



**HAMTRAMCK CITY COUNCIL  
CITY COUNCIL CHAMBERS  
3401 EVALINE STREET  
HAMTRAMCK, MICHIGAN**

**REGULAR MEETING AGENDA  
October 27, 2015  
7:00 P.M.**

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- 1. CALL TO ORDER** *(PLEASE TURN OFF ALL CELLPHONES OR PLACE ON SILENT)*
  - 2. ROLL CALL**
  - 3. PLEDGE OF ALLEGIANCE**
  - 4. COMMUNITY ANNOUNCEMENTS**
  - 5. PROCLAMATIONS/RECOGNITIONS**
  - 6. ADDITIONS/DELETIONS AGENDA APPROVAL**
  - 7. PUBLIC INPUT AND PRESENTATIONS** (For Items on agenda, three (3) minutes per individual; Items not on agenda two (2) minutes per individual).
    - A. Recognition Proclamation for K-9 Officer Dennis Janowicz being named the K-9 Officer of the Year for Narcotic Detection
    - B. Proclamation for Halloween 2015
    - C. Appointment of Joseph Kochut to the Hamtramck Historical Commission
    - D. Reappointment of Karen Shulhan to the Hamtramck Housing Commission
    - E. City Manager Presentation Regarding Noise Ordinance Complaint about the Islamic Call to Worship (Tentative)
  - 8. CONSENT AGENDA:** The following items will be adopted on a single motion without discussion, unless a Member requests separate consideration.
    - A. Approval of Minutes: October 13, 2015 Regular Meeting
    - B. Approval of Invoice Register Report Date Ending October 27, 2015
    - C. Approval of Pre-Approved Expenditures Date Ending October 27, 2015
    - D. Approval of Resolution 2015-56 Awarding Contract to HydroCorp for Public Water Supply Inspections

Notice issued in accordance with the Michigan Open Meetings Act.

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (SDA) is asked to contact the City Clerk's Office at 313-870-0342. Staff will be happy to make the necessary arrangements.

E. Resolution reappointing Karen Shulhan to the Housing Commission

F. Resolution appointing to Historical Commission

**9. NEW BUSINESS:**

A. Approval of Resolution 2015-57 Purchasing Vehicles and Equipment using Act 84 Funding

B. Approval of Resolution 2015-58 Entering into a Lease Agreement with Detroit Machinery Center, Inc.

C. Approval of Resolution 2015-59 Vehicle Purchase for the Community and Economic Development Department

D. Approval of Resolution 2015-60 Medicare Group Benefit and Rate Renewal Summary

**10. REPORTS:**

MAYOR

MAYOR PRO-TEM

**11. COMMENTS:**

COUNCIL MEMBERS

CITY MANAGER

**ADJOURNMENT**

Notice issued in accordance with the Michigan Open Meetings Act.

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (SDA) is asked to contact the City Clerk's Office at 313-870-0342. Staff will be happy to make the necessary arrangements.

# City of Hamtramck

Mayor Karen Majewski

## Proclamation

WHEREAS, the City of Hamtramck annually observes the tradition of trick or treating at Halloween time;

WHEREAS, the City of Hamtramck seeks to provide a safe environment for children to participate in trick or treating; and

WHEREAS, the City of Hamtramck can better provide a safer environment for trick or treating by establishing a date and time for the activity;

**FIRST:** The City of Hamtramck has heretofore determined that it is advisable to temporarily amend the curfew ordinance to reflect the date and time of change for Thursday, October 29<sup>th</sup> and Friday, October 30<sup>th</sup> 2015 to be amended from 7:00 p.m. to 6:00 a.m. Saturday, October 31<sup>st</sup> 2015 for Halloween trick or treating to between the hours of 5:00 p.m. and 10:00 p.m. with a responsible parent or guardian

**SECOND:** The City of Hamtramck asks that all participants be careful when crossing streets and that whenever possible participants be accompanied by an adult or guardian; and

**THIRD:** The City of Hamtramck asks that all vehicle drivers use extra caution during the trick or treating hours to assist in protecting the lives of trick or treating participants.



Given under my hand and seal in Hamtramck,  
Michigan on this 27th day of October 2015

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Karen Majewski, Mayor of the City of Hamtramck

## Hamtramck Historical Commission

9525 Jos. Campau, Hamtramck, MI 48212; [www.hamtramckhistory.org](http://www.hamtramckhistory.org); (313) 893-5027

Hamtramck City Council  
3402 Evaline  
Hamtramck, MI 48212  
Oct. 9, 2015

Honorable members of the Council,

The Hamtramck Historical Commission is requesting that you appoint Joseph Kochut as a member of the Commission to fill the vacancy left by the resignation of Thomas Jankowski.

This is a City Council appointment, and would extend to June, 2018.

The Commission has met with Joseph and we strongly support his application for membership. He has a great interest in Hamtramck's history and already has demonstrated a willingness to help the Commission through the volunteer efforts he has made.

He is a resident of Hamtramck, and his application to be a Commissioner is attached.

As always, if you have any questions or wish to discuss any issue, I would be glad to respond in writing or meet with you in person at your convenience.

Sincerely,



Greg Kowalski  
Chairman

**Hamtramck Historical Commission**

**Application**

Name Joseph Anthony Kochut

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Address 3331 Norwalk, Hamtramck, Michigan, 48212

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Phone number (313) 350 5684

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Email joekochut@gmail.com

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I am over 18 years of age Yes

I am a resident of Hamtramck Yes

Personal background: I was born on August 23, 1987, I have lived in Hamtramck my whole life. I grew up playing baseball for hamtramck since the age of 4. I went to Holbrook Elementary, then Kosciuszko Middle School, and then I graduated from Hamtramck High School in 2005, and since then I have worked in home repair and construction.

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Do you have a background in historical research/preservation. If so, please explain (Note: It is not necessary to have experience in these areas to be a Commission member): I do not, But I am looking forward to learning more about it.

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**MINUTES  
REGULAR CITY COUNCIL MEETING  
HAMTRAMCK, MICHIGAN  
OCTOBER 13, 2015  
7:00 PM**

**PRELIMINARY MATTERS**

The Regular Meeting was called to order at 7:01 in the 2nd floor Council Chambers of City Hall, 3401 Evaline, and Hamtramck, Michigan by Mayor Karen Majewski.

**Roll call:** Mayor Majewski, Council Members: Miah, Hassan, Zwolak, Karpinski, Musa  
**Absent:**

**Staff present:** City Manager Katrina Powell; City Attorney Travis Mihelick; Fire Chief Paul Wilk; Acting Police Chief Ann Moise, CED Kathy Angerer, Controller Cairns, Deputy City Manager/Treasurer Gabor, HR Director Scanio

**Motion by Miah Karpinski seconds** to add advertised Public Hearing on Craig St. Alley Vacation onto Agenda  
**Motion Passes** with unanimous voice vote

**CONSENT AGENDA**

**Motion by Karpinski** to remove Approval of Minutes: October 2, 2015 Special Meeting to New Business  
*No vote necessary*

Approval of Minutes: September 22, 2015 Regular Meeting  
Approval of Invoice Register Report Date Ending October 13, 2015  
Approval of Pre-Approved Expenditures Date Ending October 13, 2015  
Approval of Resolution 2015-54 Awarding Auditing Services Contract

**Motion by Karpinski, Miah seconds**  
Ayes: Miah, Karpinski, Hassan, Zwolak, Musa  
**Absent:**  
**Nays:**  
**Motion Passes**

**PUBLIC HEARING**

**Second Reading and Public Hearing Approving Ordinance 2015-03 Adding Provisions to the Zoning Chapter of the Code of Ordinances**

*Opened 7:27* Ayes: Miah, Karpinski, Hassan, Zwolak, Musa  
*Closed 7:30* Ayes: Miah, Karpinski, Hassan, Zwolak, Musa

**Second Reading and Public Hearing Approving Vacation of Craig Street**

*Opened 7:31* Ayes: Miah, Karpinski, Hassan, Zwolak, Musa  
*Closed 7:34* Ayes: Miah, Karpinski, Hassan, Zwolak, Musa

**NEW BUSINESS:**

A. Approval of Minutes: September 22, 2015 Regular Meeting

**Motion by Zwolak, Karpinski seconds**

Ayes: Miah, Hassan, Zwolak, Musa

Absent:

Nays: Karpinski

**Motion Passes**

B. Approval of Resolution 2015-55 Naming Hamtramck City Hall The Robert J. Kozaren Municipal Center

**Motion by Zwolak, Miah seconds**

Ayes: Miah, Karpinski, Zwolak,

Absent:

Nays: Hassan, Musa

**Motion Passes**

**Public Hearing Set for November 10<sup>th</sup>, 2015**

C. Approval of Resolution 2015-53 Resolution Declaring a Vacancy on the Hamtramck City Council Resulting from the Passing of Councilman Walters

**Motion by Zwolak, Karpinski seconds**

Ayes: Miah, Karpinski, Zwolak, Hassan, Musa

Absent:

Nays:

**Motion Passes**

D. Approving Ordinance 2015-03 Adding Provisions to the Zoning Chapter of the Code of Ordinances

**Motion by Zwolak, Karpinski seconds**

Ayes: Miah, Karpinski, Zwolak,

Absent:

Nays: Hassan, Musa

**Motion Passes**

E. Approving vacation of Craig Street

**Motion by Zwolak, Karpinski seconds**

Ayes: Miah, Karpinski, Zwolak,

Absent:

Nays: Hassan, Musa

**Motion Passes**

**ADJOURNMENT**

Motion by Miah, Karpinski seconds

Ayes: Karpinski, Hassan, Zwolak, Musa, Miah

Absent:

Nays:

Motion Passes

**Meeting Adjourned: 8:00 pm**

Attest:



August R. Gitschlag  
City Clerk

**To: The Honorable Mayor and City Council**

**From: Katrina Powell, City Manager**

**Date: October 27, 2015**

**Subject: Request Council Approval for Expenditures**

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**Introduction:**

This agenda item is for the City Council to approve payment of expenditures.

**Overview:**

These invoices cover the following expenditures:

- Prisoner Expenses
- Professional Services
- Water & Sewer Maintenance
- Vehicle Maintenance
- Office/Operating Supplies
- Road/Traffic Maintenance
- Reimbursements
- City Maintenance
- Library Expenses
- Memberships
- Unemployment
- Auto Theft Vehicle

**Budget Impact:**

The specific costs of these invoices are \$276,604.38 and will be run from the Fiduciary, General, and Water bank accounts. \$25,634.20 will be paid out of 2015 budget and \$250,970.18 will be paid out of 2016 budget.

**Recommendation:**

The City Manager and the Controller recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

**Prepared by:**

Jia Hang, Accounts Payable

**Reviewed by:**

Katrina Powell, City Manager

Bhama Cairns, Controller

**Attachments:**

Invoice Register Report for City of Hamtramck

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

L0023928588							
49613	UNEMPLOYMENT INSURANCE AGENCY	10/13/2015	11/12/2015	15,834.20	15,834.20	Open	N
	0804665000 - 2014 UNEMPLOYMENT DUE	JHANG					06/30/2015
	101-220-844.000	UNEMPLOYMENT COMPENSATION		15,834.20			

281145							
49568	WAYNE COUNTY	10/02/2015	11/01/2015	9,800.00	9,800.00	Open	N
	PRISONER HOUSING JUN 2015 280 DAYS @	JHANG					06/30/2015
	101-300-800.500	PRISONER HOUSING JUN 2015		9,800.00			

# of Invoices:	2	# Due:	2	Totals:	25,634.20	25,634.20
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos:				25,634.20	25,634.20	
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--- TOTALS BY FUND ---

101 - General Fund	25,634.20	25,634.20
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--- TOTALS BY DEPT/ACTIVITY ---

220 - HUMAN RESOURCES	15,834.20	15,834.20
300 - Police Department	9,800.00	9,800.00

10/19/2015 02:02 PM  
 User: JHANG  
 DB: HAMTRAMCK

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK  
 EXP CHECK RUN DATES 10/27/2015 - 10/27/2015  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
144033 49571	18TH STREET DELI INC TURKEY/CHEESE WEDGES 75@ \$1.50 EACH 101-300-750.000	09/04/2015 JHANG PRIS MEALS	09/18/2015	112.50 112.50	112.50	Open	N 10/15/2015
144452 49572	18TH STREET DELI INC TURKEY/CHEESE WEDGES 40@ \$1.50 EACH 101-300-750.000	09/10/2015 JHANG PRIS MEALS	09/24/2015	60.00 60.00	60.00	Open	N 10/15/2015
144918 49573	18TH STREET DELI INC TURKEY/CHEESE WEDGES 15@ \$1.50 EACH 101-300-750.000	09/17/2015 JHANG PRIS MEALS	10/01/2015	22.50 22.50	22.50	Open	N 10/15/2015
144919 49574	18TH STREET DELI INC TURKEY/CHEESE WEDGES 25@ \$1.50 EACH 101-300-750.000	09/18/2015 JHANG PRIS MEALS	10/02/2015	37.50 37.50	37.50	Open	N 10/15/2015
145367 49575	18TH STREET DELI INC TURKEY/CHEESE WEDGES 15@ \$1.50 EACH 101-300-750.000	09/25/2015 JHANG PRIS MEALS	10/09/2015	22.50 22.50	22.50	Open	N 10/15/2015
5307 49565	ADR CONSULTANTS, LLC IT SERVICES SEPT 2015 101-299-801.505	10/01/2015 JHANG IT SERVICES SEPT 2015	10/16/2015	3,415.50 3,415.50	3,415.50	Open	N 10/14/2015
5307 W 49566	ADR CONSULTANTS, LLC IT SERVICES SEPT 2015 592-557-801.000	10/01/2015 JHANG IT SERVICES SEPT 2015	10/16/2015	445.50 445.50	445.50	Open	N 10/14/2015
5306 49576	ADR CONSULTANTS, LLC PD IT SERVICES SEPT 2015 101-300-801.505	10/01/2015 JHANG IT SERV SEPT 2015	10/16/2015	891.00 891.00	891.00	Open	N 10/15/2015
9930716944 49553	AIRGAS USA, LLC 2158521 - OXYGEN RENTAL SEPT 2015 101-335-740.000 101-335-740.000	09/30/2015 JHANG OXYGEN RENTAL SEPT 2015 HAZMAT CHARGE SEPT 2015	10/30/2015	22.46 13.96 8.50	22.46	Open	N 10/13/2015

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
129450 49513	AMERISOURCE INDUSTRIAL SUPPLY CO 0052300 - COPY PAPER 7/22/15 268-738-740.000 268-738-740.000	07/23/2015 JHANG	08/22/2015	166.25 159.50 6.75	166.25	Open	N 10/12/2015
44173 49552	APOLLO FIRE EQUIPMENT AIR HORN REPAIR KIT 101-335-781.000 101-335-781.000	10/02/2015 JHANG	11/01/2015	50.96 44.00 6.96	50.96	Open	N 10/13/2015
04094426 49555	ARGUS-HAZCO SERVICES SCBA ANNUAL FLOW TEST 101-335-778.000	10/01/2015 JHANG	10/31/2015	825.00 825.00	825.00	Open	N 10/13/2015
000207017 49562	ARKIN AUTOMOTIVE SUPPLY DISTRIBUTOR REPLACEMENT BATTERIES FOR ENGINE #2 101-335-781.000	10/13/2015 JHANG	11/12/2015	339.98 339.98	339.98	Open	N 10/14/2015
2030797827 49514	BAKER & TAYLOR BOOKS 06/25/15 268-738-957.000	06/25/2015 JHANG	07/25/2015	73.54 73.54	73.54	Open	N 10/12/2015
2030851494 49515	BAKER & TAYLOR BOOK ORDER 07/13/15 268-738-957.000	07/13/2015 JHANG	08/12/2015	15.23 15.23	15.23	Open	N 10/12/2015
2030899304 49516	BAKER & TAYLOR BOOK ORDER 07/27/15 268-738-957.000	07/27/2015 JHANG	08/26/2015	15.23 15.23	15.23	Open	N 10/12/2015
15164 49627	BATCO INC RYCOM 8869 UTILITY 592-557-740.000	09/24/2015 JHANG	10/24/2015	2,438.10 2,438.10	2,438.10	Open	N 10/16/2015
021142 49593	BRIDGESTONE AMERICAS INC 300872 - UTILITY BILLING SEPT 2015 592-557-730.000	09/28/2015 JHANG	10/28/2015	2,227.94 2,227.94	2,227.94	Open	N 10/16/2015

