



**HAMTRAMCK CITY COUNCIL  
CITY COUNCIL CHAMBERS  
3401 EVALINE STREET  
HAMTRAMCK, MICHIGAN**

**REGULAR MEETING AGENDA  
SEPTEMBER 22, 2015  
7:00 P.M.**

- 
- 1. CALL TO ORDER**      *(PLEASE TURN OFF ALL CELLPHONES OR PLACE ON SILENT)*
  - 2. ROLL CALL**
  - 3. PLEDGE OF ALLEGIANCE**
  - 4. COMMUNITY ANNOUNCEMENTS**
  - 5. PROCLAMATIONS/RECOGNITIONS**
  - 6. ADDITIONS/DELETIONS AGENDA APPROVAL**
  - 7. PUBLIC INPUT AND PRESENTATIONS** (For Items on agenda, three (3) minutes per individual; Items not on agenda two (2) minutes per individual).
  - 8. CONSENT AGENDA:** The following items will be adopted on a single motion without discussion, unless a Member requests separate consideration.
    - A. Approval of Minutes: September 8, 2015 Regular Meeting
    - B. Approval of Invoice Register Report Date Ending September 22, 2015
    - C. Approval of Pre-Approved Expenditures Date Ending September 22, 2015
    - D. Resolution 2015-48 2016 Paczki Run
    - E. Resolution 2015-49 Awarding Audit Services Contract
    - F. Resolution 2015-50 Auto Theft Grant for Vehicle
    - G. Resolution 2015-51 Acceptance of AFG grant money
  - 9. NEW BUSINESS:**
    - A. FIRST READING: Request for Zoning Ordinance Text Amendment
    - B. FIRST READING: Request for Vacation of Craig Street
  - 10. REPORTS:**
    - MAYOR
    - MAYOR PRO-TEM
  - 11. COMMENTS:**
    - COUNCIL MEMBERS
    - CITY MANAGER

**ADJOURNMENT**

Notice issued in accordance with the Michigan Open Meetings Act.

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (SDA) is asked to contact the City Clerk's Office at 313-870-0342. Staff will be happy to make the necessary arrangements.

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

09112015							
49283	CURTIS SPENCER	09/11/2015	10/11/2015	133.90	133.90	Open	N
	REIMBURSEMENT FOR TREE DAMAGE	JHANG					06/30/2015
	203-203-776.002	REIMB FOR TREE DAMAGE		133.90			

# of Invoices:	1	# Due:	1	Totals:	133.90	133.90
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos:				133.90	133.90
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--- TOTALS BY FUND ---

203 - Mvh Local Street Fund	133.90	133.90
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--- TOTALS BY DEPT/ACTIVITY ---

203 - LOCAL STREETS	133.90	133.90
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**To: The Honorable Mayor and City Council**

**From: Katrina Powell, City Manager**

**Date: September 22, 2015**

**Subject: Request Council Approval for Expenditures**

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**Introduction:**

This agenda item is for the City Council to approve payment of expenditures.

**Overview:**

These invoices cover the following expenditures:

- Prisoner Expenses
- Water & Sewer Maintenance
- Professional Services
- Vehicle Maintenance
- Office/Operating Supplies
- Road Maintenance
- Income Tax Service/Support
- Reimbursements
- Out of State Retiree Healthcare
- City Maintenance

**Budget Impact:**

The specific costs of these invoices are \$299,510.98 and will be run from the Fiduciary, General, and Water bank accounts. \$133.90 will be paid out of 2015 budget and \$299,377.08 will be paid out of 2016 budget.

**Recommendation:**

The City Manager and the Controller recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

**Prepared by:**

Jia Hang, Accounts Payable

**Reviewed by:**

Katrina Powell, City Manager

Bhama Cairns, Controller

**Attachments:**

Invoice Register Report for City of Hamtramck

09/16/2015 10:31 AM  
User: JHANG  
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 09/03/2015 - 09/03/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
09/03/2015	FID	8418	CASH	Fund: 101 General Fund ATPA OPERATIONS	660.000	000	9,000.00
				Total for fund 101 General Fund			9,000.00
			TOTAL - ALL FUNDS				9,000.00

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
 CHECK DATE FROM 09/11/2015 - 09/11/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
09/11/2015	GEN	66811	AT&T	UTILITIES - TELEPHONE SEPT 2015	922.000	265	663.69
09/11/2015	GEN	66812*#	DTE ENERGY	HFD ELECTRIC AUG 2015	921.000	265	1,431.08
				HFD GAS AUG 2015	923.000	265	68.15
				CHECK GEN 66812 TOTAL			<u>1,499.23</u>
09/11/2015	GEN	66813	PREMIER BUSINESS PRODUCTS	COPIER OVERAGE AS OF 08/21/15	801.000	277	179.87
09/11/2015	GEN	66814#	US BANK EQUIPMENT FINANCE	COPIER LEASE PMT SEPT 2015	801.300	136	131.50
				COPIER RENTAL SEPT 2015	800.000	215	106.86
				COPIER RENTAL SEPT 2015	800.000	223	106.86
				COPIER RENTAL SEPT 2015	801.000	253	106.85
				COPIER RENTAL SEPT 2015	801.000	277	106.85
				COPIER RENTAL SEPT 2015	800.000	300	106.85
				CHECK GEN 66814 TOTAL			<u>665.77</u>
09/11/2015	GEN	66815#	US BANK VOYAGER FLEET SYS	FUEL AUG 2015	751.001	266	265.49
				FUEL AUG 2015	751.001	300	4,347.57
				FUEL AUG 2015	751.001	335	43.54
				FUEL AUG 2015	801.000	822	50.27
				CHECK GEN 66815 TOTAL			<u>4,706.87</u>
Total for fund 101 General Fund							7,715.43

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User: JHANG  
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 09/11/2015 - 09/11/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 Mvh Local Street Fund							
09/11/2015	FID	8436*#	US BANK VOYAGER FLEET SYS	FUEL AUG 2015	751.002	203	148.27
Total for fund 203 Mvh Local Street Fund							148.27

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User: JHANG  
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 09/11/2015 - 09/11/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
				Fund: 264 911 Emergency			
09/11/2015	FID	8434	PREMIER BUSINESS PRODUCTS	COPIER OVERAGE AS OF 08/21/15	800.000	264	91.23
09/11/2015	FID	8435	US BANK EQUIPMENT FINANCE	COPIER RENTAL SEPT 2015	800.000	264	213.72
				Total for fund 264 911 Emergency			304.95

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 09/11/2015 - 09/11/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
09/11/2015	FID	8433	DTE ENERGY	5090 EDWIN ELECTRIC AUG 2015	921.000	367	20.40
				5090 EDWIN GAS AUG 2015	923.000	367	71.62
				CHECK FID 8433 TOTAL FOR			<u>92.02</u>
				Total for fund 266 DRUG LAW ENF. ACT 265 - STATE			92.02

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DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 09/11/2015 - 09/11/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 267 DRUG LAW ENF. ACT 265 - FEDERAL							
09/11/2015	FID	8436*#	US BANK VOYAGER FLEET SYS	FUEL AUG 2015	751.001	267	978.35
Total for fund 267 DRUG LAW ENF. ACT 265 -							978.35

09/16/2015 10:32 AM  
User: JHANG  
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 09/11/2015 - 09/11/2015

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
				Fund: 268 Library Fund			
09/11/2015	GEN	66812*#	DTE ENERGY	LIBRARY ELECTRIC AUG 2015	921.000	738	1,212.56
				LIBRARY GAS AUG 2015	923.000	738	64.68
				CHECK GEN 66812 TOTAL			<u>1,277.24</u>
				Total for fund 268 Library Fund			1,277.24

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
09/11/2015	WAT	8711	BOARD OF WATER COMMISSIONERS	KOWALSKI POLLUTANT SURCHARGE JULY	925.200	557	2,744.17
				KOWALSKI POLLUTANT SURCHARGE PAST DUE	925.200	557	6,726.04
				CHECK WAT 8711 TOTAL FOR			9,470.21
09/11/2015	WAT	8712	BOARD OF WATER COMMISSIONERS	WHOLESALE WATER 6-30-15 TO 7-8-15	924.000	557	14,145.46
				WHOLESALE WATER 7-8-15 TO 7-31-15	924.000	557	40,669.52
				CHECK WAT 8712 TOTAL FOR			54,814.98
09/11/2015	WAT	8713	BOARD OF WATER COMMISSIONERS	HOME STYLE POLLUTANT SURCHARGE JULY	925.200	557	2,274.26
09/11/2015	WAT	8714	BOARD OF WATER COMMISSIONERS	METRO BAKERY POLLUTANT SURCHARGE JULY	925.200	557	520.36
09/11/2015	WAT	8715	LEJLIC, IBRAHIM	XOVERPAYMENT	040.000	000	1,215.09
09/11/2015	WAT	8716	US BANK EQUIPMENT FINANCE	COPIER RENTAL SEPT 2015	740.000	557	135.06
09/11/2015	WAT	8717	US BANK VOYAGER FLEET SYS	FUEL AUG 2015	751.002	557	282.89
				Total for fund 592 WATER & SEWER FUND			68,712.85
			TOTAL - ALL FUNDS				79,229.11

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**To: The Honorable Mayor and City Council**

**From: Katrina Powell, City Manager**

**Date: September 22, 2015**

**Subject: Preapproved Expenditures**

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**Introduction:**

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

**Overview:**

These disbursements cover the following expenditures:

- Utilities
- Gas Card Expenses
- Equipment Expenses
- Property Tax Overpayment Refunds
- ATPA Expenses

**Budget Impact:**

The specific costs of these disbursements were \$88,229.11 and was run from the Fiduciary, General, Water and Property Tax bank accounts. They were all paid out of 2016 budget.

**Recommendation:**

The City Manager and the Controller approved the payments of these expenditures.

