Shelton

Those absent:

Dr. Golani
Mark Hausner
Lawrence Ingram
Jeremy Duncan

Guests:

Cindy Eggleton
Jamele Hage
Sheila Mulhern
Randa Saghir
Shannon Lowell (Café 1932 & Festival Committee)
Konrad Maziarz (Hamtramck Library & Festival Committee)
Inez Garfield

PUBLIC MEETING – WAYNE COUNTY CONSOLIDATED PLAN FOCUS GROUP

Jamele Hage, Wayne County Community Wellness Director introduced consultant Cindy Eggleton who led a discussion with the Board Members and guests regarding a questionnaire which covers the annual allocation of Community Development Block Grant (CDBG) funds and sought public input on needs for the City of Hamtramck.

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The Board provided their answers to her and her team, and Cindy Committed to follow back up with the Board individually.

1. **Call to Order 6:39 p.m.**
2. **Roll Call: See above**
3. **Pledge of Allegiance to the Flag**
4. **Public Comment & Introduction of Public**

Agenda approval

Motion was made to approve the agenda by Joan Bittner, Seconded by Kathy Angerer.

Motion carried.

5. Approval of Minutes from October 1, 2015

Motion was made to approve the agenda by Joan Bittner, Second by Mayor Majewski.

Motion carried.

6. Treasurer's Report

Financial Statements -- Financial Statements of 10/31/2015 were reviewed.

The 6/30/2015 ending income statement disclosed a net revenue position of \$38,663.68.

When added to the previous year surplus (53,791.43), the adjusted excess revenue position is \$92,455.11. The Statement as of 10/31/2015 discloses revenues (actual) of \$10,614.45 and expenses of \$9,851.07.

SECTION I: AGENDA ITEMS – For Discussion/Action/Information

- A. Jos Campau Cameras : Chief Anne Moise discussed the condition of the camers which work to survey Joseph Campau. The maintenance contract is \$300 per month. The Chief indicated that these cameras may no longer be serviceable, but currently all are working. The Board asked for the cost to replace a camera (if available). The concern was paying for a maintenance contract where the replacement of a camera is not an option. The Chief will perform additional research, and report back to the Board.
- B. Festival Committee: The committee addressed the Board and presented the financial results from 2010-2013 and 2015. The results for 2015 amounted to the loss of \$6,125.40. The loss was attributed to the lack of revenue over costs which could not be reduced as revenues declined. The request of the Committee was to fund the loss and pay directly to the City for police protection incurred. The Board took this under advisement. No decision was rendered.
- C. Banner Program : Program was a success. Banners are installed. Will provide a spreadsheet of costs for next meeting.
- D. DDA District Tree Trimming: The quote for tree trimming is \$3,600. This amounts to \$36 per tree as there are 100 trees to be trimmed. Motion by Joan Bittner, second by Alissa Shelton to cover this cost with DDA funds. All in favor, motion carried.
- E. Website Update: Alissa Shelton presented the options for the DDA to re-establish the website. The document is attached to these minutes. The Board had approved the cost for

the "Option #1 Basic Website Launch" This cost is expected to be \$1,000, plus \$1,300 for writing, adding content and maintenance.

- F. Installation of Holiday Lights: The Board approved up to \$2,000 for the installation/purchase of Holiday Lights. Motion made by Mayor Majewski, Second by Alissa Shelton. All in favor.
- G. DDA Grant : Report by Andy Dow: No update, no takers as of yet.
- H. DDA Clean Sweep: Joan Bittner presented a graphic of a standing dustpan (\$17) which would be purchased for the benefit of DDA Merchants. These would be distributed to interested shopkeepers. 30 units would be purchased. Motion was made by Mayor Majewski, seconded by Andy Dow. All in favor, motion carried.

SECTION II: OTHER ITEMS

Chairman's Report : Mr. Szymborski indicated that Tour de Troit contacted him looking for sponsorship for the Pazcki Run.

Member Report: No report for this meeting

ADJOURNMENT

Motion by Mayor Majewski, seconded by Alissa Shelton for adjournment @8:15 Motion carried.