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
09302015 HFD 49550	CAMPAU-BOTSFORD SERVICE SEPTEMBER FUEL 101-335-751.001	09/30/2015 JHANG	10/30/2015	1,006.75	1,006.75	Open	N 10/13/2015
	SEPTEMBER FUEL			1,006.75			
K11169057 49517	CINTAS CORPORATION-K11 MAINTENANCE SUPPLIES 07/01/15 268-738-776.000	07/01/2015 JHANG	07/31/2015	171.39	171.39	Open	N 10/12/2015
	MAINTENANCE SUPPLIES 07/01/15			171.39			
K11170272 49518	CINTAS CORPORATION-K11 MAINTENANCE SUPPLIES 08/26/15 268-738-776.000	08/26/2015 JHANG	09/25/2015	171.39	171.39	Open	N 10/12/2015
	MAINTENANCE SUPPLIES 08/26/15			171.39			
K11169672 49640	CINTAS CORPORATION-K11 MAINTENANCE SUPPLIES 07/29/15 268-738-776.000	07/29/2015 JHANG	08/28/2015	171.59	171.59	Open	N 10/19/2015
	MAINTENANCE SUPPLIES 07/29/15			171.59			
DET0055475 49519	CLEANNET OF GREATER MICHIGAN INC JANITORIAL SERVICE JUL 2015 268-738-776.000	07/01/2015 JHANG	07/31/2015	920.00	920.00	Open	N 10/12/2015
	JANITORIAL SERVICES			920.00			
DET0055956 49520	CLEANNET OF GREATER MICHIGAN INC JANITORIAL SERVICE AUG 2015 268-738-776.000	08/01/2015 JHANG	08/31/2015	920.00	920.00	Open	N 10/12/2015
	JANITORIAL SERVICE AUG 2015			920.00			
2829 49588	CPI EXCAVATING INC WATER MAIN REPAIR 2610 YEMANS 592-557-787.000	10/14/2015 JHANG	11/13/2015	5,500.00	5,500.00	Open	N 10/16/2015
	WATER MAIN REPAIR 2610 YEMANS			5,500.00			
2825 49624	CPI EXCAVATING INC SERVICE REPAIR 2949 BERRES 592-557-787.000	10/08/2015 JHANG	11/07/2015	2,100.00	2,100.00	Open	N 10/16/2015
	SERVICE REPAIR 2949 BERRES			2,100.00			
2831 49625	CPI EXCAVATING INC SERVICE REPAIR 2234 EDWIN 592-557-787.000	10/15/2015 JHANG	11/14/2015	2,100.00	2,100.00	Open	N 10/16/2015
	SERVICE REPAIR 2234 EDWIN			2,100.00			

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 DB: HAMTRAMCK

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2832 49626	CPI EXCAVATING INC WATER MAIN REPAIR 2741 YEMANS 592-557-787.000	10/15/2015 JHANG	11/14/2015	5,500.00 5,500.00	5,500.00	Open	N 10/16/2015
2787C 49642	CPI EXCAVATING INC CATCHBASIN REPAIR 2767 NORWALK 592-557-787.000	08/31/2015 JHANG	09/30/2015	2,150.00 2,150.00	2,150.00	Open	N 10/19/2015
2788C 49643	CPI EXCAVATING INC FIRE HYDRANT REPAIR 11444 JOS CAMPAU 592-557-787.000	08/31/2015 JHANG	09/30/2015	750.00 750.00	750.00	Open	N 10/19/2015
2785C 49648	CPI EXCAVATING INC HYDRANT REPAIR CHAREST/HOLBROOK 592-557-787.000	08/31/2015 JHANG	09/30/2015	450.00 450.00	450.00	Open	N 10/19/2015
10072015 49509	CRAIN'S DETROIT BUSINESS CRAIN'S DETROIT BUSINESS WEEKLY 101-277-728.000	10/07/2015 JHANG	10/15/2015	39.00 39.00	39.00	Open	N 10/09/2015
1 49521	DETROIT COMICS GRAPHIC NOVEL ORDER 268-738-957.000	10/08/2015 JHANG	11/07/2015	378.92 378.92	378.92	Open	N 10/12/2015
INV23029 49500	DORNBOS SIGN, INC ARROW SIGN 203-203-776.004 203-203-776.004	10/02/2015 JHANG	11/01/2015	57.67 48.80 8.87	57.67	Open	N 10/07/2015
015325 49636	EBCO COMPANY, LLC BLUE FILE FOLDERS X 1000 101-136-904.000 101-136-904.000	10/14/2015 JHANG	11/13/2015	577.50 490.00 87.50	577.50	Open	N 10/16/2015
100-2926 49511	EMPIRE DISPOSAL 23582 - RUBBISH REMOVAL AUG 2015 268-738-776.000	07/22/2015 JHANG	08/01/2015	50.00 50.00	50.00	Open	N 10/12/2015

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100-3054 49512	EMPIRE DISPOSAL 23582 - RUBBISH REMOVAL SEPT 2015 268-738-776.000	08/21/2015 JHANG	09/01/2015	50.00	50.00	Open	N 10/12/2015
		RUBBISH REMOVAL SEPT 2015		50.00			
640305 49595	ERADICO SERVICES INC 106823 - PEST CONTROL CITY HALL AUG 101-265-776.000	08/24/2015 JHANG	09/18/2015	77.00	77.00	Open	N 10/16/2015
		PEST CONTROL CITY HALL AUG 2015		77.00			
10062015 49630	EVA TKACZYK HOUSE COUNSEL 10/6/15 101-136-801.100	10/06/2015 JHANG	11/05/2015	200.00	200.00	Open	N 10/16/2015
		HOUSE COUNSEL 10/6/15		200.00			
10152015 49631	EVA TKACZYK HOUSE COUNSEL 10/15/15 101-136-801.100	10/15/2015 JHANG	11/14/2015	250.00	250.00	Open	N 10/16/2015
		HOUSE COUNSEL 11/15/15		250.00			
517500 49501	FEDERAL PIPE & SUPPLY CO MATERIALS 101-265-776.050 101-265-776.050	10/01/2015 JHANG	10/31/2015	299.96	299.96	Open	N 10/07/2015
		WELDED GALV. PIPE PLAIN END		249.66			
		WELDED GALV PIPE PLAIN END		50.30			
81199-000B 85 49539	GIARMARCO, MULLINS & HORTON, P C 81199-000B CITY ATTORNEY WORK SEPT 101-229-801.000	10/09/2015 JHANG	11/08/2015	2,502.25	2,502.25	Open	N 10/13/2015
		CITY ATTORNEY WORK SEPT 2015		2,502.25			
81199-014B 30 49540	GIARMARCO, MULLINS & HORTON, P C 81199-014B GARRETT SEPT 2015 101-229-801.000	10/09/2015 JHANG	11/08/2015	3,422.50	3,422.50	Open	N 10/13/2015
		GARRETT SEPT 2015		3,422.50			
81199-028B 26 49541	GIARMARCO, MULLINS & HORTON, P C 81199-028B PROSECUTIONS SEPT 2015 101-229-801.000	10/09/2015 JHANG	11/08/2015	6,250.00	6,250.00	Open	N 10/13/2015
		PROSECUTIONS SEPT 2015		6,250.00			
81199-035B 22 49542	GIARMARCO, MULLINS & HORTON, P C 81199-035B TAX TRIBUNAL MATTERS SEPT 101-229-801.000	10/09/2015 JHANG	11/08/2015	687.50	687.50	Open	N 10/13/2015
		TAX TRIBUNAL MATTERS SEPT 2015		687.50			

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81199-040B 21 49543	GIARMARCO, MULLINS & HORTON, P C 81199-040B POLICE & FIRE RETIREE 101-229-801.000	10/09/2015 JHANG	11/08/2015	3,226.50 3,226.50	3,226.50	Open	N 10/13/2015
81199-043B 19 49544	GIARMARCO, MULLINS & HORTON, P C 81199-043B STEVE SHAYA SEPT 2015 101-229-801.000	10/09/2015 JHANG	11/08/2015	15,569.98 15,569.98	15,569.98	Open	N 10/13/2015
81199-046B 16 49545	GIARMARCO, MULLINS & HORTON, P C 81199-046B NYKORIAK P. TARAS SEPT 101-229-801.000	10/09/2015 JHANG	11/08/2015	2,020.40 2,020.40	2,020.40	Open	N 10/13/2015
81199-050B 5 49546	GIARMARCO, MULLINS & HORTON, P C 81199-050B ROBERT HOCKING SEPT 2015 101-229-801.000	10/09/2015 JHANG	11/08/2015	1,477.10 1,477.10	1,477.10	Open	N 10/13/2015
81199-052B 5 49547	GIARMARCO, MULLINS & HORTON, P C 81199-052B ANNIE EVERSON SEPT 2015 101-229-801.000	10/09/2015 JHANG	11/08/2015	1,024.50 1,024.50	1,024.50	Open	N 10/13/2015
1215641 49522	GREEN BLDG AUTOMATION ENERGY MGMT REPAIR OF A/C SYSTEM 268-738-776.000 268-738-776.000	07/17/2015 JHANG	08/16/2015	345.00 330.00 15.00	345.00	Open	N 10/12/2015
17042057 49523	GUARDIAN ALARM 8592964 - ALARM MONITORING AUG 2015 268-738-776.000	08/01/2015 JHANG	08/31/2015	56.71 56.71	56.71	Open	N 10/12/2015
413372 49502	HAMTRAMCK HARDWARE SUPPLIES 592-557-740.000	09/30/2015 JHANG	10/30/2015	29.99 29.99	29.99	Open	N 10/07/2015
414582 49503	HAMTRAMCK HARDWARE SCREWS, NUTS, AND BOLTS 101-265-776.050 101-265-776.050	10/06/2015 JHANG	11/05/2015	4.77 1.26 3.51	4.77	Open	N 10/08/2015

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414650 49504	HAMTRAMCK HARDWARE SUPPLIES 101-265-776.050 101-265-776.050 101-265-776.050	10/06/2015 JHANG	11/05/2015	28.57 7.36 7.72 13.49	28.57	Open	N 10/08/2015
413731 49505	HAMTRAMCK HARDWARE BRUSHES/SPONGE 101-265-776.050 101-265-776.050 101-265-776.050	10/02/2015 JHANG	11/01/2015	15.18 8.08 5.31 1.79	15.18	Open	N 10/08/2015
414426 49590	HAMTRAMCK HARDWARE CONCRETE 101-265-776.050	10/05/2015 JHANG	11/04/2015	16.52 16.52	16.52	Open	N 10/16/2015
414894 49591	HAMTRAMCK HARDWARE KEY 202-222-751.002	10/08/2015 JHANG	11/07/2015	4.00 4.00	4.00	Open	N 10/16/2015
415143 49592	HAMTRAMCK HARDWARE RAZOR BLADE & GOOF OFF REMOVER 101-265-776.050 101-265-776.050	10/09/2015 JHANG	11/08/2015	6.70 1.79 4.91	6.70	Open	N 10/16/2015
415870 49621	HAMTRAMCK HARDWARE ROUTINE STREET MAINT 202-222-776.002	10/13/2015 JHANG	11/12/2015	14.39 14.39	14.39	Open	N 10/16/2015
0036990-IN 49594	HYDROCORP WATER SAMPLING STAGE 2 DBPR 3 OF 8 592-557-802.004	09/30/2015 JHANG	10/30/2015	1,100.00 1,100.00	1,100.00	Open	N 10/16/2015
10122015 49599	K-9 ACADEMY TRAINING FACILITY, LLC K9 MAINTENANCE TRAINING FEE OCT 266-367-809.200	10/12/2015 JHANG	11/11/2015	1,700.00 1,700.00	1,700.00	Open	N 10/16/2015

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
09242015 49577	K-9 SPECIALTIES K9 UDAA FEEDING/SUPPLIES 266-367-809.200	09/24/2015 JHANG	10/14/2015	33.08 33.08	33.08	Open	N 10/15/2015
10232015 49578	KATHY ANGERER REIMB FOR URBAN ENTREPUNSHIP CONF 101-277-864.000	10/23/2015 JHANG	11/22/2015	52.24 52.24	52.24	Open	N 10/15/2015
10102015 49537	KATRINA POWELL REIMB PARKING - CIVIC & HUMANITARIAN 101-172-864.000	10/10/2015 JHANG	11/09/2015	18.00 18.00	18.00	Open	N 10/13/2015
121882 49619	LABELLE 3473 - REPAIR LGHT FIXTURE IN CRT 101-265-776.000	09/30/2015 JHANG	10/30/2015	290.74 290.74	290.74	Open	N 10/16/2015
3684698 49633	LANGUAGE LINE SERVICES, INC TELEPHONE INTERP SEPTEMBER 2015 101-136-801.200 101-136-801.200	09/30/2015 JHANG	10/30/2015	37.16 36.75 0.41	37.16	Open	N 10/16/2015
48 49628	LAW OFFICES OF BEN M. GONEK, PLLC TARAS V SHAYA, ET AL JAN-SEPT 2015 101-229-801.000	10/15/2015 JHANG	11/14/2015	6,737.50 6,737.50	6,737.50	Open	N 10/16/2015
10122015 49548	MARGARET E SCANIO REIMB MERS CONFERENCE EXPENSE 101-220-864.000	10/12/2015 JHANG	11/11/2015	421.88 421.88	421.88	Open	N 10/13/2015
10152015 49644	MARK RAGSDALE REIMB APWA MEETING 10/8/15 & 592-557-864.000	10/15/2015 JHANG	11/14/2015	32.00 32.00	32.00	Open	N 10/19/2015
3073 49603	MCGRAW MORRIS P.C. LEGAL FEES SEPT 2015 ACCT # 101-229-801.000	10/07/2015 JHANG	11/06/2015	16,440.00 16,440.00	16,440.00	Open	N 10/16/2015