**Prepared by:**

Jia Hang, Accounts Payable

**Reviewed by:**

Katrina Powell, City Manager  
Bhama Cairns, Controller

**Attachments:**

Check Disbursement Report for City of Hamtramck

**To: The Honorable Mayor and City Council**  
**From: Katrina Powell, City Manager**  
**Date: September 22, 2015**  
**Subject: APPROVING THE CLOSURE OF PORTIONS OF HAMTRAMCK STREETS ON SATURDAY, FEBRUARY 6, 2016, INTERMITTANTLY BETWEEN 9AM AND 12 NOON, FOR THE FOURTH ANNUAL 5K PACZKI RUN**

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**Introduction:**

For several years, the Hamtramck DDA has sponsored the Countdown to Paczki Day events. For the past three years the DDA has hosted a 5k run throughout the streets of Hamtramck in cooperation with Tour de Troit.

**Background:**

Tour de Troit is a premier running organization that has held three previous runs without incident in Hamtramck. Through the cooperation of city departments and the DDA, the run has been a well-attended event that kicks off Paczki Day activities. Tour de Troit has donated proceeds from the race annually to the DDA for improvements in non-motorized paths. Those donations are currently dedicated to improvements in Veteran's Park this year.

**Discussion:**

The Department of Community and Economic Development Department in cooperation with the DDA and Tour de Troit, has reviewed the preliminary plans for the race. City departments—Community and Economic Development, DPS, Police & Fire will meet with the race organizers to make certain that this year's event is again well-planned and meets with the expectations and standards set by the City of Hamtramck to be well-run event and showcase our city in a positive light.

**Budget Impact:**

There will be no impact to the budget, however there is a donation made to the DDA for hosting and assisting with the race. In year's past the donation has been approximately \$3,000.

**Recommendation:**

The Community and Economic Development Director recommends that the City Council approve this recommendation to allow the Fourth Annual Countdown to Paczki Day 5k Run on Saturday, February 6, 2016 and approve the closure of portions of Hamtramck Streets from 9 am-12 noon.

**Prepared by:**

Kathy Angerer, Community and Economic Development Director

**Reviewed by:**

Katrina Powell, City Manager

**Attachments:**

Map of race route  
Letter of Request from race organizer Tour de Troit

## RESOLUTION 2015-47

**APPROVING THE CLOSURE OF PORTIONS OF HAMTRAMCK STREETS ON SATURDAY, FEBRUARY 6, 2016, INTERMITTANTLY BETWEEN 9AM AND 12 NOON, FOR THE FOURTH ANNUAL 5K PACZKI RUN**

**WHEREAS**, TOUR DE TROIT, a registered 501(C)(3) in the State of Michigan with experience hosting running and cycling events throughout Southeast Michigan, has volunteered to organize and host the fourth annual 5k Paczki Run on Saturday, February 6, 2016 beginning at 10am,

**WHEREAS**, TOUR DE TROIT has agreed to cover the costs for the event including, but not limited to; police, DPS, barricades, promotions and any necessary additional salting and/or plowing of streets,

**WHEREAS**, TOUR DE TROIT has will secure waivers from all 5K participants as well as insurance in the amount of One Million Dollars (\$1,000,000.00), and to name the City of Hamtramck and any relevant departments of the City of Hamtramck as additional insured,

**WHEREAS**, The City of Hamtramck Department of Community and Economic Development and the Hamtramck Downtown Authority are strongly in favor of the event as an excellent means to draw and introduce consumers to Downtown Hamtramck and its adjacent neighborhoods

**NOW THEREFORE BE IT RESOLVED** by the city council of the city of Hamtramck, Wayne County, Michigan that:

**FIRST:** The City of Hamtramck approves TOUR DE TROIT as host and governing board of the second annual 5K Paczki Run.

**SECOND:** The City of Hamtramck approves the intermittent closing of Jos. Campau, Trowbridge, Gallagher, Commor, McDougall, Mitchell, Caniff, Lumpkin, Yemans, Dequindre, Poland and Holbrook on February 6, 2016 from 9:00am – 12 noon. (See attached map.)

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 22 DAY OF SEPTEMBER, 2015.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

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August Gitschlag, Deputy Clerk



10 September 2015

Dear Honorable Mayor and Esteemed Hamtramck City Council:

In 2013, the Tour de Troit developed the PaczKi Run, and brought it to Hamtramck. Our inaugural year was an enormous success, bringing over 1,200 runners to the streets of Hamtramck. We grew the past two years despite the rough weather and are very excited for the return of the annual Paczki Run in 2016. We request your approval to host the event on February 6, 2016. We anticipate more runners this year for an estimated total of 2,000 runners, and will be actively encouraging runners to stay and enjoy the shopping, restaurants and bars in Hamtramck. As with previous years, this event is at no cost to the city of Hamtramck as we reimburse for police support, and additional city services including snow removal. We also split the cost of the tent and entertainment of the Paczki Day Festival. In addition, we have donated approximately \$6000 to date to the Hamtramck DDA to support its efforts in encouraging health and an active lifestyle for your citizens.

The Race will start at 10 AM promptly. We plan on keeping the same route as in previous years (see attached map), with a start and finish on Joseph Campau at Hanley. We respectfully request the following streets be closed from 9:30 AM-11:30 AM:

- Joseph Campau (Danforth to Casmere)
- Yemens (Dequindre to Conant)
- Gallagher (Evaline to Carpenter)
- Commor (Sobieski to Joseph Campau)
- Mitchell (Carpenter to Trowbridge)
- Caniff (McGougall to Highway)
- Lumpkin (Casmere to Evaline)
- Dequindre (Casmere to Poland)
- Poland (Dequindre to Joseph Campau)

Yours,

A handwritten signature in black ink that reads "Vittoria Katanski". The signature is written in a cursive, flowing style.

Vittoria Katanski  
Director, Tour de Troit

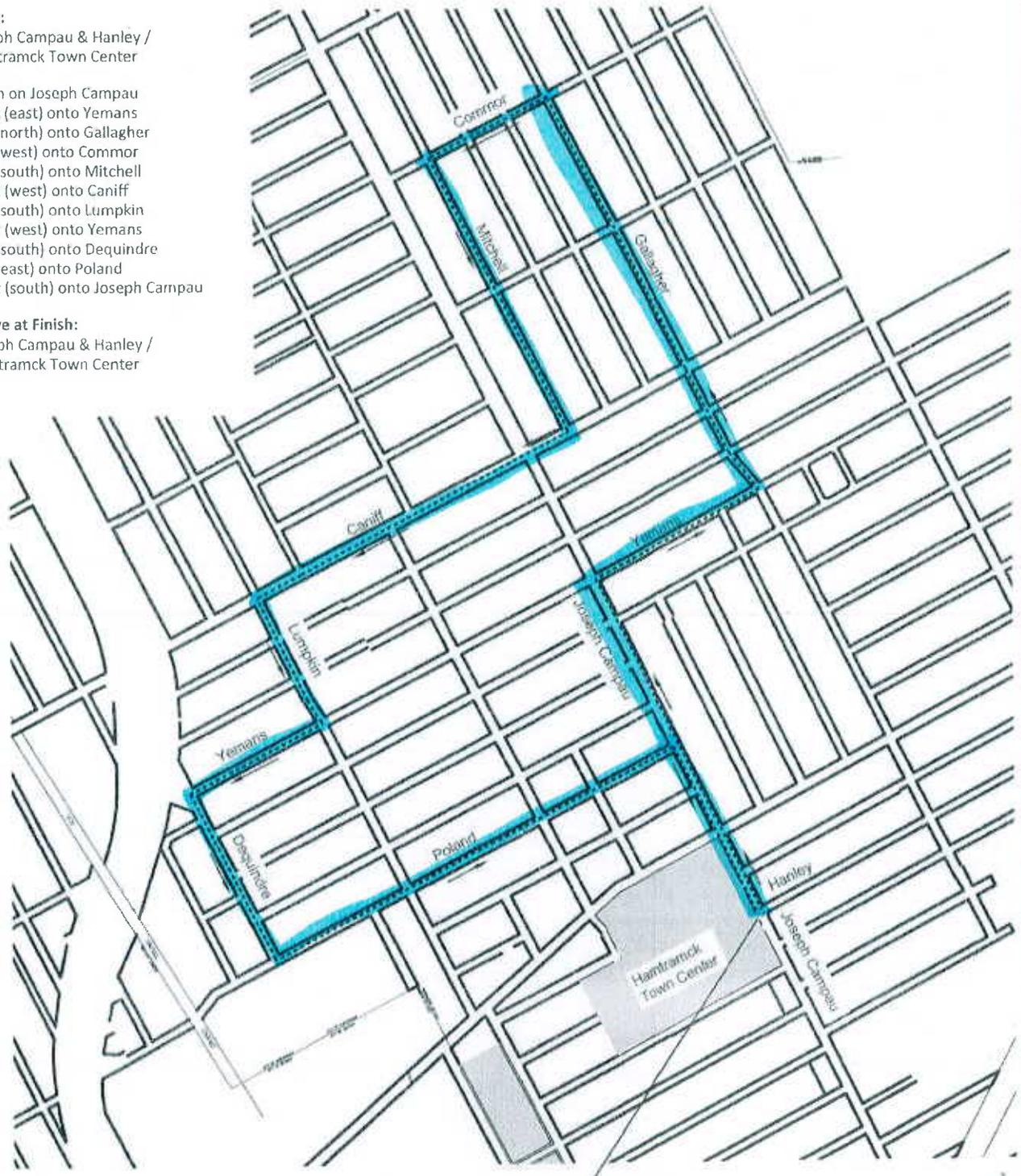
**Start:**

Joseph Campau & Hanley /  
Hamtramck Town Center

North on Joseph Campau  
Right (east) onto Yemans  
Left (north) onto Gallagher  
Left (west) onto Commor  
Left (south) onto Mitchell  
Right (west) onto Caniff  
Left (south) onto Lumpkin  
Right (west) onto Yemans  
Left (south) onto Dequindre  
Left (east) onto Poland  
Right (south) onto Joseph Campau

**Arrive at Finish:**

Joseph Campau & Hanley /  
Hamtramck Town Center



# 2016 Paczki Run Route Map

The run begins and ends at  
Joseph Campau & Hanley in  
front of the Hamtramck  
Town Center.