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
10122015							
49536	MICHIGAN DEPARTMENT OF TREASURY	10/12/2015	11/11/2015	8.00	8.00	Open	N
	2008 & 2009 TAX RETURN INFO KAIGLER	JHANG					10/13/2015
	101-202-801.000	08 & 09 TAX RETURN INFO KAIGLER - 2198		5.00			
	101-202-801.000	08 & 09 TAX RETURN INFO KAIGLER - 2198		3.00			
581493							
49524	MICROMARKETING, LLC	07/14/2015	08/13/2015	26.00	26.00	Open	N
	7977 - BOOKS 07/14/15	JHANG					10/12/2015
	268-738-957.000	GO SET A WATCHMAN BY HARPER LEE		26.00			
12578470							
49525	MONOPRICE, INC.	07/01/2015	07/31/2015	365.52	365.52	Open	N
	TONER FOR PRINTERS	JHANG					10/12/2015
	268-738-740.000	6 TONER CARTRIDGES		365.52			
13058648							
49526	MONOPRICE, INC.	10/02/2015	11/01/2015	183.00	183.00	Open	N
	TONER FOR PRINTERS	JHANG					10/12/2015
	268-738-740.000	PRINTER INK/TONER		183.00			
305							
49527	NUO DEDIVANI	07/10/2015	08/09/2015	360.00	360.00	Open	N
	TUTORING	JHANG					10/12/2015
	268-738-801.000	18 HOURS OF TUTORING FROM 6/30-7/10		360.00			
306							
49528	NUO DEDIVANI	07/24/2015	08/23/2015	440.00	440.00	Open	N
	TUTORING	JHANG					10/12/2015
	268-738-801.000	22 HOURS OF TUTORING FROM 7/16-7/24		440.00			
307							
49529	NUO DEDIVANI	07/31/2015	08/30/2015	220.00	220.00	Open	N
	TUTORING	JHANG					10/12/2015
	268-738-801.000	11 HOURS OF TUTORING FROM 7/28-7/31		220.00			
308							
49530	NUO DEDIVANI	08/07/2015	09/06/2015	220.00	220.00	Open	N
	TUTORING	JHANG					10/12/2015
	268-738-801.000	11 HOURS OF TUTORING FROM 8/4-8/6		220.00			
309							
49531	NUO DEDIVANI	08/15/2015	09/14/2015	220.00	220.00	Open	N
	TUTORING	JHANG					10/12/2015
	268-738-801.000	11 HOURS OF TUTORING FROM 8/11-8/14		220.00			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
CLM0006962 49598	OAKLAND COUNTY CLEMIS MAINTENANCE JULY - SEPTEMBER 264-264-801.600	09/30/2015 JHANG	11/30/2015	10,285.55	10,285.55	Open	N 10/16/2015
		CLEMIS MAINTENANCE JULY-SEPT 2015		10,285.55			
799248778001 49638	OFFICE DEPOT 1 CASE COPY PAPER 592-557-728.000	10/12/2015 JHANG	11/15/2015	27.50	27.50	Open	N 10/19/2015
		1 CASE COPY PAPER		27.50			
800064405001 49639	OFFICE DEPOT INK CARTRIDGE FOR INCOME TAX PRINTER 101-202-728.000	10/15/2015 JHANG	11/15/2015	137.69	137.69	Open	N 10/19/2015
		PRINTER/FAX RIBBON CARTRI		137.69			
3336-113138 49551	O'REILLY AUTOMOTIVE INC MISCELLANEOUS REPAIR 101-335-781.000	10/11/2015 JHANG	11/10/2015	27.97	27.97	Open	N 10/13/2015
		OIL & CAR WASH SOAP		27.97			
10123 49583	PLATINUM LANDSCAPE INC 2603 TROWBRIDGE TREE REMOVAL 203-203-776.002	10/13/2015 JHANG	11/12/2015	1,675.00	1,675.00	Open	N 10/16/2015
		2603 TROWBRIDGE REMOVAL		1,675.00			
10124 49584	PLATINUM LANDSCAPE INC VACANT LOT MOWING 10/09 101-528-824.200	10/14/2015 JHANG	11/13/2015	229.09	229.09	Open	N 10/16/2015
		VACANT LOT MOWING 10/09		229.09			
10125 49585	PLATINUM LANDSCAPE INC VACANT LOT MOWING 10/10 101-528-824.200	10/14/2015 JHANG	11/13/2015	485.66	485.66	Open	N 10/16/2015
		VACANT LOT MOWING 10/10		485.66			
10126 49586	PLATINUM LANDSCAPE INC VACANT LOT MOWING 10/12 101-528-824.200	10/14/2015 JHANG	11/13/2015	271.03	271.03	Open	N 10/16/2015
		VACANT LOT MOWING 10/12		271.03			
10127 49587	PLATINUM LANDSCAPE INC VACANT LOT MOWING 10/12 101-528-824.200	10/14/2015 JHANG	11/13/2015	620.16	620.16	Open	N 10/16/2015
		VACANT LOT MOWING 10/12		620.16			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
15596 49570	PSYBUS P.C. PSYCHE EVAL FOR NEW HIRES CZARNIK 264-264-802.001	10/07/2015 JHANG	11/06/2015	585.00 585.00	585.00	Open	N 10/15/2015
187379 49532	QUALITY BOOKS INC BOOKS 7/6/2015 268-738-957.000	07/06/2015 JHANG	08/05/2015	76.17 76.17	76.17	Open	N 10/12/2015
699 49600	RESOURCE BUSINESS SOLUTIONS OFFSITE BACKUPS 101-300-801.990 101-300-801.990	10/13/2015 JHANG	11/12/2015	820.00 720.00 100.00	820.00	Open	N 10/16/2015
701 49601	RESOURCE BUSINESS SOLUTIONS 12 MONTH OFFSITE 264-264-803.002 264-264-803.002	10/13/2015 JHANG	11/12/2015	820.00 720.00 100.00	820.00	Open	N 10/16/2015
702 49602	RESOURCE BUSINESS SOLUTIONS 1 YEAR OFFSITE BACKUP 101-299-801.000 101-299-801.000	10/13/2015 JHANG	11/12/2015	920.00 720.00 200.00	920.00	Open	N 10/16/2015
5A103104 49499	RIZZO SERVICES 90001 - TRASH REMOVAL OCT 2015 101-528-824.000	09/28/2015 JHANG	10/28/2015	59,583.33 59,583.33	59,583.33	Open	N 10/07/2015
10082015 49637	ROBERT E. ZARANEK HOUSE COUNSEL 10/8/15 101-136-801.100	10/08/2015 JHANG	11/07/2015	250.00 250.00	250.00	Open	N 10/16/2015
19255 49622	ROLAR PROPERTY SERVICES INC STREET SWEEPING SEPT 2015 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002	09/30/2015 JHANG	10/30/2015	3,780.00 720.00 225.00 720.00 225.00	3,780.00	Open	N 10/16/2015

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	202-222-776.002	SWEEP 9/17		720.00			
	202-222-776.002	POST REMOVE SIGN		225.00			
	202-222-776.002	SWEEP 9/24		720.00			
	202-222-776.002	POST/REMOVE SIGN		225.00			
19032							
49623	ROLAR PROPERTY SERVICES INC	09/08/2015	10/08/2015	815.00	815.00	Open	N
	LABOR DAY FESTIVAL STREET SWEEPING	JHANG					10/16/2015
	202-222-776.002	LABOR DAY FESTIVAL CLEAN UP		665.00			
	202-222-776.002	BACKPACK BLOWER LABOR		150.00			
10062015							
49506	RONALD CICHECKI	10/06/2015	11/05/2015	50.00	50.00	Open	N
	REIMB IAAI MEMBERSHIP	JHANG					10/08/2015
	101-335-864.000	IAAI MEMBERSHIP		50.00			
0021766-IN							
49641	SAFEBUILT INC	09/30/2015	10/30/2015	22,598.89	22,598.89	Open	N
	08-HAMTRAMCK SEPT 2015	JHANG					10/19/2015
	101-277-801.011	BUILDING PERMIT FEES NEW		21,835.10			
	101-277-801.011	BUILDING PERMIT FEES EXISTING		413.79			
	101-277-801.011	CONTRACTOR LICENSING SERVICE		350.00			
10122015							
49538	SATHIABHAMA CAIRNS	10/12/2015	11/11/2015	242.78	242.78	Open	N
	REIMB MERS CONFERENCE, MILEAGE, AND	JHANG					10/13/2015
	101-223-864.000	MERS CONFERENCE		175.00			
	101-223-864.000	MERS MILEAGE		32.78			
	101-223-864.000	MERS PARKING		35.00			
00710							
49554	SCHOOLCRAFT COLLEGE	10/05/2015	11/04/2015	750.00	750.00	Open	N
	T002855 - FIRE	JHANG					10/13/2015
	101-335-803.000	NFPA INSPECTOR I		750.00			
09022015							
49645	SEMCOG	09/02/2015	10/02/2015	410.00	410.00	Open	N
	MEMBERSHIP FEE 7/15 TO 6/16	JHANG					10/19/2015
	592-557-802.004	MEMBERSHIP FEE 7/15 TO 6/16		410.00			
91228							
49508	SOURCE ONE DIGITAL, LLC	09/30/2015	10/30/2015	5,776.16	5,776.16	Open	N
	DDA BANNERS	JHANG					10/09/2015
	244-244-881.001	ESTIMATED SHIPPING		41.16			
	244-244-881.001	GRAPHIC DESIGN		225.00			
	244-244-881.001	BRACKET SETS LG		1,160.00			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	244-244-881.001	LG BANNERS-WELCOME&HAMTRAMCK		2,088.00			
	244-244-881.001	SM BANNER-BUSINESS,FESTIVAL,GENERIC		2,262.00			
3272382234							
49533	STAPLES ADVANTAGE	07/23/2015	08/22/2015	61.22	61.22	Open	N
	DET1003271 - SUPPLIES 07/23/15	JHANG					10/12/2015
	268-738-728.000	INK, TAPE, TERMAL ROLL PAPER		61.22			
551-454797							
49596	STATE OF MICHIGAN	10/08/2015	11/07/2015	30.00	30.00	Open	N
	SOR REGISTRATION-GAMBLE	JHANG					10/16/2015
	101-300-801.990	SOR REGISTRATION		30.00			
279484							
49629	TARGET INFORMATION MANAGEMENT INC	09/30/2015	10/30/2015	28.15	28.15	Open	N
	WRIT OF GARNISHMENT FORMS X 50	JHANG					10/16/2015
	101-136-904.000	WRIT OF GARN FORMS X 50		22.10			
	101-136-904.000	SHIPPING & HANDLING		6.05			
10072015							
49597	THE AUTO PALACE, INC	10/07/2015	11/06/2015	36,725.00	36,725.00	Open	N
	2014 CHEVROLET TAHOE FOR AUTO THEFT	JHANG					10/16/2015
	101-266-970.000	PD AUTO THEFT VEHICLE		36,725.00			
3225							
49534	THE HAMTRAMCK REVIEW	07/01/2015	07/31/2015	90.00	90.00	Open	N
	JUN 2015 LIBRARY COLUMN	JHANG					10/12/2015
	268-738-740.000	MONTHLY ADVERTISING COST		90.00			
52482							
49535	THE LIBRARY NETWORK	07/08/2015	09/06/2015	358.62	358.62	Open	N
	HMTK #34 - ACQUISITION SERVICES JUL-	JHANG					10/12/2015
	268-738-801.003	SUBSCRIPTIONS ORDERING & INVOICING		358.62			
560040							
49569	TURBO AUTO WASH INC	08/31/2015	09/30/2015	34.00	34.00	Open	N
	PD AUTO WASH JUN, JUL & AUG 2015	JHANG					10/15/2015
	101-300-751.002	PD AUTO WASH JUN, JUL & AUG 2015		34.00			
560040 F							
49589	TURBO AUTO WASH INC	08/31/2015	09/30/2015	7.00	7.00	Open	N
	DPW AUTO WASH JUN, JUL & AUG 2015	JHANG					10/16/2015
	202-222-751.002	DPW AUTO WASH JUN, JUL & AUG 2015		7.00			
L0023928588							
49613	UNEMPLOYMENT INSURANCE AGENCY	10/13/2015	11/12/2015	15,834.20	15,834.20	Open	N
	0804665000 - 2014 UNEMPLOYMENT DUE	JHANG					10/16/2015

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-220-844.000		UNEMPLOYMENT COMPENSATION	15,834.20			
16742							
49634	VISICOM SERVICES, INC.	09/30/2015	10/30/2015	707.75	707.75	Open	N
	IT SUPPORT SERVICES SEPT 2015	JHANG					10/16/2015
	101-136-801.300		HOSTING FEE OFFICE 365	84.00			
	101-136-801.300		BACKUP SFTWRE LICENSE 9/2015	125.00			
	101-136-801.300		IT SUPPORT HOURS	498.75			
98089							
49620	W. H. DUFFILL INC	09/18/2015	10/18/2015	1,010.92	1,010.92	Open	N
	POWER SAW AND BLADES	JHANG					10/16/2015
	101-265-740.000		1 HUSQVARNA K760 CHOPSAW	800.00			
	101-265-740.000		3 CONCRETE BLADES	117.00			
	101-265-740.000		6 ABRASIVE BLADES FOR METAL	70.92			
	101-265-740.000		16" THINLINE HAND FLOAT PRO FROM HANDLE	23.00			
281145							
49568	WAYNE COUNTY	10/02/2015	11/01/2015	9,800.00	9,800.00	Open	N
	PRISONER HOUSING JUN 2015 280 DAYS @ JHANG						06/30/2015
	101-300-800.500		PRISONER HOUSING JUN 2015	9,800.00			
# of Invoices:	116	# Due:	116	Totals:	276,604.38	276,604.38	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					276,604.38	276,604.38	

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	101 - General Fund			219,664.72	219,664.72		
	202 - Mvh Major Street Fund			4,620.39	4,620.39		
	203 - Mvh Local Street Fund			1,732.67	1,732.67		
	244 - DOWNTOWN DEVELOPMENT AUTH			5,776.16	5,776.16		
	264 - 911 Emergency			11,690.55	11,690.55		
	266 - DRUG LAW ENF. ACT 265 - STAT			1,733.08	1,733.08		
	268 - Library Fund			6,125.78	6,125.78		
	592 - WATER & SEWER FUND			25,261.03	25,261.03		
--- TOTALS BY DEPT/ACTIVITY ---							
	136 - 31-St District Court			2,050.56	2,050.56		
	172 - City Manager			18.00	18.00		
	202 - Income Tax			145.69	145.69		
	203 - LOCAL STREETS			1,732.67	1,732.67		
	220 - HUMAN RESOURCES			16,256.08	16,256.08		
	222 - MAJOR STREETS			4,620.39	4,620.39		
	223 - CONTROLLER DEPARTMENT			242.78	242.78		
	229 - Legal			59,358.23	59,358.23		
	244 - DDA			5,776.16	5,776.16		
	264 - 911 EMERGENCY			11,690.55	11,690.55		
	265 - Public Services			1,750.36	1,750.36		
	266 - Auto Theft			36,725.00	36,725.00		
	277 - Community & Econ. Develop.			22,690.13	22,690.13		
	299 - General Administration			4,335.50	4,335.50		
	300 - Police Department			11,830.00	11,830.00		
	335 - Fire Department			3,073.12	3,073.12		
	367 - Drug Forfeiture - State Expe			1,733.08	1,733.08		
	528 - Sanitation Services			61,189.27	61,189.27		
	557 - WATER & SEWER			25,261.03	25,261.03		
	738 - Library			6,125.78	6,125.78		

**To: The Honorable Mayor and City Council**

**From: Katrina Powell, City Manager**

**Date: October 27, 2015**

**Subject: Preapproved Expenditures**

---

**Introduction:**

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

**Overview:**

These disbursements cover the following expenditures:

- Utilities
- Payroll Distributions
- Healthcare/Dental Insurance
- Temporary Workers
- Office Equipment Rental
- Court Ordered Payments
- Water Overpayment Refund

**Budget Impact:**

The specific costs of these disbursements were \$225,585.68 and was run from the Fiduciary, General, Water, and UR31 bank accounts. They were all paid out of 2016 budget.

**Recommendation:**

The City Manager and the Controller approved the payments of these expenditures.

**Prepared by:**

Jia Hang, Accounts Payable

**Reviewed by:**

Katrina Powell, City Manager  
Bhama Cairns, Controller

**Attachments:**

Check Disbursement Report for City of Hamtramck

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
 CHECK DATE FROM 10/19/2015 - 10/19/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
10/19/2015	GEN	66928	AFSCME LOCAL #666	AFSCME LOCAL #666 UNION D	231.500	000	186.00
10/19/2015	GEN	66929	AT&T	PHONE CHARGES OCT 2015	922.000	265	697.40
10/19/2015	GEN	66930	AXA-EQUITABLE	AXA 457 DEFERRED COMP PLAN	231.120	000	3,560.00
10/19/2015	GEN	66931*#	BLUE CARE NETWORK	COBRA	676.000	000	404.34
				HEALTHCARE NOV 2015	716.100	136	5,175.57
				HEALTHCARE NOV 2015	716.100	172	808.68
				HEALTHCARE NOV 2015	716.100	202	929.98
				HEALTHCARE NOV 2015	716.100	209	1,334.32
				HEALTHCARE NOV 2015	716.100	215	404.34
				HEALTHCARE NOV 2015	716.100	220	404.34
				HEALTHCARE NOV 2015	716.100	223	808.68
				HEALTHCARE NOV 2015	716.100	253	1,738.66
				HEALTHCARE NOV 2015	716.100	265	1,192.80
				HEALTHCARE NOV 2015	716.100	266	1,051.29
				POLICE - OVER 65 NOV 2015	716.100	274	4,130.56
				FIRE - OVER 65 NOV 2015	716.100	274	1,865.26
				GENERAL - OVER 65 NOV 2015	716.100	274	1,543.13
				POLICE TAX NOV 2015	716.100	274	104.46
				FIRE TAX NOV 2015	716.100	274	47.17
				GENERAL TAX NOV 2015	716.100	274	39.03
				RETIRED GENERAL NOV 2015	716.100	274	4,022.10
				RETIRED FIRE NOV 2015	716.100	274	25,017.22
				RETIRED POLICE NOV 2015	716.100	274	27,852.84
				HEALTHCARE NOV 2015	716.100	277	404.34
				HEALTHCARE NOV 2015	716.100	300	19,718.36
				HEALTHCARE NOV 2015	716.100	300	1,213.02
				HEALTHCARE NOV 2015	716.100	335	19,812.74
				CHECK GEN 66931 TOTAL			<u>120,023.23</u>
10/19/2015	GEN	66932	BLUE CROSS BLUE SHIELD OF MICHIGAN	POLICE NOV 2015	716.100	274	7,066.65
				POLICE SPECIAL NOV 2015	716.100	274	489.50
				POLICE TAX NOV 2015	716.100	274	737.01
				FIRE NOV 2015	716.100	274	6,608.25

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				FIRE SPECIAL NOV 2015	716.100	274	244.75
				FIRE TAX NOV 2015	716.100	274	668.42
				GENERAL NOV 2015	716.100	274	13,919.65
				GENERAL TAX NOV 2015	716.100	274	1,357.69
				CHECK GEN 66932 TOTAL			<u>31,091.92</u>
10/19/2015	GEN	66933#	COMCAST	OCTOBER 2015 ISP SUB	922.000	136	147.85
				CABLE/INTERNET NOV 2015	740.000	335	74.54
				CHECK GEN 66933 TOTAL			<u>222.39</u>
10/19/2015	GEN	66934	DETROIT EDISON	STRT LGHTS OVRHD E1A SEPT 2015	926.000	299	19,359.68
				TRF SGNL LGHTS E2 SEPT 2015	926.000	299	1,466.58
				STRT LGHTS ORNA E1B SEPT 2015	926.000	299	13,447.55
				STRT LGHTS ORNA E1B SEPT 2015	926.000	299	305.27
				STRT LGHTS OVRHD E1A SEPT 2015	926.000	299	25.28
				CHECK GEN 66934 TOTAL			<u>34,604.36</u>
10/19/2015	GEN	66936	FRATERNAL ORDER OF POLICE	FOP UNION DUES	231.700	000	1,500.00
				FOP UNION DUES	231.700	000	175.00
				CHECK GEN 66936 TOTAL			<u>1,675.00</u>
10/19/2015	GEN	66937	OFFICE TEAM	S. RAHMAN 10/02/15	801.000	215	651.78
10/19/2015	GEN	66938	OHIO CHILD SUPPORT PAYMENT CENTRAL	GARNISHMENTS	231.130	000	218.61
10/19/2015	GEN	66939	POLICE AND FIREMENS INSURANCE	LIFE OF VIRGINIA INS CO	233.000	000	167.33
10/19/2015	GEN	66940	RANKING OFFICERS ASSOCIATION	Ranking Officers Assoc Du	231.800	000	12.00
10/19/2015	GEN	66941*#	THE STANDARD	DENTAL INS OCT 2015	716.000	172	44.72
				DENTAL INS OCT 2015	716.000	202	45.90
				DENTAL INS OCT 2015	716.000	209	68.26
				DENTAL INS OCT 2015	716.000	215	22.36
				DENTAL INS OCT 2015	716.000	220	22.36
				DENTAL INS OCT 2015	716.000	223	67.08
				DENTAL INS OCT 2015	716.000	253	90.62

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				DENTAL INS OCT 2015	716.000	265	64.22
				DENTAL INS OCT 2015	716.000	266	73.29
				DENTAL INS OCT 2015	716.000	266	331.67
				RETIRED FIRE DENTAL OCT 2015	716.000	274	1,052.59
				RETIRED GENERAL DENTAL OCT 2015	716.000	274	368.69
				RETIRED POLICE DENTAL OCT 2015	716.000	274	1,181.84
				OVER 65 GENERAL DENTAL OCT 2015	716.000	274	1,203.09
				OVER 65 POLICE DENTAL OCT 2015	716.000	274	688.81
				OVER 65 FIRE DENTAL OCT 2015	716.000	274	571.98
				OVER 65 POLICE-BCN DENTAL OCT 2015	716.000	274	279.25
				OVER 65 FIRE-BCN DENTAL OCT 2015	716.000	274	91.80
				OVER 65 GENERAL-BCN DENTAL OCT 2015	716.000	274	73.29
				DENTAL INS OCT 2015	716.000	277	95.65
				DENTAL INS OCT 2015	716.000	300	1,158.92
				DENTAL INS OCT 2015	716.000	300	67.08
				DENTAL INS OCT 2015	716.000	335	1,235.75
				CHECK GEN 66941 TOTAL			<u>8,899.22</u>
10/19/2015	GEN	66942	UNIFIED COMMUNICATIONS LC	LONGDIST/INTRALATA SEPT 2015	922.000	265	105.05
10/19/2015	GEN	66943#	US BANK EQUIPMENT FINANCE	COPIER LEASE OCT 2015	801.300	136	131.50
				COPIER RENTAL OCT 2015	800.000	215	106.86
				COPIER RENTAL OCT 2015	800.000	223	106.85
				COPIER RENTAL OCT 2015	801.000	253	106.86
				COPIER RENTAL OCT 2015	801.000	277	106.86
				COPIER RENTAL OCT 2015	800.000	300	106.86
				CHECK GEN 66943 TOTAL			<u>665.79</u>
Total for fund 101 General Fund							202,780.08

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 264 911 Emergency							
10/19/2015	FID	8484	US BANK EQUIPMENT FINANCE	COPIER RENTAL OCT 2015	800.000	264	213.70
Total for fund 264 911 Emergency							213.70

10/19/2015 03:48 PM  
User: JHANG  
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 10/19/2015 - 10/19/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
10/19/2015	FID	8482	DTE ENERGY	5090 EDWIN ELECTRIC SEPT 2015	921.000	367	28.39
				5090 EDWIN GAS SEPT 2015	923.000	367	65.37
				CHECK FID 8482 TOTAL FOR			<u>93.76</u>
				Total for fund 266 DRUG LAW ENF. ACT 265 - STATE			93.76

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 267 DRUG LAW ENF. ACT 265 - FEDERAL							
10/19/2015	FID	8481	BLUE CARE NETWORK	HEALTHCARE NOV 2015	716.100	267	2,102.58
10/19/2015	FID	8483	THE STANDARD	DENTAL INS OCT 2015	716.000	267	146.58
Total for fund 267 DRUG LAW ENF. ACT 265 -							2,249.16

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 10/19/2015 - 10/19/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
10/19/2015	GEN	66931*#	BLUE CARE NETWORK	HEALTHCARE NOV 2015	716.100	738	1,738.66
10/19/2015	GEN	66935	DTE ENERGY	LIBRARY GAS SEPT 2015	923.000	738	67.46
10/19/2015	GEN	66941*#	THE STANDARD	DENTAL INS OCT 2015	716.000	738	90.62
Total for fund 268 Library Fund							1,896.74

10/19/2015 03:48 PM  
User: JHANG  
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 10/19/2015 - 10/19/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
10/19/2015	WAT	8749	BLUE CARE NETWORK	HEALTHCARE NOV 2015	716.100	557	2,244.10
10/19/2015	WAT	8750	BOARD OF WATER COMMISSIONERS	BOZEK POLLUTANT SURCHARGE JUL & AUG	925.200	557	190.49
				KOWALSKI POLLUTANT SURCHARGE AUG	925.200	557	2,597.85
				HOME STYLE POLLUTANT SURCHARGE AUG	925.200	557	2,285.29
				METRO BAKERY POLLUTANT	925.200	557	525.05
				CHECK WAT 8750 TOTAL FOR			<u>5,598.68</u>
10/19/2015	WAT	8751	FRANK PLOSKONKA	XOVERPAYMENT	040.000	000	59.92
10/19/2015	WAT	8752	JOHNSONS AUTOMATION & CONSULTING	SEPTEMBER 2015	801.000	557	3,217.50
10/19/2015	WAT	8753	THE STANDARD	DENTAL INS OCT 2015	716.000	557	172.98
10/19/2015	WAT	8754	US BANK EQUIPMENT FINANCE	COPIER RENTAL OCT 2015	740.000	557	135.06
				Total for fund 592 WATER & SEWER FUND			11,428.24

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 796 Development Agreement Esc							
10/19/2015	UR31	1981	SHARON RAY	CONSULTING SVCS WKS END 8/14 & 8/21	701.000	796	2,308.00
				CONSULTING SVCS WKS END 8/28 & 9/4	701.000	796	2,308.00
				CONSULTING SVCS WKS END 9/11 & 9/18	701.000	796	2,308.00
				CHECK UR31 1981 TOTAL			<u>6,924.00</u>
				Total for fund 796 Development Agreement Esc			6,924.00
				TOTAL - ALL FUNDS			225,585.68

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**To: The Honorable Mayor and City Council**

**From: Katrina Powell, City Manager**

**Date: October 27, 2015**

**Subject: Preapproved Expenditures**

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**Introduction:**

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**Recommendation:**

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**Prepared by:**

Jia Hang, Accounts Payable

**Reviewed by:**

Katrina Powell, City Manager  
Bhama Cairns, Controller

**Attachments:**

Check Disbursement Report for City of Hamtramck

# PROPOSAL

DEVELOPED FOR  
Mark Ragsdale  
Director of Public Services  
City of Hamtramck, MI

3401 Evaline  
Hamtramck, MI 48212

October 1, 2015

## KEEPING DRINKING WATER SAFE FOR INDUSTRIES AND MUNICIPALITIES

For over 30 years, HydroCorp™ has been dedicated to safe drinking water for companies and communities across North America. Fortune 500 firms, metropolitan centers, utilities, small towns and businesses – all rely on HydroCorp to protect their water systems, averting backflow contamination and the acute health risks and financial liabilities it incurs.

**HYDR**OCORP.  
THE SAFE WATER AUTHORITY.

CROSS-CONNECTION  
CONTROL / BACKFLOW  
PREVENTION

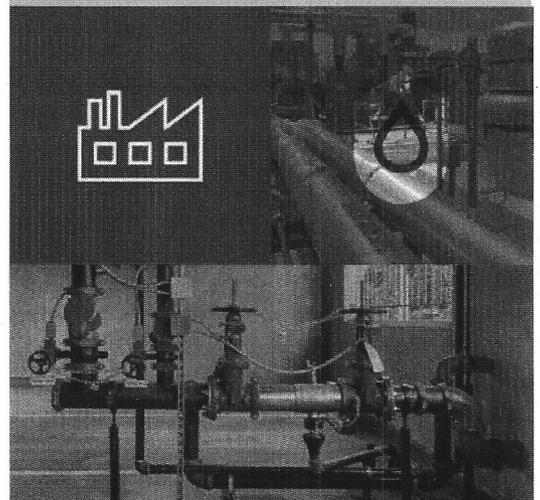
WATER SYSTEM  
SURVEYS / AUDITS

PIPE SYSTEM MAPPING  
AND LABELING

WATER SAMPLING  
AND ANALYSIS / RISK  
ASSESSMENTS

PROGRAM  
AND PROJECT  
MANAGEMENT

COMPLIANCE  
ASSISTANCE /  
DOCUMENTATION



MICHIGAN CORPORATE OFFICE  
5700 Crooks Road, Suite 100  
Troy, MI 48098  
800.690.6651 TOLL FREE  
248.250.5000 PHONE  
248.786.1788 FAX GENERAL  
info@hydrocorpinc.com EMAIL



SCOPE OF WORK .....3

PROFESSIONAL SERVICE AGREEMENT ..... 4-10

QUALIFICATIONS .....11



## SCOPE OF WORK

Based on your current program, HydroCorp™ will provide the following services to the City of Hamtramck. This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the City of Hamtramck with the necessary data and information to maintain compliance with the Michigan Department of Environmental Quality (DEQ) Water Bureau Cross Connection Control Regulations. Once this project has been approved and accepted by the City and HydroCorp, you may expect completion of the following elements within a three (3) year period. The components of the project include:

1. Annually, perform a minimum of **145** initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the City served by the public water supply for cross-connections. Inspections will be conducted in accordance with the DEQ Water Bureau Cross Connection Control regulations.
2. Generate all backflow prevention assembly test notices, non-compliance notices and coordinate/monitor backflow prevention assembly testing compliance for all backflow prevention assemblies.
3. Perform administrative functions including: answering water user telephone calls, scheduling of inspections, mailing of all notices, verification of backflow prevention assembly tester credentials & proper testing results and general customer service and program education inquiries.
4. Generate and document the required program data for the facilities using the HydroCorp Software Data Management Program.
5. Submit comprehensive management reports on a quarterly basis.
6. Conduct an annual review meeting to discuss overall program status and recommendations.
7. Provide up to six- (6) ASSE approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers, (i.e. combination) per facility as required, in order to place a facility into immediate compliance at the time of inspection.
8. Prepare the annual State of Michigan, DEQ Water Bureau Cross Connection Report.
9. Assist the City with a community wide public relations program including general awareness brochures and customized web site cross connection control program overview content and resources.
10. Provide ongoing support via phone, fax, internet, text or email.

The above services will be provided for:

**Monthly Amount: \$ 1,335.00**

**Annual Amount: \$ 16,020.00**

**Contract Total: \$ 48,060.00**

Contract Amount is based upon a 36-month period. HydroCorp will invoice in 36 equal amounts of \$ 1,335.00



## PROFESSIONAL SERVICE AGREEMENT

This agreement, made and entered into this 10/1/2015 by and between the City of Hamtramck organized and existing under the laws of the State of Michigan referred to as "Utility", and HydroCorp™ a Michigan Corporation, referred to as "HydroCorp".

WHEREAS, the Utility supplies potable water throughout its corporate boundary to property owners; and desires to enter into a professional services contract for cross connection control program inspection, reporting and management services.

WHEREAS, HydroCorp is experienced in and capable of supplying professional inspection of potable water distribution systems and cross connection control program management to the Utility and the Utility desires to engage HydroCorp to act as its independent contractor in its cross connection control program.

WHEREAS, the Utility has the authority under the laws of the State of Michigan and its local governing body to enter into this professional services contract.