**!! NEED ASSISTANCE ON THE ROAD !!**

Look for T&E Sweepers in neon YELLOW  
shirts & Medics in RED shirts.

DMCare Express EMS  
Dispatch: 800-343-4427



**giffels  
webster**

Map Date: 01-03-2015





The 1st Annual **Pączki Run** Warciszewo

# Memo

To: Katrina Powell, City Manager  
From: Bhamia Cairns, City Controller  
Date: 09-22-2015  
Re: **Award of Contract for City Auditor**

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On August 10, 2015 the City issued a Request for Proposals (RFP) for a Audit Services on the Michigan Inter-governmental Trade Network (MITN), with a Deadline date of August 31, 2015 Bids were publically opened on September 1, 2015 at 10:00 am. Six (6) Auditing firms applied, with one being disqualified due to its lack of providing information asked for in the RFP.

Based on the attached evaluation, the audit firm that scored the highest points was Alan C. Young and Associates.

Alan C. Young scored highest on the “price” and “similar city experience” categories. Other factors for its selection, although not in the scoring system, include timeliness in filing audit reports, and prompt response to client questions.

Therefore this is a request to award a contract to Alan C. Young based on their merits and price point.

## **RESOLUTION 2015-49**

### **RESOLUTION AWARDING CONTRACT FOR CITY AUDITOR SERVICES**

WHEREAS, On August 10, 2015 the City issued a Request for Proposals (RFP) for a Audit Services on the Michigan Inter-governmental Trade Network (MITN), with a Deadline date of August 31, 2015.

WHEREAS, Six (6) Auditing firms applied, with one being disqualified due to its lack of providing information asked for in the RFP.

WHEREAS, Alan C. Young scored highest on the “price” and “similar city experience” categories. Other factors for its selection, although not in the scoring system, include timeliness in filing audit reports, and prompt response to client questions.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Hamtramck, Wayne County, Michigan that: The City of Hamtramck awards the 2015-16 Auditing Contract to Alan C. Young and Associates.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 22nd DAY OF SEPTEMBER 2015.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:

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August R. Gitschlag, City Clerk

# Memo

To: Katrina Powell, City Manager  
From: Anne Moise, Chief of Police  
Date: 09-11-2015  
Re: Purchase from Auto Theft Forfeiture Account

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This is a request to use Auto Theft forfeiture funds to purchase a vehicle for the Auto Theft Investigator. The auto theft grant allows for funds to be used up to \$10,000 each grant year for a vehicle. The grant requires that departments match funds used for the purchase.

The 2015 grant year would provide up to \$10,000 and up to \$10,000 would be allowed from the 2016 grant for the same vehicle purchase. Auto theft forfeiture funds would be used for the remainder of the purchase up to \$20,000.

The auto theft forfeiture account has a fund balance of over \$19,000 that would be available for this purchase. In order to use 2015 grant funds, this purchase would have to be made before September 30, 2015. The remainder of the balance would be paid after October 1, 2015 in order to use 2016 grant funds.

**RESOLUTION 2015-50**

**RESOLUTION REQUESTING USE OF AUTO THEFT FORFEITURE FUNDS  
TO PURCHASE A VEHICLE FOR THE AUTO THEFT INVESTIGATOR**

WHEREAS, The auto theft grant allows for funds to be used up to \$10,000 each grant year for a vehicle.

WHEREAS, The grant requires that departments match funds used for the purchase.

WHEREAS, The auto theft forfeiture account has a fund balance of over \$19,000 that would be available for this purchase.

WHEREAS, The 2015 grant year would provide up to \$10,000 and up to \$10,000 would be allowed from the 2016 grant for the same vehicle purchase. Auto theft forfeiture funds would be used for the remainder of the purchase up to \$20,000.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Hamtramck, Wayne County, Michigan that: The City of Hamtramck approves the request to purchase a vehicle for the Auto Theft Investigator

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK,  
WAYNE COUNTY, MICHIGAN THIS 22nd DAY OF SEPTEMBER 2015.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:

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August R. Gitschlag, City Clerk

# Memo

To: Katrina Powell, City Manager  
From: Paul Wilk, Fire Chief  
Date: 09-11-2015  
Re: Request of \$18,360 as a match for \$183,601 AFG Grant

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This is a request to accept the Assistance for Firefighters Grant (AFG) totaling \$183,601. The City must match 10% or \$18,360 towards this grant.

The \$18,360 that is requested will be funded from the sale of tow (2) ambulances (\$5,517) and from the Community Development Block Grant (CDBG) for the installation of residential smoke detectors (\$16,680). The two amounts were received during FY 2014.

These funds will be used for protective equipment of the Hamtramck Firefighters.

Attachments:

Personal Protective Equipment List

## **RESOLUTION 2015-51**

### **RESOLUTION ACCEPTING THE ASSISTANCE FOR FIREFIGHTERS GRANT**

WHEREAS, This is a request to accept the Assistance for Firefighters Grant (AFG) totaling \$183,601.

WHEREAS, The City must match 10% or \$18,360 towards this grant.

WHEREAS, The \$18,360 that is requested will be funded from the sale of tow (2) ambulances (\$5,517) and from the Community Development Block Grant (CDBG) for the installation of residential smoke detectors (\$16,680). The two amounts were received during FY 2014.

WHEREAS, These funds will be used for protective equipment of the Hamtramck Firefighters.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Hamtramck, Wayne County, Michigan that: The City of Hamtramck accepts the AFG of \$183,601 and will match the 10%.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 22nd DAY OF SEPTEMBER 2015.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

ATTEST:

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August R. Gitschlag, City Clerk

**To: The Honorable Mayor and City Council**  
**From: Katrina Powell, City Manager**  
**Date: September 22, 2015**  
**Subject: REQUEST FOR ZONING ORDINANCE TEXT AMENDMENT**

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**Introduction:**

The Department of Community and Economic Development has a request for a business expansion that does not meet permitted land uses in the Zoning Ordinance. It is required that the Plan Commission hold a public hearing to consider any/all zoning ordinance text amendments. That meeting was held on September 9, 2015 and the Plan Commission unanimously approved the zoning ordinance text amendments.

**Background:**

A site plan for a business expansion was presented to the CED department. Upon review, it was discovered that the business expansion does not meet with the current zoning ordinance permitted land uses. With further consultation with the Building Official and LSL Planning, our contracted city planning consultant, it was determined that this business expansion would be a good fit for the C2 district in this particular location as a special land use, but that the expansion would be subject to having zoning ordinance text amendments adopted. Without change to the zoning ordinance, this expansion would not be permitted.

**Discussion:**

The Department of Community and Economic Development has reviewed the preliminary site plans that precipitated this request for change to the zoning ordinance with the Building Official, Hamtramck Police Department, Hamtramck Fire Department and the Department of Public Services who are in agreement with the site plan. Our City Engineer has made recommendations for the project which will be implemented upon the adoption of the zoning ordinance text amendments. The site plan will be presented to Plan Commission if/when the project meets with our zoning ordinance requirements.

**Budget Impact:**

The limited zoning ordinance change would allow for a specific business expansion and the City can expect to collect additional tax revenue based on an increased SEV from this future expansion. In the limited definition, additional warehousing could happen in the future via a special land use request for each request.

**Recommendation:**

The Community and Economic Development Director recommends that the City Council approve the Plan Commission recommendation and adopt the zoning ordinance text amendments.

**Prepared by:**

Kathy Angerer, Community and Economic Development Director

**Reviewed by:**

Katrina Powell, City Manager

**Attachments:**

Plan Commission back-up materials



CITY OF HAMTRAMCK  
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT  
REGULAR MEETING  
PLAN COMMISSION  
SEPTEMBER 9, 2015  
6:30 P.M.

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AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes:
  - Regular Meeting, July 8, 2015, 6:30 p.m.

**PUBLIC COMMENT:** (2 minutes allowed per person)

**ITEMS FOR CONSIDERATION**

**PUBLIC HEARING – REQUEST FOR ZONING ORDINANCE TEXT AMENDMENT**

Article VI. COMMERCIAL ZONES - Section I, Item 1.03 Uses Subject to Special Land Use Approval  
\*To allow for warehouse land use

Article XIII. SPECIAL LAND USE REVIEW REQUIREMENTS AND PROCEDURES – Section 3,  
Item 3.02. Eligible Uses and Activities  
\*Additional standards for warehouse use in C2 district

**ADJOURNMENT**

PLEASE NOTE: This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.71 a (2)(3) and the Americans with Disabilities Act (ADA).

City of Hamtramck will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the Meeting to individuals with disabilities at the Meeting or Public Hearing upon 10 days notice to the City Clerk's Office. Individuals with disabilities requiring auxiliary aids or services should contact the Hamtramck City Clerk by writing or calling the Clerk's Office at (313) 870-0342 or (313) 870-0343.

09/15/2015 11:03 AM  
 User: JHANG  
 DB: HAMTRAMCK

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
142211 49286	18TH STREET DELI INC TURKEY/CHEESE WEDGES 20 @ 1.50 EA 101-300-750.000	08/05/2015 JHANG PRIS MEALS	08/19/2015	30.00 30.00	30.00	Open	N 09/15/2015
142219 49287	18TH STREET DELI INC TURKEY/CHEESE WEDGES 20 @ 1.50 EA 101-300-750.000	08/07/2015 JHANG PRIS MEALS	08/21/2015	30.00 30.00	30.00	Open	N 09/15/2015
142654 49288	18TH STREET DELI INC TURKEY/CHEESE WEDGES 20 @ 1.50 EA 101-300-750.000	08/11/2015 JHANG PRIS MEALS	08/25/2015	30.00 30.00	30.00	Open	N 09/15/2015
142655 49289	18TH STREET DELI INC TURKEY/CHEESE WEDGES 20 @ 1.50 EA 101-300-750.000	08/12/2015 JHANG PRIS MEALS	08/26/2015	30.00 30.00	30.00	Open	N 09/15/2015
142661 49290	18TH STREET DELI INC TURKEY/CHEESE WEDGES 45@ 1.50 EA 101-300-750.000	08/14/2015 JHANG PRIS MEALS	08/28/2015	67.50 67.50	67.50	Open	N 09/15/2015
143103 49291	18TH STREET DELI INC TURKEY/CHEESE WEDGES 20@ 1.50 EA 101-300-750.000	08/19/2015 JHANG PRIS MEALS	09/02/2015	30.00 30.00	30.00	Open	N 09/15/2015
143108 49292	18TH STREET DELI INC TURKEY/CHEESE WEDGES 25@ 1.50 EA 101-300-750.000	08/20/2015 JHANG PRIS MEALS	09/03/2015	37.50 37.50	37.50	Open	N 09/15/2015
143109 49293	18TH STREET DELI INC TURKEY/CHEESE WEDGES 27@ 1.50 EA 101-300-750.000	08/21/2015 JHANG PRIS MEALS	09/04/2015	40.50 40.50	40.50	Open	N 09/15/2015
143375 49294	18TH STREET DELI INC TURKEY/CHEESE WEDGES 30@ 1.50 EA 101-300-750.000	08/25/2015 JHANG PRIS MEALS	09/08/2015	45.00 45.00	45.00	Open	N 09/15/2015
143577 49295	18TH STREET DELI INC TURKEY/CHEESE WEDGES 30@ 1.50 EA 101-300-750.000	08/28/2015 JHANG PRIS MEALS	09/11/2015	45.00 45.00	45.00	Open	N 09/15/2015

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11141 49200	ADVANCED UNDERGROUND INSPECTION LLC 22657 - TV'D & JETTED SERVICE LINES 592-557-787.000 592-557-787.000	07/13/2015 JHANG	08/12/2015	3,810.00	3,810.00	Open	N 09/09/2015
	TV'D AS DIRECTED ALLEY SOUTH OF HOLBROOK			1,450.00			
	CLEANED AS DIRECTED			2,360.00			
9930052534 49271	AIRGAS USA, LLC 2158521 - OXYGEN RENTAL AUG 2015 101-335-740.000 101-335-740.000	08/31/2015 JHANG	09/30/2015	22.46	22.46	Open	N 09/14/2015
	OXYGEN RENTAL			13.96			
	HAZMAT CHARGE			8.50			
000205877 49246	ARKIN AUTOMOTIVE SUPPLY DISTRIBUTOR NEW BATTERIES FOR 101-335-781.000	09/10/2015 JHANG	10/10/2015	329.97	329.97	Open	N 09/11/2015
	FIS 3190T COMMERCIAL BATTERY			329.97			
1056512 49193	BADGER METER INC WATER METERS 592-557-970.000	08/20/2015 JHANG	09/19/2015	3,718.00	3,718.00	Open	N 09/09/2015
	3-INCH WATER METER 2 @ \$1859			3,718.00			
1057704 49194	BADGER METER INC WATER METERS 592-557-970.000	08/28/2015 JHANG	09/27/2015	2,120.00	2,120.00	Open	N 09/09/2015
	5/8-INCH WATER METER 20 @ \$106			2,120.00			
08282015 49206	BENJAMIN RUBY PRINTER RIBBONS 101-136-728.000 101-136-728.000	08/28/2015 JHANG	09/27/2015	25.48	25.48	Open	N 09/09/2015
	RECIEPT PRINTER RIBBONS			18.99			
	SHIPPING & HANDLING			6.49			
52456 49225	BERESFORD CO ID BADGES AND 101-335-740.000 101-335-740.000	09/04/2015 JHANG	10/04/2015	165.00	165.00	Open	N 09/10/2015
	ID BADGES AND ACCOUNTABILITY TAGS FOR FD			82.50			
	ID BADGES AND ACCOUNTABILITY TAGS FOR FD			82.50			
021141 49238	BRIDGESTONE AMERICAS INC 300872 - UTILITY BILLING AUG 2015 592-557-730.000 592-557-730.000	08/27/2015 JHANG	09/26/2015	5,220.54	5,220.54	Open	N 09/10/2015
	BILLING AUG 2015			1,189.89			
	POSTAGE AUG 2015			4,030.65			
08312015 ASSES 49166	CAMPAU-BOTSFORD SERVICE ASSESSOR CAR REPAIR AUG 2015	08/31/2015 JHANG	09/30/2015	450.00	450.00	Open	N 09/08/2015

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	101-209-801.000	COMPRESSOR AND BELT		450.00			
08312015 DPW 49208	CAMPAU-BOTSFORD SERVICE DPW VEHICLE MAINTENANCE AUG 2015 202-222-751.002 202-222-751.002	08/31/2015 JHANG	09/30/2015	295.00	295.00	Open	N 09/09/2015
		NEW THERMOSTAT HOUSING, 2 HOSES		293.00			
		ANTIFREEZE, LABOR		2.00			
08312015 HFD 49244	CAMPAU-BOTSFORD SERVICE AUGUST FUEL 101-335-751.001	08/31/2015 JHANG	09/30/2015	999.90	999.90	Open	N 09/10/2015
		AUG FUEL		999.90			
2793C 49175	CPI EXCAVATING INC SERVICE REPAIR & TURN ON 2347 NEIBEL 592-557-787.000	08/31/2015 JHANG	09/30/2015	2,100.00	2,100.00	Open	N 09/08/2015
		SERVICE REPAIR & TURN ON 2347 NEIBEL		2,100.00			
2794C 49176	CPI EXCAVATING INC SERVICE REPAIR 2954 BELMONT 592-557-787.000	08/31/2015 JHANG	09/30/2015	2,100.00	2,100.00	Open	N 09/08/2015
		SERVICE REPAIR 2954 BELMONT		2,100.00			
2797C 49217	CPI EXCAVATING INC STRUCTURE REPAIR GALLAGHER/HOLBROOK 592-557-787.000	09/04/2015 JHANG	10/04/2015	2,150.00	2,150.00	Open	N 09/10/2015
		STRUCTURE REPAIR GALLAGHER/HOLBROOK		2,150.00			
2798C 49218	CPI EXCAVATING INC SERVICE LINE REPAIR 2218 BELMONT 592-557-787.000	09/04/2015 JHANG	10/04/2015	2,100.00	2,100.00	Open	N 09/10/2015
		SERVICE LINE REPAIR 2218 BELMONT		2,100.00			
2799C 49219	CPI EXCAVATING INC SINKHOLE REPAIR TROWBRIDGE/CONANT 592-557-787.000	09/04/2015 JHANG	10/04/2015	4,600.00	4,600.00	Open	N 09/10/2015
		SINKHOLE REPAIR TROWBRIDGE/CONANT		4,600.00			
2800C 49220	CPI EXCAVATING INC RECONNECT SERVICE LINE 12147 592-557-787.000	09/04/2015 JHANG	10/04/2015	2,100.00	2,100.00	Open	N 09/10/2015
		RECONNECT SERVICE LINE 12147 MCDUGALL		2,100.00			
2805C 49261	CPI EXCAVATING INC WATER MAIN REPAIR CONANT/YEMANS 592-557-787.000	09/10/2015 JHANG	10/10/2015	5,500.00	5,500.00	Open	N 09/11/2015
		WATER MAIN REPAIR CONANT/YEMANS		5,500.00			

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2806C 49262	CPI EXCAVATING INC SINKHOLE REPAIR 11645 CONANT 592-557-787.000	09/10/2015 JHANG	10/10/2015	4,600.00	4,600.00	Open	N 09/11/2015
	SINKHOLE REPAIR 11645 CONANT	JHANG		4,600.00			
09112015 49283	CURTIS SPENCER REIMBURSEMENT FOR TREE DAMAGE 203-203-776.002	09/11/2015 JHANG	10/11/2015	133.90	133.90	Open	N 06/30/2015
	REIMB FOR TREE DAMAGE	JHANG		133.90			
83739 49191	D & L GARDEN CENTER OPERATING SUPPLIES 101-265-740.000 101-265-740.000 101-265-740.000 101-265-740.000 101-265-740.000 101-265-740.000 101-265-740.000 101-265-740.000 101-265-740.000 101-265-740.000	09/08/2015 JHANG	10/08/2015	1,123.74	1,123.74	Open	N 09/09/2015
	STIHL FS90 WITH BIKE HANDLES	JHANG		575.92			
	STIHL MS 180 CBE 16" CHAIN	JHANG		191.96			
	STIHL BG86 BLOWER	JHANG		191.96			
	16" SPARE CHAINS	JHANG		31.96			
	ROLL OF .95 LINE	JHANG		22.39			
	250MM BRUSH BLADE	JHANG		26.39			
	200MM BRUSH BLADE	JHANG		23.99			
	230MM BRUSH BLADE	JHANG		15.99			
	CASE	JHANG		31.99			
	STIHL 6 PACK OIL	JHANG		11.19			
09082015 49171	DENNIS NUNLEE OUT OF STATE RETIREE HEALTHCARE OCT 101-274-716.100	09/08/2015 JHANG	09/30/2015	1,404.14	1,404.14	Open	N 09/08/2015
	NUNLEE HEALTHCARE OCT 2015	JHANG		1,404.14			
46968 49164	DETROIT METRO TIMES ADVERTISING PACKAGE - HAMTRAMCK 244-244-958.000	08/20/2015 JHANG	09/19/2015	1,200.00	1,200.00	Open	N 09/08/2015
	DDA FESTIVAL MARKETING	JHANG		1,200.00			
1019544 49253	DICKINSON WRIGHT PLLC 2015 WATER SUPPLY/SEWAGE DISPOSAL 592-557-976.003	08/19/2015 JHANG	09/18/2015	2,250.00	2,250.00	Open	N 09/11/2015
	2015 WATER SUPP/SEW DISP REV BONDS	JHANG		2,250.00			
3876340 49248	EJ USA, INC. 37180 - PARTS FOR SERVICE LINE 592-557-740.000 592-557-740.000	08/26/2015 JHANG	09/25/2015	203.54	203.54	Open	N 09/11/2015
	AY 76100Q 3/4 BALL VALVE-NL	JHANG		129.08			
	AY 74758-22-67 3/4 CPLG-CTS X XSL	JHANG		74.46			
100-3089 49169	EMPIRE DISPOSAL REMOVAL OF CURBSIDE DEBRIS	09/01/2015 JHANG	10/01/2015	150.00	150.00	Open	N 09/08/2015