NOW THEREFORE, in consideration of the mutual agreements herein contained, and subject to the terms and conditions herein stated, the parties agree as follows:

### ARTICLE I. Purpose

During the term of this Agreement, the Utility agrees to engage HydroCorp as an independent contractor to inspect and document its findings on its potable water distribution system in public, commercial and industrial facilities within the community. Each party to this Agreement agrees that it will cooperate in good faith with the other, its agents, and subcontractors to facilitate the performance of the mutual obligations set forth in this Agreement. Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete and accurate, yet due to the inaccessible nature of water piping or due to access constraints within water users' facilities, complete and accurate data is not always available.

### ARTICLE II. Scope of Services

The scope of services to be provided by HydroCorp under this Agreement will include the inspections/surveys, program administration, answering telephone call inquires, scheduling of inspections, program compliance review, public education materials, preparation of quarterly management reports, and annual cross connection reports with respect to the facilities to the extent specifically set forth in this Article II (hereinafter the "Scope of Services"). Should other reports/services be included within the Scope of Services, the same shall be appended to this Agreement as Exhibit 1.

**2.1 PROGRAM REVIEW/PROGRAM START UP MEETING.** HydroCorp will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
  - Inspection Notice
  - Compliance Notice
  - Non-Compliance Notices 1-2, Penalty Notices
- Special Program Notices
- Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility
- Prioritize Inspections (City buildings, schools, high hazard facilities, special circumstances.)



- Review/establish procedure for vacant facilities
- Establish facility inspection schedule
- Review/establish procedures and protocol for addressing specific hazards
- Review/establish high hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools
- Review/establish educational and public awareness brochures

**2.2 INSPECTIONS.** HydroCorp will perform initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with Michigan Department of Environmental Quality Cross Connection Control Rules.

- *Initial Inspection* – the first time a HydroCorp representative inspects a facility for cross connections. Degree of Hazard will be assigned and/or verified during this facility visit. The Degree of Hazard will dictate future re-inspection frequency/schedule of facility, (facility will be either compliant or non-compliant after this inspection).
- *Compliance Inspection* – subsequent visit by a HydroCorp representative to a facility that was non-compliant during the *Initial Inspection* to verify that corrective action was completed and meets the program requirements.
- *Re-Inspection* – Revisit by a HydroCorp representative to a facility that was previously inspected. The re-inspection frequency/schedule is based on the degree of hazard assigned to the facility during the initial inspection (two, six or ten year re-inspection cycle).

**2.3 INSPECTION SCHEDULE.** HydroCorp shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Utility's designated contact person. The initial check in will include a list of inspections scheduled. An exit interview will include a list of inspections completed.

**2.4 PROGRAM DATA.** HydroCorp will generate and document the required program data for the Facility Types listed in the Scope of Services using the HydroCorp Software Data Management Program. Program Data shall remain property of the Utility; however, the HydroCorp Software Data Management program shall remain the property of HydroCorp and can be purchased for an additional fee. Data services will include:

- Prioritize and schedule inspections
- Notify users of inspections, backflow device installation and testing requirements if applicable
- Monitor inspection compliance using the HydroCorp online software management program.
- Maintain program to comply with all MDEQ regulations

**2.5 MANAGEMENT REPORTS.** HydroCorp will submit comprehensive management reports in electronic, downloadable format on a quarterly & annual basis to the Utility. Reports to include the following information:

- Name, location and date of inspections
- Number of facilities inspected/surveyed
- Number of facilities compliant/non-compliant

**2.6 REVIEW OF CROSS-CONNECTION CONTROL ORDINANCE.** HydroCorp will review or assist in the development of a cross-connection control ordinance. Items for review include: Code adoption references, standard operational procedures, program notice documentation, reporting procedures and preference standards and penalties for non-compliance.



- 2.7 VACUUM BREAKERS.** HydroCorp will provide up to six (6) ASSE approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.
- 2.8 PUBLIC RELATIONS PROGRAM.** HydroCorp will assist the Utility with a community-wide public relations program including general awareness brochures and website cross connection control program content.
- 2.9 SUPPORT.** HydroCorp will provide ongoing support via phone, fax, text, website or email for the contract period.
- 2.10 FACILITY TYPES.** The facility types included in the program are as follows:
- Industrial
  - Institutional
  - Commercial
  - Miscellaneous Water users
  - Residential
  - Multifamily
- Complex Facilities.** Large industrial and high hazard complexes or facilities may require inspection/survey services outside the scope of this Agreement. An independent cross connection control survey (at the business owner's expense) may be required at these facilities and the results submitted to the Utility to help verify program compliance.
- 2.11 INSPECTION TERMS.** HydroCorp will perform a minimum of 435 total inspections over a three (3) year contract period. The total inspections include all initial inspections, compliance and re-inspections.
- 2.12 COMPLIANCE WITH DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ).** HydroCorp will assist in compliance with DEQ and Michigan Plumbing Code cross connection control program requirements for all commercial, industrial, institutional, residential, multifamily and public authority facilities.
- 2.13 POLICY MANUAL.** HydroCorp will review and/or develop a comprehensive cross connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of the Utility.
- 2.14 INVENTORY.** HydroCorp shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model and serial number if applicable.
- 2.15 DATA MANAGEMENT.** HydroCorp shall provide data management and program notices for all inspection services throughout the contract period.
- 2.16 ANNUAL YEAR END REVIEW.** HydroCorp will conduct an on-site annual year-end review meeting to discuss overall program status and specific program recommendations.
- 2.17 CROSS CONNECTION CONTROL BROCHURES.** HydroCorp will provide approximately 150 cross-connection control educational brochures for the duration of the Agreement.
- 2.18 INSURANCE.** HydroCorp will provide all required copies of general liability, workers compensation and errors and omissions insurance naming the Utility as an additional insured if required.



### ARTICLE III. Responsibilities of the Utility

- 3.1 UTILITY'S REPRESENTATIVE.** On or before the date services are to commence under this Agreement, the Utility shall designate an authorized representative ("Authorized Representative") to administer this Agreement.
- 3.2 COMPLIANCE WITH LAWS.** The Utility, with the technical and professional assistance of HydroCorp, shall comply with all applicable local, state, and federal laws, codes, ordinances, and regulations as they pertain to the water inspection and testing, and shall pay for any capital improvements needed to bring the water treatment and delivery system into compliance with the aforementioned laws.
- 3.3 NOTICE OF LITIGATION.** In the event that the Utility or HydroCorp has or receives notice of or undertakes the prosecution of any actions, claims, suits, administrative or undertakes the prosecution of any actions, claims, suits, administrative or arbitration proceedings, or investigations in connection with this Agreement, the party receiving such notice or undertaking of such prosecution shall give the other party timely notice of such proceedings and will inform the other party in advance of all hearings regarding such proceedings.
- 3.4 FACILITY LISTING.** The Utility must provide HydroCorp a complete list of facilities to be inspected, including facility name, type of service connection, address, contact person, and phone number, (if available). *Electronic file format such as Microsoft Excel, etc. is required. An additional one-time fee to manually enter facility listing will be charged at the rate of \$80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested.*
- 3.5 LETTERHEAD/LOGO.** The Utility will provide HydroCorp with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only. (300 dpi in either .eps, or other high quality image format for printing.)

### ARTICLE IV. Term, Compensation and Changes in Scope of Services

- 4.1 TERM AND TERMINATION TERM.** Services by HydroCorp under this Agreement shall commence on 10/1/2015 and end three (3) years from such date, unless this Agreement is renewed or terminated as provided herein. The terms of this Agreement shall be valid only upon the execution of this Agreement within ninety (90) days of its receipt. Failure to execute this Agreement within the ninety (90) day period shall deem the proposed terms void.
- 4.2 RENEWAL.** Upon the expiration of this Agreement the utility will have the option to renew under the same terms of this agreement for two (2) consecutive one (1) year periods.
- 4.3 TERMINATION.** The Utility or HydroCorp may terminate this Agreement at any time and on any date in the initial and renewal terms of this Agreement, with or without any cause, by giving written notice of such intent to terminate to the other party at least thirty (30) days prior to the effective date of termination. Notice of the intent to terminate shall be given in writing by personal service, by an authorized agent, or by certified mail, return receipt requested. The Utility shall pay the balance of any outstanding accounts for work performed by HydroCorp.
- 4.4 BASE COMPENSATION.** From the Beginning thirty (30) days after execution of this Agreement, the Utility shall pay HydroCorp as compensation ("Base Compensation") for labor, equipment, material, supplies, and utilities provided and the services performed pursuant to this Agreement, the sum of \$1,335.00 per month, \$16,020.00 annually for a three (3) year contract period totaling \$48,060.00 subject to section 4.3.



- 4.5 PAYMENT OF INVOICES.** Upon presentation of invoices by HydroCorp, all payments including base and other compensation shall be due and payable on the first day of each month (due date) after the month for which services have been rendered. All such payments shall be made no later than sixty (60) days after the due date. Failure to pay shall be deemed a default under this Agreement.
- 4.6 CHANGES IN SCOPE OF SERVICES.** In the event that the Utility requests and HydroCorp consents to perform additional work or services involving the consulting, management, operation, maintenance, and repair of the Utility's water delivery system where such services or work exceeds or changes the Scope of Services contemplated under this Agreement, HydroCorp shall be provided additional compensation. Within thirty (30) calendar days from the date of notice of such additional work or services, the parties shall mutually agree upon an equitable sum for additional compensation. This amount shall be added to the monthly sum effective at the time of change in scope. Changes in the Scope of Service include, but are not limited to, requests for additional service by the Utility or additional costs incurred in meeting new or changed government regulations or reporting requirements.
- 4.7 CLIENT CONFIDENTIALITY.** Disclosure of all communications between HydroCorp and the Utility regarding business practices and other methods and forms of doing business is subject to the provisions of Michigan Public Records Law. HydroCorp agrees to make available for inspection and copying all records in its possession created, produced, collected or otherwise related to this Agreement to the same extent as if the records were maintained by the Utility. HydroCorp expressly acknowledges and agrees that its obligations concerning Public Records Law and compliance under this Agreement should not be limited by copyright, license, privacy and/or confidentiality except as authorized under the Public Records Law.
- 4.8 ACCESSIBILITY.** Backflow prevention device information will be completed in full only when the identifying information (i.e. data plate, brass tag, etc.) is accessible and visible from ground level or from a fixed platform/mezzanine.
- 4.9 CONFINED SPACES.** – HydroCorp personnel will not enter confined spaces.

#### ARTICLE V. Risk Management and General Provisions

- 5.1 INFORMATION.** Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete to the best of their knowledge, yet due to the inaccessible nature of water piping or lack of access provided by property owner/water user, complete accurate data is not always available. Cross-connection control inspection and results are documented as of a specific date. The property owner and/or water user may make modifications to the potable water system after the inspection date that may impact compliance with the program.
- 5.2 INDEMNIFICATION.** HydroCorp agrees to and shall hold the Utility, its elected and appointed officers, and employees harmless from any liability for claims or damages for personal injury or property damage which is caused by or arises from the sole negligence of HydroCorp in the performance of its services under this Agreement. The Utility agrees to and shall hold HydroCorp, its officers, and employees harmless from any liability for claims or damages for personal injury or property damage which is caused by, or arises from, the sole negligence of the Utility. In the event that both HydroCorp and the Utility are found by a fact finder to be negligent and the negligence of both is a proximate cause of such claim for damage, then in such event each party shall be responsible for the portion of the liability equal to its comparative share of the total negligence. HydroCorp's liability to the Utility for any loss, damage, claim, or expense of any kind or nature caused directly or indirectly by the performance or non-performance of obligations pursuant to this Agreement shall be limited to general money damages in an amount not to



exceed the limits of insurance coverage provided hereunder, but only if said coverage is and remains in effect for the term of this Agreement.

**5.3 HYDROCORP INSURANCE.** HydroCorp currently maintains the following insurance coverage's and limits:

	Occurrence	Aggregate
Comprehensive General Liability	\$1 Million	\$2 Million
Excess Umbrella Liability	\$5 Million	\$5 Million
Automobile Liability (Combined Single Limit)	\$1 Million	
Worker's Compensation/ Employer's Liability	\$1 Million	
Errors and Omissions	\$2 Million	\$2 Million

Within thirty (30) calendar days of the start of the project, HydroCorp shall furnish the Utility with satisfactory proof of such insurance, and each policy will require a 30-day notice of cancellation to be given to the Utility while this Agreement is in effect. The Utility shall be named as an additional insured according to its interest under the general liability policy during the term of this Agreement.

**5.4 UTILITY INSURANCE.** The Utility will maintain liability insurance on an all risk basis and including extended coverage for matters set forth in this Agreement. The Utility and HydroCorp agree that with respect to insurance coverage carried by either party in connection with the Facilities, such insurance will provide for the waiver by the insurance carrier of any subrogation rights against the Utility or against HydroCorp as the case may be.

**5.5 RELATIONSHIP.** The relationship of HydroCorp to the Utility is that of independent contractor and not one of employment. None of the employees or agents of HydroCorp shall be considered employees of the Utility. For the purposes of all state, local, and federal laws and regulations, the Utility shall exercise primary management, and operational and financial decision-making authority.

**5.6 ENTIRE AGREEMENT AMENDMENTS.** This Agreement contains the entire Agreement between the Utility and HydroCorp, and supersedes all prior or contemporaneous communications, representations, understandings, or agreements. This Agreement may be modified only by a written amendment signed by both parties.

**5.7 HEADINGS, ATTACHMENTS, AND EXHIBITS.** The heading contained in this Agreement is for reference only and shall not in any way affect the meaning or interpretation of this Agreement. The Attachments and Exhibits to this Agreement shall be construed as integral parts of this Agreement.

**5.8 WAIVER.** The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

**5.9 ASSIGNMENT.** This Agreement shall not be assigned by either party without the prior written consent of the other unless such assignment shall be to the affiliate or successor of either party.

**5.10 FORCE MAJEURE.** A party's performance under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of actions due to causes beyond its reasonable control such as, but not limited to, Acts of God, the acts of civil or military authority, loss of potable water sources, water system contamination, floods, quarantine restrictions, riot, strikes, commercial impossibility, fires, explosions, bombing, and all such interruptions of business, casualties, events, or circumstances reasonably beyond the control of the party obligated to perform, whether such other causes are related or unrelated, similar or dissimilar, to any of the foregoing. In the event of any such force majeure, the party unable to perform shall promptly notify the other party of the existence of such force majeure and



shall be required to resume performance of its obligations under this Agreement upon the termination of the aforementioned force majeure.

- 5.11 AUTHORITY TO CONTRACT.** Each party warrants and represents that it has authority to enter into this Agreement and to perform the obligations, including any payment obligations, under this Agreement.
- 5.12 GOVERNING LAW AND VENUE.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, regardless of the fact that any of the parties hereto may be or may become a resident of a different state or jurisdiction. Any suit or action arising shall be filed in a court of competent jurisdiction within the State of Michigan, venue by the presiding County. The parties hereby consent to the personal jurisdiction of said court within the State of Michigan.
- 5.13 COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.
- 5.14 NOTICES.** All notices, requests, demands, payments and other communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally or sent by nationally recognized overnight carrier, or mailed by certified mail, postage prepaid, return receipt requested, as follows:

If to HydroCorp:

HydroCorp  
C/o John Hudak  
5700 Crooks Road, Ste. 100  
Troy, MI 48337  
(248) 250-5005

If to Utility:

Mark Ragsdale  
Director of Public Services  
City of Hamtramck  
3401 Evaline  
Hamtramck, MI 48212

- 5.15 SEVERABILITY.** Should any part of this Agreement for any reason, be declared invalid or void, such declaration will not affect the remaining portion, which will remain in full force and effect as if the Agreement has been executed with the invalid portion eliminated.