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	275-275-953.001	REMOVAL OF CURBSIDE DEBRIS		150.00			
100-3088 49170	EMPIRE DISPOSAL REMOVAL AND DESPOSAL OF 4 TIRES	08/31/2015 JHANG	09/30/2015	20.00	20.00	Open	N 09/08/2015
	275-275-953.001	REMOVAL AND DESPOSAL OF 4 TIRES WITHOUT		20.00			
100-3112 49281	EMPIRE DISPOSAL PICK UP OF DUMPING IN ALLEY	09/14/2015 JHANG	10/14/2015	335.00	335.00	Open	N 09/15/2015
	275-275-953.001	ALLEY CLEAN UP - COST TO BE RECOVERED		335.00			
514651 49241	FEDERAL PIPE & SUPPLY CO OPERATING SUPPLIES	09/01/2015 JHANG	10/01/2015	257.80	257.80	Open	N 09/10/2015
	592-557-740.000	METER STANDS FOR FIRE HYDRANT		257.80			
81199-000B 84 49152	GIARMARCO, MULLINS & HORTON, P C 81199-000B CITY ATTORNEY WORK AUG	08/31/2015 JHANG	09/30/2015	2,720.55	2,720.55	Open	N 09/08/2015
	101-229-801.000	CITY ATTORNEY WORK AUG 2015		2,720.55			
81199-014B 29 49153	GIARMARCO, MULLINS & HORTON, P C 81199-014B GARRETT AUG 2015	08/31/2015 JHANG	09/30/2015	1,299.00	1,299.00	Open	N 09/08/2015
	101-229-801.000	GARRETT AUG 2015		1,299.00			
81199-028B 25 49154	GIARMARCO, MULLINS & HORTON, P C 81199-028B PROSECUTIONS AUG 2015	08/31/2015 JHANG	09/30/2015	6,312.50	6,312.50	Open	N 09/08/2015
	101-229-801.000	PROSECUTIONS AUG 2015		6,312.50			
81199-035B 21 49155	GIARMARCO, MULLINS & HORTON, P C 81199-035B TAX TRIBUNAL MATTERS AUG	08/31/2015 JHANG	09/30/2015	2,369.45	2,369.45	Open	N 09/08/2015
	101-229-801.000	TAX TRIBUNAL MATTERS AUG 2015		2,369.45			
81199-040B 20 49156	GIARMARCO, MULLINS & HORTON, P C 81199-040B POLICE & FIRE RETIREE AUG	08/31/2015 JHANG	09/30/2015	1,331.25	1,331.25	Open	N 09/08/2015
	101-229-801.000	POLICE & FIRE RETIREE AUG 2015		1,331.25			
81199-043B 18 49157	GIARMARCO, MULLINS & HORTON, P C 81199-043B STEVE SHAYA AUG 2015	08/31/2015 JHANG	09/30/2015	23,410.63	23,410.63	Open	N 09/08/2015
	101-229-801.000	STEVE SHAYA AUG 2015		23,410.63			
81199-046B 15 49158	GIARMARCO, MULLINS & HORTON, P C 81199-046B NYKORIAK P. TARAS AUG	08/31/2015 JHANG	09/30/2015	1,990.00	1,990.00	Open	N 09/08/2015

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	101-229-801.000	NYKORIAK TARAS	AUG 2015	1,990.00			
81199-048B 9 49159	GIARMARCO, MULLINS & HORTON, P C 81199-048B NAZRUL & SHAHIDA ISLAM 101-229-801.000	08/31/2015 JHANG	09/30/2015	1,598.53	1,598.53	Open	N 09/08/2015
		NAZRUL & SHAHIDA ISLAM	AUG 2015	1,598.53			
81199-050B 4 49160	GIARMARCO, MULLINS & HORTON, P C 81199-050B ROBERT HOCKING AUG 2015 101-229-801.000	08/31/2015 JHANG	09/30/2015	3,120.92	3,120.92	Open	N 09/08/2015
		ROBERT HOCKING	AUG 2015	3,120.92			
81199-051B 5 49161	GIARMARCO, MULLINS & HORTON, P C 81199-051B ANTHONY & MERRY BOIRAGEE 101-229-801.000	08/31/2015 JHANG	09/30/2015	981.23	981.23	Open	N 09/08/2015
		ANTHONY & MERRY BOIRAGEE	AUG 2015	981.23			
81199-052B 4 49162	GIARMARCO, MULLINS & HORTON, P C 81199-052B ANNIE EVERSON AUG 2015 101-229-801.000	08/31/2015 JHANG	09/30/2015	328.98	328.98	Open	N 09/08/2015
		ANNIE EVERSON	AUG 2015	328.98			
81199-053B 1 49163	GIARMARCO, MULLINS & HORTON, P C 81199-053B DAVID MASLOCHA AUG 2015 101-229-801.000	08/31/2015 JHANG	09/30/2015	1,948.85	1,948.85	Open	N 09/08/2015
		DAVID MASLOCHA	AUG 2015	1,948.85			
405573 49209	HAMTRAMCK HARDWARE DUCT TAPE/SHARPIE 101-265-740.000 101-265-740.000 101-265-740.000	08/12/2015 JHANG	09/11/2015	16.58	16.58	Open	N 09/09/2015
		9600 PRO DUCT TAPE 1.87INX60YD		7.16			
		9600 PRO DUCT TAPE 1.87INX60YD		7.16			
		SHARPIE		2.26			
409029 49232	HAMTRAMCK HARDWARE OPERATING SUPPLIES 101-265-740.000 101-265-740.000 101-265-740.000 101-265-740.000 101-265-740.000	09/02/2015 JHANG	10/02/2015	30.50	30.50	Open	N 09/10/2015
		1/2"X6"		8.69			
		SCREWS, NUTS, AND BOLTS		2.32			
		SCREWS, NUTS, AND BOLTS		0.60			
		1.5 LBS CAMPERFTS AXE		15.96			
		07 HOUSEWARES		2.93			
150648 49167	HENNESSEY ENGINEERS, INC. ARCHITECT MEETING 6/2015 THRU 8/2015 275-275-980.200	08/27/2015 JHANG	09/26/2015	1,274.00	1,274.00	Open	N 09/08/2015
		CONSTRUCTION DOCUMENTS		1,274.00			

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150647 49168	HENNESSEY ENGINEERS, INC. ARCHITECT MEETING 6/2015 THRU 8/2015 JHANG 275-275-980.200	08/27/2015 JHANG	09/26/2015	1,319.50 1,319.50	1,319.50	Open	N 09/08/2015
150644 49187	HENNESSEY ENGINEERS, INC. 25100 GENERAL CONSULTING 202-222-970.200	08/27/2015 JHANG 25100 GENERAL CONSULTING	09/26/2015	555.00 555.00	555.00	Open	N 09/09/2015
150645 49188	HENNESSEY ENGINEERS, INC. 25117 2015 PAVEMENT EVAL & ASSET 202-222-970.200	08/27/2015 JHANG 25117 2015 PAVEMENT EVAL & ASSET PLAN	09/26/2015	900.00 900.00	900.00	Open	N 09/09/2015
150650 49189	HENNESSEY ENGINEERS, INC. HANLEY RESURFACING - JC TO CONANT 203-203-970.200	08/27/2015 JHANG HANLEY RESURFACING - JC TO CONANT	09/26/2015	9,787.73 9,787.73	9,787.73	Open	N 09/09/2015
150649 49190	HENNESSEY ENGINEERS, INC. GOODSON RECONST W OF GALLAGHER 203-203-970.200	08/27/2015 JHANG GOODSON RECONST W OF GALLAGHER	09/26/2015	21,579.56 21,579.56	21,579.56	Open	N 09/09/2015
150646 49192	HENNESSEY ENGINEERS, INC. 25208 2015 GAS MAIN REPLACEMENT 101-000-245.001	08/27/2015 JHANG 25208 2015 GAS MAIN REPLACEMENT PROGRAM	09/26/2015	35,171.50 35,171.50	35,171.50	Open	N 09/09/2015
3475 49186	HIGHWAY MAINTENANCE & CONST. CO SPRAY PATCH REPAIRS ST 202-222-776.002 203-203-776.002	09/01/2015 JHANG SPRAY PATCH REPAIRS SPRAY PATCH REPAIRS	10/01/2015	10,235.63 7,673.97 2,561.66	10,235.63	Open	N 09/09/2015
0036463-IN 49239	HYDROCORP CROSS CONNECTION/INSPECTIONS 592-557-802.004	08/31/2015 JHANG CROSS CONNECTION	09/30/2015	1,335.00 1,335.00	1,335.00	Open	N 09/10/2015
0036726-IN 49240	HYDROCORP WATER TESTING SUMMER 2015 592-557-802.004	08/31/2015 JHANG WATER TESTING INVOICE 36726-IN	09/30/2015	1,200.00 1,200.00	1,200.00	Open	N 09/10/2015
0036728-IN 49260	HYDROCORP WATER SAMPLING STAGE 2 DBPR 2 OF 8	08/31/2015 JHANG	09/30/2015	1,100.00	1,100.00	Open	N 09/11/2015

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	592-557-802.004	WATER SAMPLING STAGE 2 DBPR 2 OF 8		1,100.00			
15-1584 49198	INGERSOLL MECHANICAL INC. REPLACED BLOWER MOTOR AND CAPACITOR 225-225-776.000 TRUCK CHARGES 225-225-776.000 LABOR 225-225-776.000 LABOR 225-225-776.000 CAPACITOR RUN 225-225-776.000 BLOWER MOTOR DIRECT DRIVE 225-225-776.000 MISC	07/20/2015 JHANG	08/19/2015	515.80 60.00 127.50 127.50 9.75 184.55 6.50	515.80	Open	N 09/09/2015
1416 49231	INNOVATIVE SOFTWARE SERVICES, INC. HIGHLAND PARK INCOME TAX SERV/SUPP 101-202-801.000 SERVICES AUG 2015	09/07/2015 JHANG	10/07/2015	5,374.02 5,374.02	5,374.02	Open	N 09/10/2015
1415 49250	INNOVATIVE SOFTWARE SERVICES, INC. HAMTRAMCK INCOME TAX SERV/SUPP AUG 101-202-801.000 SERVICES AUG 2015	09/07/2015 JHANG	10/07/2015	8,709.47 8,709.47	8,709.47	Open	N 09/11/2015
DET09150082 49148	JANI-KING OF MICHIGAN INC 434170 - MAINTENANCE SERVICES SEPT 101-265-776.000 BUILDING MAINTENANCE SEPT 2015	09/01/2015 JHANG	09/30/2015	3,795.00 3,795.00	3,795.00	Open	N 09/08/2015
09082015 49173	JOSEPH GRUCZ OUT OF STATE RETIREE HEALTHCARE OCT 101-274-716.100 GRUCZ HEALTHCARE OCT 2015	09/08/2015 JHANG	09/30/2015	1,404.14 1,404.14	1,404.14	Open	N 09/08/2015
08262015 49264	K-9 SPECIALTIES K9 FLASH FEEDING/SUPPLIES 266-367-809.200 K9 FLASH FOOD/SUPPLIES AUG 2015	08/26/2015 JHANG	09/25/2015	144.27 144.27	144.27	Open	N 09/11/2015
3665324 49265	LANGUAGE LINE SERVICES, INC TELEPHONE INTERP SERVICES AUGUST 101-136-801.200 TELEPHONE INTERP CHARGES AUG 2015	08/31/2015 JHANG	09/30/2015	10.53 10.53	10.53	Open	N 09/11/2015
3019 49201	MCGRAW MORRIS P.C. LEGAL FEES AUG 2015 ACCT # 3084.1000 101-229-801.000 LEGAL FEES AUG 2015 ACCT # 3084.1000 SHA	09/04/2015 JHANG	10/04/2015	14,835.00 14,835.00	14,835.00	Open	N 09/09/2015

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4061 49229	METRO DETROIT LANDSCAPING LAWN/FLOWER BED MAINTENANCE AUG 2015 JHANG 101-528-824.100 LAWN MAINTENANCE X5 101-528-824.100 WEEDING FLOWER BEDS X2	09/01/2015	10/01/2015	675.00 375.00 300.00	675.00	Open	N 09/10/2015
12347 49277	MICHIGAN MUNICIPAL LEAGUE 212 - WEBSITE CLASSIFIED AD FOR DPW JHANG 101-265-801.000 WEB CLASSIFIED AD	09/11/2015	10/11/2015	25.00 25.00	25.00	Open	N 09/15/2015
0003414293 49226	MNJ TECHNOLOGIES DIRECT INC 5005812 - EDGE 8GB 240-PIN DIMM JHANG 101-299-801.500 EDGE 8GB 240-PIN DIMM	09/02/2015	10/02/2015	225.00 225.00	225.00	Open	N 09/10/2015
0003414500 49227	MNJ TECHNOLOGIES DIRECT INC 5005812 - MICROSOFT SQL SERVER JHANG 101-299-801.500 MICROSOFT SQL SERVER STANDARD LICENSE	09/02/2015	10/02/2015	656.85 656.85	656.85	Open	N 09/10/2015
0003414212 49228	MNJ TECHNOLOGIES DIRECT INC 5005812 - MICROSOFT SQL SERVER 2014 JHANG 101-299-801.500 MICROSOFT SQL SERVER 2014	09/01/2015	10/01/2015	1,860.00 1,860.00	1,860.00	Open	N 09/10/2015
103855 49230	MODERN COURT REPORTING 15-5450 AUG RTAB MEETING TRANSCRIPT JHANG 101-299-801.000 ATTEND RTAB MEETING 101-299-801.000 PREPARE MINUTES, RTAB MEETING	09/02/2015	10/02/2015	277.00 125.00 152.00	277.00	Open	N 09/10/2015
492378 49140	MOSTEK PAINT & GLASS PAINT SUPPLIES FOR JHANG 101-335-740.000 YELLOW MARKING PAINT 101-335-740.000 4" ROLLER COVERS 101-335-740.000 MASKING TAPE	09/01/2015	10/01/2015	113.62 97.92 4.06 11.64	113.62	Open	N 09/01/2015
09112015 49285	N.A.P.C.H. K-9 ANNUAL TRAINING JHANG 266-367-809.200 K-9 TRAINING-UDAA	09/11/2015	09/26/2015	400.00 400.00	400.00	Open	N 09/15/2015
710441230 49165	OCCUPATIONAL HEALTH CENTERS OF MI N04-0220024432 NEW HIRE PHYSICAL JHANG 101-265-801.000 NEW HIRE PHYSICAL HOREK	09/01/2015	10/01/2015	122.00 122.00	122.00	Open	N 09/08/2015

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK  
 EXP CHECK RUN DATES 09/22/2015 - 09/22/2015  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
787973802001 49223	OFFICE DEPOT OFFICE SUPPLIES 101-136-728.000	08/19/2015 JHANG	09/20/2015	9.09	9.09	Open	N 09/10/2015
	PHONE CORDS			9.09			
787973659001 49251	OFFICE DEPOT OFFICE SUPPLIES 101-136-728.000	08/19/2015 JHANG	09/20/2015	160.91	160.91	Open	N 09/11/2015
	PROFILE PENS			15.80			
	PAPER WATER CUPS			17.45			
	CORRECTION TAPES			12.96			
	INK CARTRIDGES			84.12			
	STICKY NOTES			10.58			
	STAPLER			12.72			
	SIGN HERE TAPE FLAG			7.28			
782310671001 49252	OFFICE DEPOT RETURN OFFICE SUPPLIES 101-136-728.000	07/31/2015 JHANG	07/31/2015	(29.98)	(29.98)	Open	N 09/11/2015
	CREDIT MEMO 782310671001			(29.98)			
3336-106679 49141	O'REILLY AUTOMOTIVE INC 858403 - REPAIR PARTS 101-335-781.000	08/31/2015 JHANG	09/30/2015	18.97	18.97	Open	N 09/01/2015
	REPAIR PARTS			18.97			
3336-107313 49222	O'REILLY AUTOMOTIVE INC GREASE 101-335-781.000	09/04/2015 JHANG	10/04/2015	31.96	31.96	Open	N 09/10/2015
	GREASE			31.96			
09082015 49172	PAUL ODROBINA OUT OF STATE RETIREE HEALTHCARE OCT 101-274-716.100	09/08/2015 JHANG	09/30/2015	1,587.28	1,587.28	Open	N 09/08/2015
	ODROBINA HEALTHCARE OCT 2015			1,587.28			
09112015 49269	PETTY CASH 31ST DIST CT PETTY CASH REPLENISH 101-136-740.000	09/11/2015 JHANG	10/11/2015	51.34	51.34	Open	N 09/11/2015
	TRASH CAN HOME DEPOT			11.97			
	BREAK RM SUPPLIES KROGER			22.18			
	GASOLINE ZOKARI			7.00			
	SCREWS HAMTRAMCK HRDWRE			5.29			
	SPRAY PAINT MOSTEK			4.90			
85265 49263	PM TECHNOLOGIES GENERATOR MAINTENANCE 8/18/15	08/24/2015 JHANG	09/23/2015	432.50	432.50	Open	N 09/11/2015

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-300-778.000	GENERATOR MAINTENANCE	8/18/15	432.50			
59106269 49199	RIZZO SERVICES 90001 - TRASH REMOVAL SEPT 2015 101-528-824.000	09/01/2015 JHANG	10/01/2015	59,583.33 59,583.33	59,583.33	Open	N 09/09/2015
18925 49242	ROLAR PROPERTY SERVICES INC STREET SWEEPING AUG 2015 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002	08/31/2015 JHANG	09/30/2015	3,780.00 720.00 225.00 720.00 225.00 720.00 225.00 720.00 225.00	3,780.00	Open	N 09/10/2015
18926 49243	ROLAR PROPERTY SERVICES INC STREET SWEEPING AUG 2015 203-203-776.002 203-203-776.002 203-203-776.002 203-203-776.002 203-203-776.002 203-203-776.002 203-203-776.002 203-203-776.002 203-203-776.002	08/31/2015 JHANG	09/30/2015	7,225.00 1,245.00 200.00 1,245.00 200.00 1,245.00 200.00 1,245.00 200.00 1,245.00 200.00	7,225.00	Open	N 09/10/2015
08252015 49203	SEAN K. KOWALSKI, P-43764 HOUSE COUNSEL 8/25/15 101-136-801.100	08/25/2015 JHANG	09/24/2015	250.00 250.00	250.00	Open	N 09/09/2015
08312015 49204	SEAN K. KOWALSKI, P-43764 HOUSE COUNSEL 8/31/15 101-136-801.100	08/31/2015 JHANG	09/30/2015	300.00 300.00	300.00	Open	N 09/09/2015
09032015 49205	SEAN K. KOWALSKI, P-43764 HOUSE COUNSEL 9/3/15 101-136-801.100	09/03/2015 JHANG	10/03/2015	250.00 250.00	250.00	Open	N 09/09/2015