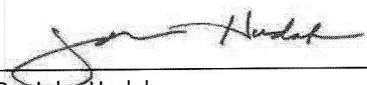
**SIGNATURES**

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

**City of Hamtramck**

\_\_\_\_\_  
By:  
Title:

**HydroCorp**

  
\_\_\_\_\_  
By: John Hudak  
Its: President



## Qualifications/Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost effective and professionally managed cross connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 30,000 Cross Connection Control Inspections **annually**.
- HydroCorp tracks and manages over 35,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely and courtesy manner. Our administrative staff can answer most technical calls related to the cross connection control program and have attended basic cross connection control training classes.
- HydroCorp currently serves over 200 communities in Michigan, Wisconsin, Maryland, Delaware, Virginia & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.

DATE: 10/15/15 **(Out of Stock Sale-OSS)**

TO: MARK RAGSDALE, HAMTRAMCK PUBLIC SERVICE  
313-896-8355 (DIRECT) [mragsdale@hamtramckcity.com](mailto:mragsdale@hamtramckcity.com)

FROM: JIM AGNEY, GORNO FORD, GOVERNMENT & FLEET SALES  
734-671-4033 (DIRECT) (FAX) 734-676-7647 [jagney@gornoford.com](mailto:jagney@gornoford.com)

RE: **MiDEAL #3958-0092 (1) 2016MY FORD F-250, 4x4, REG. CAB, 137"WB, 8' Box, OXFORD WHITE or RED/STEEL VINYL, 6.2L V8, 6spd.A/Tw/OD, A/C, AM/FMw/CLOCK, PWR. DISC BRKSw/ABS, AIR BAGS, 3.73 REG. AXLE, 10,000 # GVWR, LT265/75Rx17AT, TRAILER TOW PKG., TILT/CRUISE, H.D. TOW PKG. ADVANCE TRACw/ROLL STABILITY CNTRL., FRNT. TOW HOOKS, TPMS, PWR. WINDOWS/LOCKS/Htd.MIRRORS, ROOF CLR. LIGHTS, ENGINE BLOCK HTR., UPFITTER SWITCHES, DÉCOR TRIM, ELEC. BRAKE CNTRLR., H.D. ALT., DAYTIME RUNNING – LIGHTS, SKID PLATES, REAR WHEEL WELL LINERS, H.D. SUSPw/REAR – SWAY BAR, SPLASH GUARDS, RHINO SPRAY-IN-BED LINER, ALL-WEATHER H.D. FLOOR MATS, *FACTORY RUNNING BOARDS***

F.O.B. DELIVERED TO HAMTRAMCK, MI ..... \$28,889.00  
(MSRP = \$39,245.00)

Unit quoted is currently "in-stock and can be " delivered by the end of October.

Current lead time to order is estimated at 12 – 14 weeks from receipt of Purchase Order.

**RECOMMENDED OPTIONS:**

<b>BOSS 8'2" VXT STEEL POWER V BLADE SNOW PLOW</b> w/Rubber snow Deflector ....	<b>6,330.00</b>
<b>MUNICIPAL SAFETY LIGHT PKG.</b> .....	<b>1,595.00</b>

(Includes Amber LED Roof Mount Mini-Light Bar, Frnt.Amber Grill LED's & Rear Amber LED Taillight Flashers)

Please review **SELECT COLOR/ OPTIONS**, sign and e-mail/fax back or e-mail/fax Purchase Order to  
**Jim Agney.**

Customer Signature: \_\_\_\_\_

Thank you,

*Jim Agney*

This quotation is confidential and privileged and is intended solely for the use of Gorno Ford and City of Hamtramck. This quotation is compiled in association with the MiDEAL Contract and intended for use by MiDEAL Members and State of Michigan government agencies stated above. Information/specifications in this quotation have been established by and are intended only for use by the stated parties. This document is not to be disclosed, distributed, used/re-used as a basis for specifications subsequent bids or request(s) for quotation(s) to any other party or bidders other than the intended parties and/or their authorized personnel.



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## CONTRACT

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This contract between City of Hamtramck and Cannon Truck Equipment. On this day \_\_\_\_\_ of \_\_\_\_\_, 2015.

### FURNISH AND INSTALLED:

#### 1) ENGINE DRIVEN CLUTCH PUMP HYDRAULICS TO OPERATE DUMP AND SPREADER

- DEWEZE CLUTCH PUMP MOUNTING KIT
- SERPENTINE BELT SYSTEM REDUCES BELT WEAR
- KITS UTILIZE AUTOMATIC BELT TENSIONERS FOR REDUCED MAINTENANCE
- COMMERCIAL INERTECH PUMP DELIVERS 17 G.P.M @ 1600 RPM
- 12 VOLT ELECTRIC 125 FT. LB. CLUTCH, HEAVY-DUTY SEALED BEARING
- PUSH BUTTON ON/OFF SWITCH ON DASH
- GRESEN V-20-1 SINGLE STACK DOUBLE ACTING VALVE WITH CYLINDER PORT RELIEF AND POWER BEYOND.
- SINGLE LEVER MORSE HEAVY-DUTY CONTROL WITH STAND AND CABLE
- SPREADER CONTROL VALVE MOUNTED ON CONSOLE FOR ADJUSTMENT OF AUGER/SPINNER
- 25 GALLON HYDRAULIC OIL TANK WITH SIGHT/TEMP GAUGE
- MOUNTED SIDE OF FRAME UNDER BODY
- STONE SHIELDS LOCATED IN FRONT OF REAR AXLE
- RETURN LINE FILTER ASSEMBLY
- HYDRAULIC HOSES AND QUICK-DISCONNECTS WITH DUST CAPS AT REAR

INSTALLED ..... \$ 4,800.00



1) SWENSON SADS SERIES STAINLESS STEEL HYD. UNDER TAILGATE SPREADER

- CONSTRUCTED OF 201 STAINLESS STEEL
- QUICK ATTACH PIN MOUNTING SYSTEM
- STAINLESS STEEL ENDPLATES WITH CONTINUOUSLY WELDED 7 GAUGE BODY
- HYDRAULIC SAFETY INTERLOCK SYSTEM DISABLES AUGER DURING CLEAN OUT
- HINGED COVER ALLOWS FOR DUMP OPERATIONS WHILE SPREADER IS INSTALLED
- ADJUSTABLE HEIGHT SPINNER FRAME
- HINGED BOTTOM EXPOSES THE ENTIRE AUGER FOR EASY CLEAN OUT
- SINGLE 6" H.D. AUGER WITH CONTINUOUS AND REVERSE FLIGHTING TO UNLOAD FROM BOTH SIDES OF DUMP BODY
- AUGER END SHAFT HAS TWO GREASABLE SEALED BEARINGS
- AUGER AND SPINNER POWERED HYDRAULIC DIRECT DRIVE ORBITAL TYPE MOTORS
- MECHANICAL LEVELING WITH 18" POLY SPINNER ASSEMBLY
- LED SALT LIGHT MOUNTED ON DRIVERS SIDE W/SWITCH IN CAB

INSTALLED LIST PRICE.....\$ 3,406.00

TOTAL ABOVE..... \$ 8,206.00

USED CHASSIS WITH BELOW EQUIPMENT

1) 2005 CHEVY 3500 CAB AND CHASSIS

VIN # 1DGJK34U85E224572

GAS 4X4 AUTOMATIC

40,400 MILES

60" CAB TO AXLE

DARK GREEN

NEW TIRES

**1) RUGBY DU-9-3 ELIMINATOR 9' 2-3 YARD STAINLESS STEEL DUMP BODY**

- OUTSIDE DIMENSIONS 9'3" LONG x 96" WIDE
- 14" SIDES; 18.4" BULKHEAD AND TAILGATE
- 12 GAUGE STAINLESS STEEL SIDES, ENDS AND FLOOR W/ RADIUS CORNERS
- EXTERIOR IS #4 POLISHED 304 STAINLESS STEEL
- DOUBLE-WALLED SIDE DESIGN W/(2) VERTICAL BRACES 6" WIDE
- FULLY BOXED DIRT SHEDDING TOP RAIL
- BRACKETS FOR 2" NOMINAL WIDTH SIDE BOARD EXTENSIONS
- 3/16 CROSSMEMBERLESS AR-400 STEEL FLOOR
- 5" STRUCTURAL CHANNEL LONG SILLS
- FMVSS 108 LIGHTING RECESSED IN RUBBER MOUNTING
- OVAL RUBBER MOUNTED STOP/TAIL TURN LIGHTS IN REAR CORNER POSTS
- FULL WIDTH REAR APRON W/ (3) RECESSED CLEARANCE LIGHTS
- TAILGATE SLOPED 10 DEGREES W/ FULLY BOXED FRAME & (2) VERTICAL BRACES
- DOUBLE ACTING PATENTED E-Z LATCH TAILGATE HARDWARE
- EQUIPPED W/ SPREADER CHAINS & BANJO EYE CHAIN HOLDERS IN CORNER POSTS
- STAINLESS STEEL 1/4 CAB SHIELD W/ CENTER SLOTTED WINDOW
- ELECTRONIC BACK-UP ALARM
- ONE (1) SET OF RUBBER MUD FLAPS

**\* HR-520EDM SUBFRAME SCISSOR HOIST NTEA CLASS 20**

- CAPACITY APPROX 9 TONS W/ 6" REAR OVERHANG
- FULL LENGTH HIGH STRENGTH STEEL SUB FRAME
- INTEGRAL REAR HINGE
- DOUBLE ACTING ELECTRIC HYDRAULIC GEAR PUMP
- IN CAB PUSH BUTTON CONTROLS

- POWER UP AND DOWN
- 5" CYLINDER BORE WITH 16" STROKE
- 2" CHROME PISTON ROD
- BODY PROP

**1) DONOVAN MANUAL ROLLER TARP SYSTEM**

- HAND CRANK CONTROL
- 14' BLACK MESH TARP COVER

**1) 1/2" REAR HITCH PLATE W/ BRACING TO REAR OF TRUCK**

- ELECTRIC BRAKE CONTROL FOR 2 TO 4 BRAKING WHEELS ON TRAILER
- SAFETY CHAIN D-RINGS
- 15 TON PINTLE HOOK
- 7 WIRE ROUND PIN TRAILER PLUG W/ RUBBER SEAL BOOT

**1) STAR 255TC STROBE LIGHT MOUNTED ON SELF LEVELING BRACKET**

- IN CAB LIGHTED CONTROL SWITCH
- SEPERATE FUSE

**1) BOSS SNOWPLOW MODEL 8'2" STEEL POWER-V BLADE**

- PLOW WIDTH 98" STRAIGHT
- PLOW WIDTH AT 30 DEGREE ANGLE 85"
- PLOW WIDTH (V) 86"
- PLOW WIDTH (SCOOP) 84"
- MOLDBOARD HEIGHT 29 1/2"



- 11 GAUGE MOLDBOARD
- SIX (6) VERTICAL RIBS, TWO (2) DIAGONAL RIBS
- FOUR (4) TRIP SPRINGS
- 1-1/2"X 10" ANGLE CYLINDERS
- 2"X 1-1/8"X 10" LIFT CYLINDER
- 1/2" X 6" CUTTING EDGE
- SMARTHITCH 2 SYSTEM
- PLOW WEIGHT COMPLETE 860 LBS
- SMART TOUCH V-BLADE HAND HELD CONTROL
- SMARTLIGHTS WITH DUAL HALOGEN BULBS & AMBER TURN SIGNALS

USED 2005 CHEVY..... \$ 24,689.00

HYDRAULICS AND SPREADER..... \$ 8,206.00

**TOTAL ABOVE..... \$ 32,895.00**

Agreed by:

\_\_\_\_\_  
City of Hamtramck Representative

\_\_\_\_\_  
Cannon Truck Equipment Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**GORNO FORD**  
22025 ALLEN ROAD  
WOODHAVEN, MI 48183

DATE: 10/15/15 (**Out of Stock Sale-OSS**)

TO: MARK RAGSDALE, HAMTRAMCK PUBLIC SERVICE  
313-896-8355 (DIRECT) [mragsdale@hamtramckcity.com](mailto:mragsdale@hamtramckcity.com)

FROM: JIM AGNEY, GORNO FORD, GOVERNMENT & FLEET SALES  
734-671-4033 (DIRECT) (FAX) 734-676-7647 [jagney@gornoford.com](mailto:jagney@gornoford.com)

RE: **MiDEAL #3958-0092 (1) 2016MY FORD F-250, 4x4, REG. CAB, 137"WB, 8' Box, OXFORD WHITE or RED/STEEL VINYL, 6.2L V8, 6spd.A/Tw/OD, A/C, AM/FMw/CLOCK, PWR. DISC BRKSw/ABS, AIR BAGS, 3.73 REG. AXLE, 10,000 # GVWR, LT265/75Rx17AT, TRAILER TOW PKG., TILT/CRUISE, H.D. TOW PKG. ADVANCE TRACw/ROLL STABILITY CNTRL., FRNT. TOW HOOKS, TPMS, PWR. WINDOWS/LOCKS/Htd.MIRRORS, ROOF CLR. LIGHTS, ENGINE BLOCK HTR., UPFITTER SWITCHES, DÉCOR TRIM, ELEC. BRAKE CNTRLR., H.D. ALT., DAYTIME RUNNING – LIGHTS, SKID PLATES, REAR WHEEL WELL LINERS, H.D. SUSPw/REAR – SWAY BAR, SPLASH GUARDS, RHINO SPRAY-IN-BED LINER, ALL-WEATHER H.D. FLOOR MATS, FACTORY RUNNING BOARDS**

F.O.B. DELIVERED TO HAMTRAMCK, MI ..... \$28,889.00  
(MSRP = \$39,245.00)

Unit quoted is currently "in-stock and can be " delivered by the end of October.

Current lead time to order is estimated at 12 – 14 weeks from receipt of Purchase Order.

**RECOMMENDED OPTIONS:**

<b>BOSS 8'2" VXT STEEL POWER V BLADE SNOW PLOW</b> w/Rubber snow Deflector ....	<b>6,330.00</b>
<b>MUNICIPAL SAFETY LIGHT PKG.</b> .....	<b>1,595.00</b>

(Includes Amber LED Roof Mount Mini-Light Bar, Frnt.Amber Grill LED's & Rear Amber LED Taillight Flashers)

Please review **SELECT COLOR/ OPTIONS**, sign and e-mail/fax back or e-mail/fax Purchase Order to  
**Jim Agney.**

Customer Signature: \_\_\_\_\_

Thank you,

*Jim Agney*

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**CONTRACT**

This contract between City of Hamtramck and Cannon Truck Equipment. On this day \_\_\_\_\_ of \_\_\_\_\_, 2015.