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK  
 EXP CHECK RUN DATES 09/22/2015 - 09/22/2015  
 BOTH JOURNALIZED AND UNJOURNALIZED  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
90157 49280	SOURCE ONE DIGITAL, LLC LG BANNER BRACKETS AND CREATIVE 244-244-881.001 244-244-881.001 244-244-881.001	08/26/2015 JHANG	09/05/2015	1,445.67 1,200.00 225.00 20.67	1,445.67	Open	N 09/15/2015
551-451795 49284	STATE OF MICHIGAN SOR REGISTRATION-MARECKI/SIGGERS 101-300-801.990	09/09/2015 JHANG	10/09/2015	60.00 60.00	60.00	Open	N 09/15/2015
127349 49221	SUCHER TIRE SERVICE REAR TIRES FOR ENGINE 101-335-781.000	09/04/2015 JHANG	10/04/2015	1,200.00 1,200.00	1,200.00	Open	N 09/10/2015
127362 49247	SUCHER TIRE SERVICE TIRE FOR AERIAL TOWER 101-335-781.000	09/04/2015 JHANG	10/04/2015	750.00 750.00	750.00	Open	N 09/11/2015
832503481 49245	THOMSON REUTERS - WEST 1004713124 - WEST INFO CHARGES AUG 101-202-801.000	09/01/2015 JHANG	10/01/2015	120.00 120.00	120.00	Open	N 09/10/2015
832503220 49282	THOMSON REUTERS - WEST 1004666422 - WEST INFO CHARGES AUG 101-300-801.990	09/01/2015 JHANG	10/01/2015	243.60 243.60	243.60	Open	N 09/15/2015
08282015 49207	TY'ANA MCTAW MILEAGE FOR CER WORKSHOP 101-136-864.000	08/28/2015 JHANG	09/27/2015	119.00 119.00	119.00	Open	N 09/09/2015
16622 49202	VISICOM SERVICES, INC. IT SUPPORT SERVICES AUGUST 2015 101-136-801.300 101-136-801.300 101-136-801.300 101-136-801.300	08/31/2015 JHANG	09/30/2015	992.75 84.00 125.00 183.75 600.00	992.75	Open	N 09/09/2015

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK

EXP CHECK RUN DATES 09/22/2015 - 09/22/2015

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	102	# Due:	102	Totals:	299,540.96	299,540.96
# of Credit Memos:	1	# Due:	1	Totals:	(29.98)	(29.98)
Net of Invoices and Credit Memos:					<u>299,510.98</u>	<u>299,510.98</u>

--- TOTALS BY FUND ---

101 - General Fund	191,750.04	191,750.04
202 - Mvh Major Street Fund	13,203.97	13,203.97
203 - Mvh Local Street Fund	41,287.85	41,287.85
225 - Building Fund	515.80	515.80
244 - DOWNTOWN DEVELOPMENT AUTH	2,645.67	2,645.67
266 - DRUG LAW ENF. ACT 265 - STAT	544.27	544.27
275 - Comm Develop Block Grant	3,098.50	3,098.50
592 - WATER & SEWER FUND	46,464.88	46,464.88

--- TOTALS BY DEPT/ACTIVITY ---

000 - GENERAL	35,171.50	35,171.50
136 - 31-St District Court	2,139.12	2,139.12
202 - Income Tax	14,203.49	14,203.49
203 - LOCAL STREETS	41,287.85	41,287.85
209 - Assessor	450.00	450.00
222 - MAJOR STREETS	13,203.97	13,203.97
225 - BUILDING	515.80	515.80
229 - Legal	62,246.89	62,246.89
244 - DDA	2,645.67	2,645.67
265 - Public Services	5,112.82	5,112.82
274 - RETIREE COSTS	4,395.56	4,395.56
275 - Cdbg	3,098.50	3,098.50
299 - General Administration	3,018.85	3,018.85
300 - Police Department	1,121.60	1,121.60
335 - Fire Department	3,631.88	3,631.88
367 - Drug Forfeiture - State Expe	544.27	544.27
528 - Sanitation Services	60,258.33	60,258.33
557 - WATER & SEWER	46,464.88	46,464.88

STATE OF MICHIGAN  
COUNTY OF WAYNE  
CITY OF HAMTRAMCK  
ORDINANCE NO. \_\_\_\_

AN ORDINANCE TO AMEND THE ZONING CHAPTER, OF THE CITY OF HAMTRAMCK CODE OF ORDINANCES, IN ORDER TO ADD A PROVISION TO ARTICLE XII "SPECIAL LAND USE REVIEW REQUIREMENTS AND PROCEDURES," SECTION 3, ARTICLE 3.02 "ELIGIBLE USES AND ACTIVITIES" TO AMEND THE REQUIREMENTS FOR WAREHOUSES IN THE C2 DISTRICT.

**THE CITY OF HAMTRAMCK ORDAINS:**

**XIII – 3.02. Eligible Uses and Activities.**

The following additional standards shall be applied by the Commission to uses if authorized as a special land use in a district:

- a. Apartment houses in the R district shall not be permitted to have more than six dwelling units.
- b. Automotive self-service stations shall be permitted if the combined number of automotive self-service stations and automotive service stations within the City does not exceed five, and the use shall be on a lot that had a legal automotive self-service or service station within the year previous to its future use. Automotive self-service stations shall not abut a residential use.
- c. Automotive service stations shall be permitted if the combined number of automotive self-service stations and automotive service stations within the City does not exceed five, and the use shall be on a lot that had a legal automotive self-service or service station within the year previous to its future use. Automotive service stations shall not abut a residential use.
- d. Bars with a Class C liquor license without a dance/entertainment permit shall be permitted in the R district if such bar is not less than 800 feet away from public owned and operated parks, recreation centers, swimming pools, and playgrounds, public governmental services such as administrative facilities, police and fire stations, libraries, schools and colleges, parochial, private, or charter elementary, junior high, and high schools, religious, cultural, and fraternal activities, congregate residences, and state licensed residential facilities, and any other establishment holding Class C liquor licenses.
- e. Boarding houses in R districts shall be permitted if there is one on-site parking location per each rented unit and that a boarding house shall have no more than four rented units.
- f. Confectioneries and delicatessens shall be permitted in the R district if its gross floor area does not exceed 800 square feet.
- g. Family and group day care centers and state licensed residential facilities shall be permitted if there are no dormitory facilities on the premises, the outdoor play area is fenced in or screened by a heavily planted greenbelt from any abutting residential use, and that for each child cared for, there shall be provided, equipped, and maintained on the premises a minimum of 150 square feet of useable outdoor

**CITY OF HAMTRAMCK CODE OF ORDINANCES**

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play area with a minimum total area of fifteen hundred square feet per facility, such facility shall be no closer than 1,000 feet from a similar facility. Page 100 of 106

h. Grocery stores without a SDM liquor license shall be permitted in the R district if the gross floor area does not exceed 800 square feet.

i. Light manufacturing uses shall not be directly adjacent to a residential use in a C2 district.

j. Medical and dental clinics shall only be permitted in the R district in buildings that are not less than three stories high.

k. Mortuary and funeral homes in the R district shall be permitted if it is within 500 feet of a religious institution.

l. Open storage yards of construction contractor's equipment and supplies, building materials, sand, gravel, or lumber, if such use is located not less than two hundred feet from any R or RM district.

m. Parking lots cannot abut a residential use, be greater than sixty feet wide, or no two parking lots may abut each other.

n. Towers in the I district shall be setback, from the nearest building not associated with the tower directly, one foot for every one foot in height of the tower.

o. Townhouses in a residential district shall not be required to have front or side yard setbacks, and townhouses shall not be bordered on each end by single- or two-family dwellings.

**p. Warehouses in the C2 district shall only be permitted on Caniff from Dyar to Lumpkin and on Conant from Jacob to Miller**

CITY OF HAMTRAMCK CODE OF ORDINANCES

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STATE OF MICHIGAN  
COUNTY OF WAYNE  
CITY OF HAMTRAMCK  
ORDINANCE NO. \_\_\_\_

AN ORDINANCE TO AMEND THE ZONING CHAPTER, OF THE CITY OF HAMTRAMCK CODE OF ORDINANCES, IN ORDER TO ADD A PROVISION TO ARTICLE VI "COMMERCIAL ZONES," SECTION 1, ARTICLE 1.03 "USES SUBJECT TO SPECIAL LAND USE APPROVAL" TO AMEND THE PERMITTED LIST OF SPECIAL LAND USES.