**1) 2003 DODGE 2500 4X4 SERVICE TRUCK**

VIN #3D7KU26613G842680

CUMMINS DIESEL ENGINE

AUTOMATIC TRANSMISSION

119,850 MILES

56" OMAHA SERVICE BODY WITH FLIP TOP LIDS

WHITE

NEW TIRES

**9-24-2015 ADDITIONAL ITEMS PER MEETING**

-INSTALL PM87 DROP PLATE AND BUYERS BH8-2000 PINTLE HOOK

**PRICE.....\$21,100.00**

**1) REMOVE EXISTING FISHER SNOW PLOW, MOUNT AND HARNESS FOR INSTALL AT A LATER DATE.**

**INSTALL:**

**1) BOSS SNOWPLOW MODEL 8'2" VXT STEEL POWER-V BLADE**

-PLOW WIDTH 98" STRAIGHT

-PLOW WIDTH AT 30 DEGREE ANGLE 85"

-PLOW WIDTH (V) 88"

-PLOW WIDTH (SCOOP) 81"

-MOLDBOARD HEIGHT 30" AT CENTER AND 37" AT ENDS



PAGE 2 OF 2

- 11 GAUGE MOLDBOARD
- SIX (6) VERTICAL RIBS, TWO (2) DIAGONAL RIBS
- FOUR (4) TRIP SPRINGS
- 1-1/2"X 10" ANGLE CYLINDERS
- 2"X 1-1/8"X 10" LIFT CYLINDER
- 1/2" X 6" CUTTING EDGE WITH INTEGRAL CURB GUARDS
- SMARTHITCH 2 SYSTEM
- PLOW WEIGHT COMPLETE 785 LBS
- SMARTLIGHTS WITH DUAL HALOGEN BULBS & AMBER TURN SIGNALS
- SMART TOUCH V-BLADE HAND HELD CONTROL
- SMARTLOCKING CYLINDER
- \*\*\* -RUBBER V BLADE SNOW DEFLECTOR

PRE-SEASON INSTALLED.....\$ 6,330.00

PRICE OF 2003 DODGE WITH BOSS 8'2" VXT SNOW PLOW.....\$27,430.00

Agreed by:

\_\_\_\_\_  
City of Hamtramck Representative

\_\_\_\_\_  
Cannon Truck Equipment Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# Memo

**To:** Katrina Powell, City Manager

**From:** Mark Ragsdale, Director of Public Services

**Date:** 10-27-2015

**Re: Approval for Purchases of Vehicles and Equipment Using Act 84, the State Trunkline Fund Distribution**

---

This is a request to purchase four (3) plow trucks and a dump truck with a salter, as well as the purchase of salt using funding from the State Trunkline Fund. These purchases will allow snowplowing and salt services to be transitioned to an in-house operation vs being contracted with a private contractor; this will allow the City to save funds and provide better services to the residents and guests of Hamtramck.

Over the last three (3) fiscal years, the City of Hamtramck has spent a total of \$863,227 for snow plowing (2013-\$154,486; 2014-\$612,191; 2015-\$96,550) with a private contractor. If some of these services were to be transitioned in-house, the Department of Public Services would be able to provide these services for approximately one-half to one third (1/2-1/3) of the current costs. In addition, the City will partner with Wayne County for the salt supply, and it will be purchased for not more than \$83.19 per ton from their site (we are approximating 200 tons for this winter). Furthermore, part-time employees in the Department of Public Services will be used for snow removal and are paid on average \$15.00-\$20.00 an hour, and can work no more than twenty-nine (29) hours a week. They are also used for other tasks throughout the year i.e., water turn-on's/off, cold patching, etc., in addition to snow removal during the winter months.

The Department of Public Services currently has four (4) vehicles servicing the city. These vehicles include a 2004 Chevy Savanna utility van, a 1998 Dodge Caravan (drug forfeiture confiscation which costs the City money due to the extensive repairs it needs regularly), a 2006 Ford Ranger Utility Truck, and a 2010 F-250 4x4 Truck.

We are requesting the following vehicles and equipment using MIDEAL pricing and specifications:

2003 Dodge 2500 4x4 Service Truck with Snowplow \$27,430

2005 Chevrolet Dump Truck with Plow \$32,895  
2 -2016 F-250 4x4 Plow Trucks with 8ft. 2in. V-Plows with Safety Lighting  
\$36,814 per vehicle

Transitioning these services in-house saves money and allows the City of Hamtramck to provide the citizens with a higher quality service. It is the intent of the Department of Public Services to plow all city streets this winter and not just fire routes, or by just doing a one-time city plowing as was being done by private contractors.

The total amount requested for these purchases is \$133,953. With the disbursement from Act 84 of \$190,562 and the use of MIDEAL to make these purchases, it will not be necessary to use additional funds from the City's budget.

Attachments:

Memo MDOT outlining distribution

Distribution Amount

Memo Wayne County-Salt

Contracts for Vehicles and Equipment

# **RED HOLMAN BUICK GMC**

35100 FORD RD  
WESTLAND, MI 48185

ALBERT LI

Fleet / Municipal Sales

Ph (734) 721-1144 x 405 Fax (734) 721-1780

[aclix@hotmai.com](mailto:aclix@hotmai.com)

State of Michigan MiDeal Contract # 071B1300007

MiDeal Spec # 3958-0018

## **City of Hamtramck Pricing**

**(MiDeal Pricing)**

### **2016 GMC Terrain FWD SLE-1 Utility**

**4-Cyl Gas / 6-Spd Auto Trans**

**5-Passenger Utility**

<b>SPEC 18 – 2016 GMC Terrain FWD SLE-1 Utility</b>	<b>\$ 20,180.00</b>
RTL – MiDeal Retail Dealer Stock Purchase Adjustment	\$ 528.00
BTH – Bluetooth Handsfree System w/ Onstar	\$ 324.00
AWM – Weathertech Floorliners (Frt and Rr)	<u>\$ 220.00</u>
<b>Total</b>	<b>\$ 21,252.00</b>

#### **Options:**

AWD – Upgrade to All-Wheel Drive	+ \$ 1,808.00
Rear Cargo Close-Out Panel (for Flat Floor w/Rear Seats Down)	+ \$ 142.50

Prices Quoted are for a MiDeal Dealer Retail Stock Unit.

Vehicle is Available Immediately, Subject to Prior Sale.

FOB Westland, MI

Delivery Available per MiDeal (\$1.00 per mile Roundtrip based on Mapquest)

# **RED HOLMAN BUICK GMC**

35100 FORD RD  
WESTLAND, MI 48185

ALBERT LI

Fleet / Municipal Sales

Ph (734) 721-1144 x 405 Fax (734) 721-1780

[aclixx@hotmail.com](mailto:aclixx@hotmail.com)

State of Michigan MiDeal Contract # 071B1300007

MiDeal Spec # 3958-0023

## **City of Hamtramck Pricing**

**(MiDeal Pricing)**

### **2015 GMC Canyon Ext Cab 4x4 Pickup**

**6-Cyl Gas / 6-Spd Auto Trans**

**Ext Cab Pickup w/ 6' Box**

<b>SPEC 23 – 2015 GMC Canyon Ext Cab 4x2 Pickup</b>	<b>\$ 20,495.00</b>
4WD – Upgrade to Four Wheel Drive	\$ 5,073.60
LFX – 3.6L V6 w/ 6-Speed Automatic Transmission	\$ 1,086.80
I04 – Bluetooth Handsfree System w/ Onstar	\$ 242.00
PCM – Convenience Package	\$ 519.20
G80 – Locking Rear Differential	\$ 286.00
Z82 – Trailering Equipment Package	<u>\$ 220.00</u>
<b>Total</b>	<b>\$ 27,922.60</b>

### **Options:**

Spray-On Bedliner (Rhino Lining, UTR)	+ \$ 509.00
All-Weather Floor Mats (Front and Rear)	+ \$ 220.00

Prices Quoted are for a MiDeal Dealer Stock Unit.

Vehicle is Available Immediately, Subject to Prior Sale.

FOB Westland, MI

Delivery Available per MiDeal (\$1.00 per mile Roundtrip based on Mapquest)

**RESOLUTION 2015-57**

**RESOLUTION TO APPROVE PURCHASE OF FOUR NEW DPW VEHICLES FOR  
WINTER ROAD MAINTENANCE**

WHEREAS, the City of Hamtramck attempts to reduce cost and perform routine city maintenance;

WHEREAS, disbursement from Act 84 of \$190,562 and the use of MIDEAL to make these purchases, it will not be necessary to use additional funds from the City's budget.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Hamtramck, Wayne County, Michigan that: The City of Hamtramck will purchase four vehicles, at a total cost of \$133,953

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK,  
WAYNE COUNTY, MICHIGAN THIS 27<sup>th</sup> DAY OF OCTOBER 2015.

AYES:

NAYS:

ABSENT:

ATTEST:

---

August R. Gitschlag  
Hamtramck City Clerk

**Subject:** Re: PLATINUM - snow plow costs  
**Date:** Friday, October 16, 2015 at 11:24:22 AM Eastern Daylight Time  
**From:** Katrina Powell  
**To:** Bhama Cairns

---

**From:** Bhama Cairns <[bcairns@hamtramckcity.com](mailto:bcairns@hamtramckcity.com)>  
**Date:** Friday, October 16, 2015 at 9:25 AM  
**To:** Katrina Powell <[kpowell@hamtramckcity.com](mailto:kpowell@hamtramckcity.com)>  
**Subject:** FW: - snow plow costs

Here are the amounts paid for snow plowing.

FY 2013 - \$154,486  
FY 2014 - \$ 612,191  
FY 2015 - \$ 96,550

Thank you  
Bhama

---

**From:** Jia Hang  
**Sent:** Friday, October 16, 2015 9:09 AM  
**To:** Bhama Cairns <[bcairns@hamtramckcity.com](mailto:bcairns@hamtramckcity.com)>  
**Subject:**

Here is what I was able to pull for Winter Maintenance.

*Jia Hang*

Accounts Payable  
City of Hamtramck  
(313) 870-0313 Phone  
(313) 876-7771 Fax  
[jhang@hamtramckcity.com](mailto:jhang@hamtramckcity.com)

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## LEASE AGREEMENT

This lease (the “**Lease**”) is entered into on November 1, 2015, between the CITY OF HAMTRAMCK, whose address is 3401 Evaline, Hamtramck, Michigan (the “**Tenant**”), and DETROIT MACHINERY CENTER, INC. whose address is 6000 Caniff, Detroit, Michigan (the “**Landlord**”) upon the terms and conditions listed below.

1. **Leased Premises.** Landlord leases to Tenant, and Tenant leases from Landlord, on the terms and subject to the conditions contained in this Lease, those premises commonly known as the following premises (the “**Premises**”):

6000 Caniff, Detroit, Michigan 48212 – Building E

2. **Term.** The term of this Lease shall commence on November 1, 2015, and shall be for a term of 24 months terminating on October 31, 2017. However, either party may terminate the lease at any time during this period with 90 days’ written notice to the other party.

Beginning on November 1, 2017, the parties agree to continue to lease the premises on a month-to-month basis at the monthly rate set forth below, terminable by either party with 30 days’ written notice to the other party.

3. **Rent.** As rent, Tenant shall pay Landlord the sum of Two Thousand Dollars (\$2,000.00) per month. Payment shall be made to Landlord, or its authorized agent, at 6000 Caniff, Detroit, Michigan, or at such other place as Landlord may from time to time designate. Rent payments shall be made by the 15<sup>th</sup> of each month.

4. **Additional Expenses.** The Landlord shall pay all taxes, assessments, maintenance, license and permit fees and other governmental charges which at any time during the term of the Lease may be assessed, levied, confirmed, imposed upon or grow or become due and payable out of or become a lien on the Premises. If any assessments for local improvements become a lien after the beginning of the term of this Lease, the Landlord agrees to pay any and all assessments. In not already covered, Tenant shall purchase and maintain insurance on all property and belongings on the premises.

5. **Deposit.** Tenant shall, upon signing this Lease, deposit with the Landlord Four Thousand Dollars (\$4,000.00) as first and last months’ rent and as a deposit to ensure that all rent is paid under the Lease, all utility and service bills for the Premises are paid during the term of the Lease and that the Lease is returned to the Landlord in the condition it was in at the beginning of this Lease, ordinary wear and tear excepted.

6. **Utilities.** Landlord agrees to pay the water bill during the entire term of the Lease, including any month-to-month term after the expiration of the 24-month period in paragraph 2. Landlord will further invoice Tenant on a monthly basis for any gas and electricity used at the premises, based on meter reads. Tenant agrees to submit payment for gas and electricity within 30 (30) days of being invoiced.

7. **Use of the Premises.** The Premises shall be used for any legal purpose by the Tenant. During the term of the Lease the Tenant shall have full quiet enjoyment of the property.

8. **Assignment and Subletting.** Tenant shall not assign this Lease in whole or in part or sublet all or any portion of the Premises.

9. **Condition of Premises; Alteration; Maintenance; Repairs.**

(a) By executing this Lease, Tenant accepts the Premises in their existing condition and acknowledges that the Premises are in good order and repair.

(b) Tenant shall maintain the Premises in a clean and sanitary condition and shall surrender the Premises at the termination of this Lease in as good a condition as when received, ordinary wear and tear excepted. Tenant shall not paint, paper, or otherwise redecorate the Premises, or make any alterations to the Premises whatsoever, without the prior written consent of Landlord. Tenant shall commit no waste on the Premises.

(c) Tenant agrees to be responsible for any damage caused to the Premises by its use, and further agrees to promptly report to Landlord any damage caused to or discovered in the Premises. Landlord may, upon discovery of damage to the Premises, enter the Premises and make such repairs as are necessary to restore the Premises to their original condition, and Tenant shall reimburse the Landlord for the total cost of any such repairs for which it is responsible hereunder.

(d) Landlord and Tenant each hereby release the other, including employees, agents, family members, invitees, and guests of the other, from all liability arising from loss, damage or injury caused by fire or other casualty to the extent of any recovery by the injured party under a policy of insurance which permits waiver of liability and waives the insurer's rights of subrogation.

(e) After receiving written notice from the Tenant and having reasonable opportunity to obtain the necessary workmen, the Landlord agrees to keep in good order and repair (at Landlord's expense) the roof and the four outer walls of the Premises, the **exterior** doors, door frames, the window glass, window casings, window frames, windows or any of the appliances or appurtenances of the doors or window casings, window frames and windows, or any attachment thereto or attachments to the building or Premises used in connection therewith

10. **Inspection.** Landlord or its agents shall have the right to enter the Premises at any reasonable time and upon reasonable notice for the purpose of inspecting the Premises, showing the Premises to prospective residents or purchasers, or for the purpose of making necessary repairs. In the event of an emergency, Landlord shall be permitted to enter the Premises without notice for any purpose reasonably connected with the emergency.

11. **Indemnification.** Landlord shall not be liable for any damage or injury occurring on or about the Premises to Tenant, or to any personal property whatsoever that may be on the

Premises, except in the case of Landlord's failure to perform, or negligent performance of, a duty imposed by law. Tenant hereby agrees to protect, defend, indemnify and hold Landlord harmless from and against any and all loss, costs, expense, damage or liability arising out of any accident or other occurrence on or about the Premises, causing injury to any person or property, no matter how caused, except in the case of Landlord's failure to perform or negligent performance of a duty, imposed by law.

12. **Possession.** Tenant shall have possession of the Premises on the date stated in paragraph 2 of this Lease.

13. **Default.** In the event of a default under this Lease, it is understood that either party to this Agreement has the right to have a court determine the actual amount due and owing to the other.

14. **Waiver.** Landlord's failure to enforce any term of this Lease shall not be deemed a waiver of the enforcement of that or any other term, nor shall any acceptance of a partial payment of rent be deemed a waiver of Landlord's right to the full amount.

15. **Notices.** Any notice which either party may, or is required to, give may be served personally or sent by first-class mail, postage prepaid, as follows:

- (a) to Tenant at address set forth on page 1;
- (b) to Landlord at the address set forth on page 1;

or at such other places as may be designated in writing by the parties from time to time.

16. **Severability.** In the event that any part of this Agreement shall be held invalid, the remainder shall remain in full force and effect.

17. **Fire or Destruction.** It is understood and agreed that if the Premises are damaged or destroyed in whole or in part by fire or other casualty during the term, Landlord will repair and restore the same to good tenable condition with reasonable dispatch, and the rent herein provided for shall abate entirely in case the entire Premises are untenable and pro rate for the portion untenable, in case a part only is untenable, until the Premises are restored to a tenable condition. If the Tenant shall fail to adjust Tenant's own insurance or to remove damaged goods, wares, equipment or property within a reasonable time, and as a result thereof the repairing and restoration is delayed, there shall be no abatement of rental during the period of such delay. There shall be no abatement of rent if such fire or other cause damaging or destroying the leased Premises shall result from negligence or willful act of the Tenant, Tenant's agent or employees. If Tenant shall use any part of the leased Premises for storage during the period of repair a reasonable charge shall be made therefore against Tenant. In case the leased Premises, or the building of which they are a part shall be destroyed to the extent of more than one-half the value thereof, Landlord shall have the option to terminate this lease by a written notice to Tenant.

18. **Entire Agreement.** The foregoing constitutes the entire agreement between the parties and may not be modified except in writing, signed by both parties.

19. **Jurisdiction and Venue.** This Agreement shall be governed by and interpreted and construed in accordance with the laws of the State of Michigan and venue for any disputes shall lie in Wayne County, Michigan.

20. **Time is of the Essence.** Time shall be of the essence of this Agreement.

21. **Remedies Not Exclusive.** Each and every of the rights, remedies and benefits provided by this Lease shall be cumulative and shall not be exclusive of any other rights, remedies and benefits, or of any other rights, remedies and benefits allowed by law.

22. **Effective Date.** The parties have caused this Agreement to be signed and it shall be effective as of the day and year first above written.

The parties have executed this Lease as of the date first written above.

TENANT  
CITY OF HAMTRAMCK

LANDLORD  
DETROIT MACHINERY CENTER, INC.

By: \_\_\_\_\_  
**Katrina Powell**  
Its: City Manager

By: \_\_\_\_\_  
Ron Gordon  
Its: President

**RESOLUTION 2015-58**

**ENTERING LEASE AGREEMENT WITH DETROIT MACHINERY CENTER  
INC. FOR PROPERTY LOCATED AT 6000 CANIFF DETROIT, MI 48212  
FOR DPS USE**

WHEREAS, The term of this Lease shall commence on November 1, 2015, and shall be for a term of 24 months terminating on October 31, 2017

WHEREAS, the Hamtramck City Tenant shall pay Landlord the sum of Two Thousand Dollars (\$2,000.00) per month.

WHEREAS, The Landlord shall pay all taxes, assessments, maintenance, license and permit fees and other governmental charges which at any time during the term of the Lease may be assessed, levied, confirmed, imposed upon or grow or become due and payable out of or become a lien on the Premises. Landlord shall pay the cost of water. If any assessments for local improvements become a lien after the beginning of the term of this Lease, the Landlord agrees to pay any and all assessments. In not already covered, Tenant shall purchase and maintain insurance on all property and belongings on the premises.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Hamtramck, Wayne County, Michigan that: The City Manager enter into an agreement for the City of Hamtramck to lease the building at 6000 Caniff for the DPS Department at a cost of \$2,000.00 per month.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 27 DAY OF OCTOBER 2015.

AYES:

NAYS:

ABSENT:

ATTEST:

---

August Gitschlag  
Hamtramck City Clerk

# Memo

**To:** Katrina Powell, City Manager

**From:** Kathy Angerer, Director of Community and Economic Development

**Date:** 10-27-2015

**Re: Approval for Purchases of Vehicles for Code Enforcement Officers**

---

This is a request to purchase two (2) vehicles for Code Enforcement Officers in the Community and Economic Development Department.

Community and Economic Development has three (3) part-time code enforcement officers employed in the department. Currently these officers share one (1) vehicle. In the past two (2) years the department has stepped up code enforcement in introducing technology and spending more time in the field in vehicles.

Currently the Code Enforcement Department obtains and uses vehicles that were going to be auctioned by the city. Old police vehicles, unclaimed vehicles or vehicles that were left as unclaimed property. As such, no suitable vehicle has become available in recent times.

We are requesting the following vehicles and equipment using MIDEAL pricing and specifications:

2016 GMC Terrain FWD SLE \$21,252.00

2016 GMC Canyon Ext Cab 4x4 Truck \$27,922.60

The pick-up truck will be used to pick up stray items (a chair or pallets) or smaller items that sometimes get dumped on vacant city lots and street corners. Having these items picked up by a contractor is expensive, so in the future only the largest dirtiest messes will need to be hired out.

There will be an impact of \$49,174.60 on the 2014-15 budget and funds are available in the current CED budget.

Attachments:

MIDEAL Quotes for Vehicles

**RESOLUTION 2015-59**

**RESOLUTION TO APPROVE PURCHASE OF TWO VEHICLES FOR CODE ENFORCEMENT OFFICERS**

WHEREAS, Community and Economic Development has three (3) part-time code enforcement officers employed in the department. Currently these officers share one (1) vehicle.

WHEREAS, These two vehicles will have an impact of \$49,174.60 on the 2014-15 budget and funds are available in the current CED budget.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Hamtramck, Wayne County, Michigan that: The City of Hamtramck will purchase two vehicles for the Community and Economic Development Department's Code Enforcement Officers.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 27<sup>th</sup> DAY OF OCTOBER 2015.

AYES:

NAYS:

ABSENT:

ATTEST:

---

August R. Gitschlag  
Hamtramck City Clerk

# Medicare PLUS Blue Group PPO<sup>SM</sup>



**Blue Cross  
Blue Shield**  
of Michigan

Blue Cross Blue Shield of Michigan is a nonprofit corporation and independent licensee of the Blue Cross and Blue Shield Association. Medicare Plus Blue Group PPO is a health plan with a Medicare contract.

## GROUP BENEFIT and RATE RENEWAL SUMMARY

City of Hamtramck

Renewal Alternate

January 1, 2016 To December 31, 2016

12 Months

Option2  
Active

**Medicare PLUS Blue Group PPO<sup>SM</sup>**



Blue Cross Blue Shield of Michigan is a nonprofit corporation and independent licensee of the Blue Cross and Blue Shield Association. Medicare Plus Blue Group PPO is a health plan with a Medicare contract.

**City of Hamtramck**

	<b>2016 MAPD PPO</b>
<b>Effective Date of Coverage:</b>	January 1, 2016
<b>Month's of Coverage:</b>	12
<b>Plan Type:</b>	<b>MAPD</b>
<b>Estimated Membership:</b>	<b>130</b>
<b>Option:</b>	2
<b>Option Description :</b>	Renewal Alternate

**MEDICARE ADVANTAGE GROUP RATE:**

<b>Medical Rate:</b>		
	<b>2016 MA Rate PMPM:</b>	<b>\$145.27</b>
<b>Pharmacy Rate:</b>		
	<b>2016 PD Rate PMPM:</b>	<b>\$125.73</b>
<b>Combined Rate:</b>		
	<b>2015 MAPD Rate PMPM:</b>	<b>\$268.57</b>
	<b>2016 MAPD Rate PMPM:</b>	<b>\$271.00</b>
	Change Percentage:	0.90%

**Notes and Conditions:**

- 1) The quoted rates are effective from January 1, 2016 through December 31, 2016, for 12-months.
- 2) Estimates for certain taxes and fees have been included in the above premium rates . BCBSM will not reconcile or settle any amounts collected with actual amounts owed for such Federal and State taxes, fees, and assessments.
- 3) The premiums shown here include MA (medical services) and PDP (pharmacy services). Other lines of coverage such as dental and vision are not included.
- 4) BCBSM reserves the right to modify this quote if there are changes to the:
  - benefit design included in the proposal,
  - effective date,
  - covered population (+/- 10%),
  - subsequent changes in CMS funding levels, or
  - regulatory changes or if the above conditions are not met.
- 5) Rate calculations were made based upon CMS funding projections known at this time. If significant changes are made to funding levels, BCBSM reserves the right to alter the rates appropriately.
- 6) To meet the expected implementation date of January 1, 2016, this benefit rate schedule must be signed by the group and returned to BCBSM by August 14, 2015.

**Medicare PLUS Blue Group PPO<sup>SM</sup>**



Blue Cross Blue Shield of Michigan is a nonprofit corporation and independent licensee of the Blue Cross and Blue Shield Association. Medicare Plus Blue Group PPO is a health plan with a Medicare contract.

**City of Hamtramck**

	<b>2016 MAPD PPO</b>
<b>Effective Date of Coverage:</b>	January 1, 2016
<b>Month's of Coverage:</b>	12
<b>Plan Type:</b>	<b>MAPD</b>
<b>Estimated Membership:</b>	<b>130</b>
<b>Option:</b>	2
<b>Option Description :</b>	Renewal Alternate

**MEDICARE ADVANTAGE GROUP BENEFITS:**

<b>MED/SURG</b>	<b>Schedule B</b>	
<b>IN-NETWORK OUT-OF-POCKET MAXIMUM:</b>	\$2,500	
<b>COMBINED OUT-OF-POCKET MAXIMUM:</b>	\$5,000	
<b>OUT-OF-POCKET COST SHARE OPTIONS:</b>	Coinsurance, Deductible and Copays	
<b>SINGLE DEDUCTIBLE (APPLIES TO NETWORK &amp; OUT OF NETWORK SERVICES)</b>	\$750	
<b>PPO BENEFIT STRUCTURE</b> (ACTIVE or PASSIVE)	<b>COST SHARE</b>	
	<b>In-Network</b>	<b>Out-of-Network</b>
	<b>ACTIVE</b>	
<b>COINSURANCE:</b>	5%	10%

**CORE BENEFITS**

Inpatient Facility Svcs (Home Health Care - No Member Cost Share)	Ded,Coins,OOPM Will Apply	Ded,Coins,OOPM Will Apply
Outpatient Facility Svcs	Ded,Coins,OOPM Will Apply	Ded,Coins,OOPM Will Apply
<b>Physician / Practitioner Services</b>		
Office Visits / Consultations	\$20	\$30
Chiropractic Services	\$20	\$30
Specialist Services	\$20	\$30
Urgent Care	\$10	\$10
Facility Evaluation & Management Services	Ded,Coins,OOPM Will Apply	Ded,Coins,OOPM Will Apply
Psychiatric - Psychotherapy Services	\$20	\$30
Surgical Services / Anesthesia Services / Cardiac Catherization / Cardiovascular - Therapeutic Services	Ded,Coins,OOPM Will Apply	Ded,Coins,OOPM Will Apply
Other Physician Services (Clinical Labs - No Member Cost Share)	Ded,Coins,OOPM Will Apply	Ded,Coins,OOPM Will Apply
Preventative Service	No member cost-share	No member cost-share
Emergency Room	\$75	\$75
Ambulance Services	Ded,Coins,OOPM Will Apply	Ded,Coins,OOPM Will Apply
DME, P&O and Supplies	No member cost-share	Ded,Coins,OOPM Will Apply
<b>A la Carte Medical / Surgical Benefits:</b>		
None Selected	X	

**Medicare PLUS Blue Group PPO<sup>SM</sup>**



Blue Cross Blue Shield of Michigan is a nonprofit corporation and independent licensee of the Blue Cross and Blue Shield Association. Medicare Plus Blue Group PPO is a health plan with a Medicare contract.

**City of Hamtramck**

	<b>2016 MAPD PPO</b>
<b>Effective Date of Coverage:</b>	January 1, 2016
<b>Month's of Coverage:</b>	12
<b>Plan Type:</b>	<b>MAPD</b>
<b>Estimated Membership:</b>	<b>130</b>
<b>Option:</b>	2
<b>Option Description :</b>	Renewal Alternate

**Pharmacy** **Schedule B**

		<b>Formulary Option:</b> (Open Enhanced, Open, Standard-Closed, or Lean-Closed)	Open Formulary	
		<b>Clinical Edits/Step Therapy:</b>	Yes	
		<b>Deductible:</b>	\$0	
<b>TIER 1</b> (Preferred Generic)		Cost Share:	\$10	
		32-90 Day Supply Mail Order Copay Multiplier:	2.5 Preferred/3.0 Non-Preferred	
		Minimum / Maximum Charged per Claim:	\$0	\$0
<b>TIER 2</b> (Non-Preferred Generic)		Cost Share:	\$10	
		32-90 Day Supply Mail Order Copay Multiplier:	2.5 Preferred/3.0 Non-Preferred	
		Minimum / Maximum Charged per Claim:	\$0	\$0
<b>TIER 3</b> (Preferred Brand)		Cost Share:	\$60	
		32-90 Day Supply Mail Order Copay Multiplier:	2.5 Preferred/3.0 Non-Preferred	
		Minimum / Maximum Charged per Claim:	\$0	\$0
<b>TIER 4</b> (Non-Preferred Brand)		Cost Share:	\$60	
		32-90 Day Supply Mail Order Copay Multiplier:	2.5 Preferred/3.0 Non-Preferred	
		Minimum / Maximum Charged per Claim:	\$0	\$0
<b>[NOTE Tier 5: Not available at 90-day or Mail Order]</b>				
<b>TIER 5</b> (Specialty)		Cost Share:	\$60	
		32-90 Day Supply Mail Order Copay Multiplier:	Not Applicable	
		Minimum / Maximum Charged per Claim:	\$0	\$0

**Medicare PLUS Blue Group PPO<sup>SM</sup>**



Blue Cross Blue Shield of Michigan is a nonprofit corporation and independent licensee of the Blue Cross and Blue Shield Association. Medicare Plus Blue Group PPO is a health plan with a Medicare contract.

**MEDICARE ADVANTAGE GROUP CONTRACT  
2016 SCHEDULE A**

<b>GROUP NAME:</b>	City of Hamtramck
<b>Option</b>	2
<b>Option Description</b>	Renewal Alternate
<b>CONTRACT EFFECTIVE DATE:</b>	January 1, 2016
<b>CONTRACT COVERAGE PERIOD:</b>	December 31, 2016
<b>FUNDING TYPE:</b>	FULLY INSURED
<b>2016 MA Rate PMPM:</b>	<b>\$145.27</b>
<b>2016 PD Rate PMPM:</b>	<b>\$125.73</b>
<b>2016 MAPD Rate PMPM:</b>	<b>\$271.00</b>

"Your signature below serves as approval to begin implementation of the PPO Medicare Advantage with accepting of rates and benefit plan as shown in this document."

**SIGNATURES**

**GROUP REPRESENTATIVE(S):**

**BCBSM REPRESENTATIVE(S):**

SIGNATURE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

**SIGNATURES**

**GROUP REPRESENTATIVE(S):**

**BCBSM REPRESENTATIVE(S):**

SIGNATURE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

**RESOLUTION 2015-60**  
**MEDICARE GROUP AND BENEFIT RATE RENEWAL**

WHEREAS, The City of Hamtramck retiree medical is provided by Blue Cross Blue Shield of Michigan (BCBSM) under a Medicare Advantage PPO plan. The cost for the current plan is paid 100% by the City of Hamtramck. There are 118 retirees insured under this plan with a monthly premium of \$268.57 per retiree for an annual cost of \$380,295.12 (based on the September enrollment annualized).

WHEREAS, This plan renews on January 1 and the renewal increase is 15.9% to \$311.26 per retiree for an annual increase of \$60,449.04.

WHEREAS, That the City of Hamtramck offer the alternative plan for \$271.00 per month per retiree as the "Free Plan" or "Base Plan" and allow the retiree to buy up to the original plan for the monthly cost difference of \$40.26 per month ( $\$311.26 \text{ less } \$ 271.00 = \$40.26$ ).

NOW THEREFORE BE IT RESOLVED by the city council of the city of Hamtramck, Wayne County, Michigan: That the City of Hamtramck offer the alternative plan for \$271.00 per month per retiree as the "Free Plan" or "Base Plan" and allow the retiree to buy up to the original plan for the monthly cost difference of \$40.26 per month ( $\$311.26 \text{ less } \$ 271.00 = \$40.26$ ).

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 27th DAY OF OCTOBER, 2015.

AYES:

NAYS:

ABSENT:

ATTEST:

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August R. Gitschlag, City Clerk