**THE CITY OF HAMTRAMCK ORDAINS:**

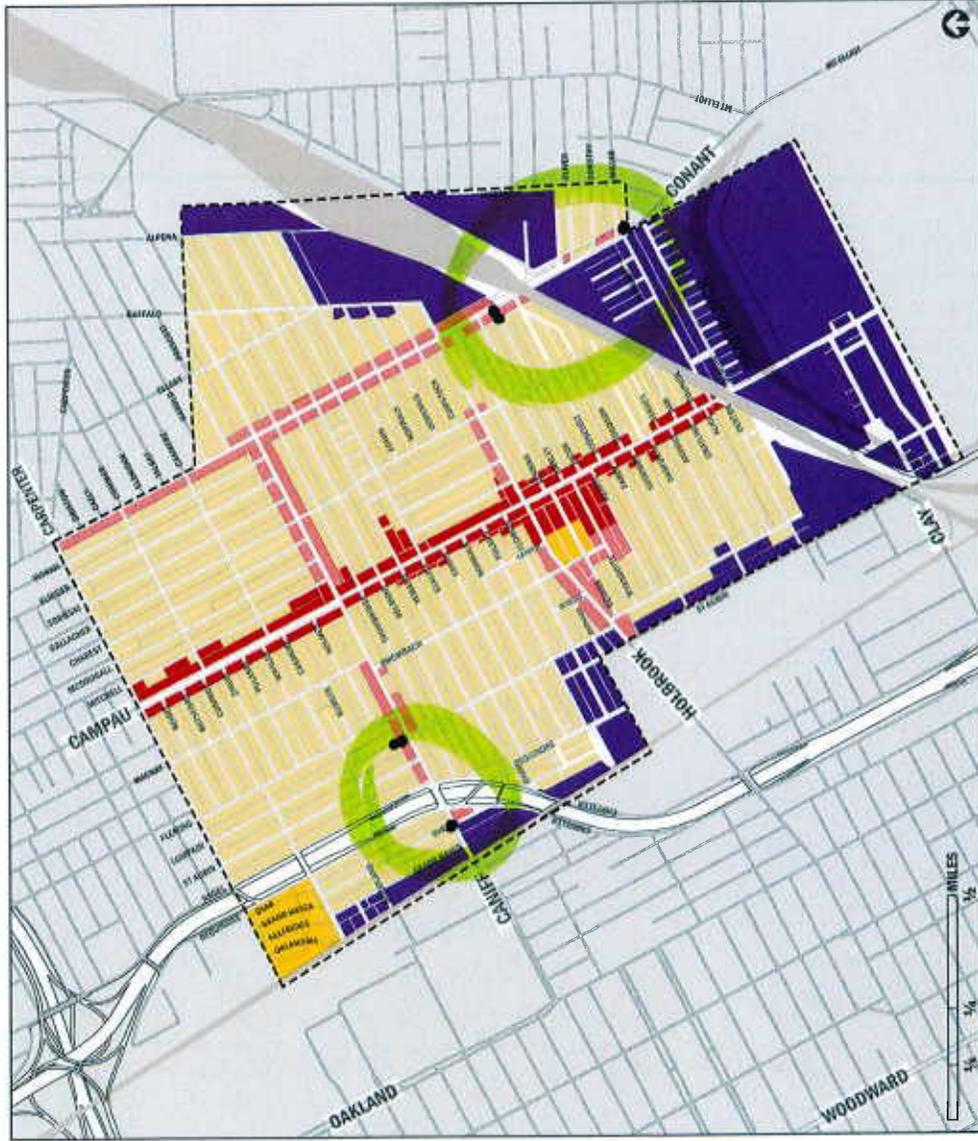
**VI – 1.03. Uses Subject to Special Land Use Approval.**

In the C2 district, only the following uses shall be permitted, subject to the requirements of the special land use process as prescribed by Article XIII:

- a. Light manufacturing plants;
- b. Mixed-use commercial and residential uses provided that the commercial use is a permitted use in the C2 district;
- c. Parking lots.
- d. Warehouses

## Zoning

Hamtramck simplified the zoning categories and remapped the City in 2003. The zoning and land uses are closely aligned. The commercial corridors are clearly marked as Commercial zones, and most of the city is zoned Residential, with the Colonel Hamtramck Homes and Senior Plaza zoned Residential Multiple. The industrial-zoned land is underutilized, however, as it hosts the largest vacancies, especially along the rail corridor.



2009 Zoning. Source: City of Hamtramck.

p. Warehouses in the C2 district shall only be permitted on

Caniff from Dyar to Lumpkin  
and on

Conant from Jacob to Miller

- Caniff – from Dyar to Lumpkin

- Conant – from Jacob to Miller

## ZONING

- R: residential
- RM: residential multiple
- C2: commercial
- CBD: central business district
- I: industrial

**RESOLUTION 2015-\_\_\_**

**RESOLUTION APPROVING A REQUEST FROM HAMTRAMCK RECYCLING AND TRANSFER STATION TO VACATE CRAIG STREET FROM DENTON AVENUE TO SOUTH LINE OF CROSMAN'S SUBDIVISION OF LOT NO. 6**

**WHEREAS**, Hamtramck Recycling and Transfer Station has requested that Craig Street from Denton Avenue to the south line of Crosman's Subdivision of Lot No. 6 be closed and vacated as Hamtramck Recycling and Transfer Station owns the property on both sides of this street and is not a through street;

**WHEREAS**, Hamtramck Recycling and Transfer Station would take ownership of the existing water main within the Craig Street right-of-way from the south right-of-way line of Denton Avenue to the south end of Craig Street and install a meter on said water main at the Denton Road right-of-way line.

**NOW, THEREFORE, IT IS HEREBY MOVED AND RESOLVED** by \_\_\_\_\_, SECONDED by \_\_\_\_\_, that the Craig Street right-of-way from Denton Avenue to the south line of Crosman's Subdivision of Lot No. 6 is hereby vacated at no cost to the City of Hamtramck.

**BE IT FURTHER RESOLVED**, that the existing water main in the vacated street become a private water main owned and maintained by Hamtramck Recycling and Transfer Station and a meter placed at the south Denton Avenue right-of-way line,

**BE IT FURTHER RESOLVED**, that the City Clerk shall, within 30 days, file a certified copy of this Resolution with the Wayne County Register of Deeds and to the State of Michigan, Director of the Department of Energy, Labor, and Economic Growth.

ADOPTED, APPROVED, AND PASSED by the City Council of the City of Hamtramck this 27th day of October 2015.

AYES:

NAYS:

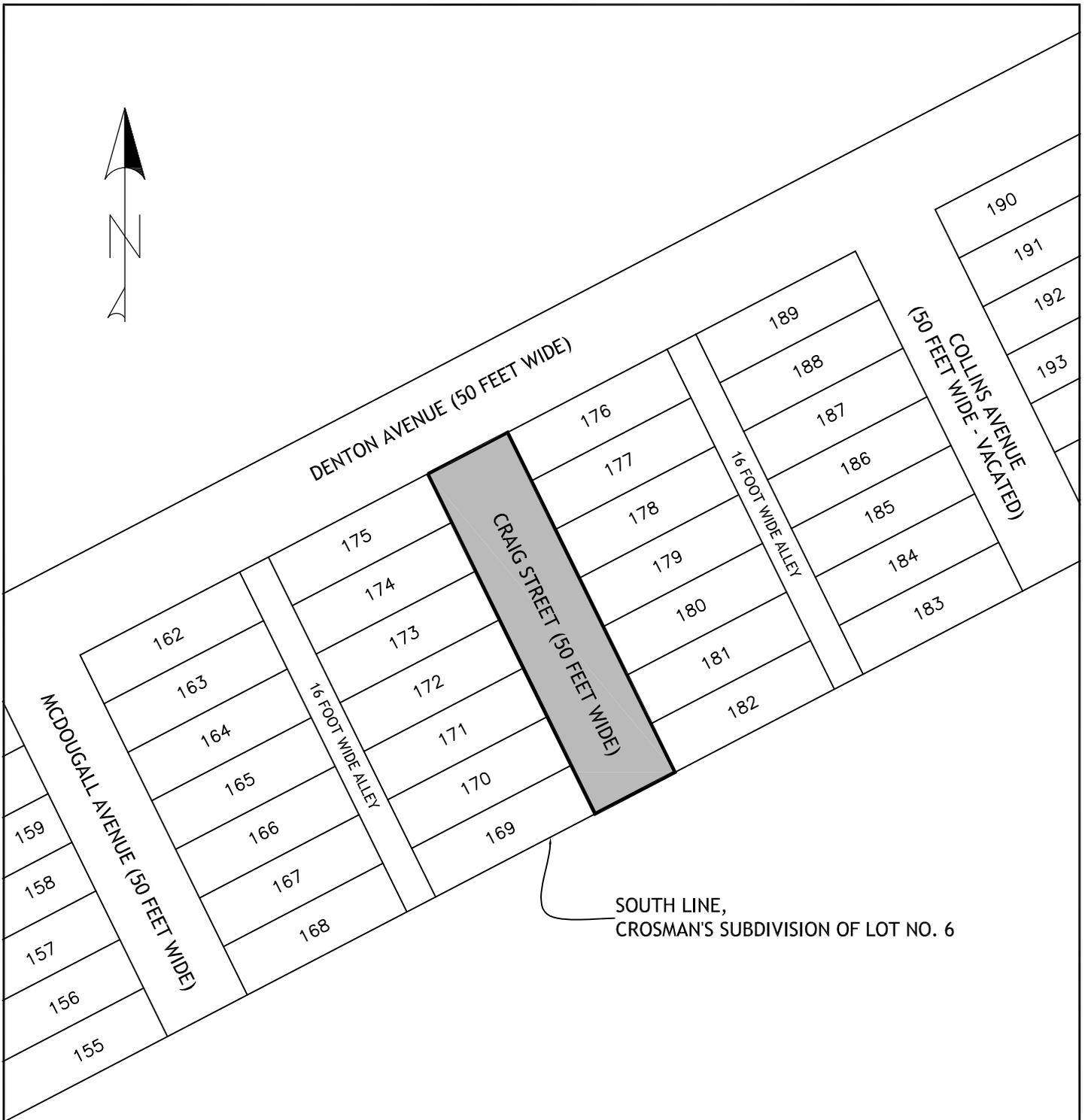
ABSTENTIONS:

ABSENT:

ATTEST:

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AUGUST GITSCHLAG, City Clerk



SOUTH LINE,  
CROSMAN'S SUBDIVISION OF LOT NO. 6

**DESCRIPTION – CRAIG STREET VACATION**

PART OF CROSMAN'S SUBDIVISION OF LOT NO. 6, QUARTER SECTION 60, TEN THOUSAND ACRE TRACT, CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN, AS RECORDED IN LIBER 11 OF PLATS, PAGE 44, WAYNE COUNTY RECORDS, DESCRIBED AS: ALL OF CRAIG STREET, 50 FEET WIDE, LOCATED SOUTHEASTERLY OF DENTON AVENUE AND NORTHWESTERLY OF THE SOUTH LINE OF CROSMAN'S SUBDIVISION OF LOT NO. 6, LYING BETWEEN LOTS 169 THROUGH 175, INCLUSIVE, AND LOTS 176 THROUGH 182, INCLUSIVE.

**HENNESSEY**



ENGINEERS, INC.

***ENGINEERING THE FUTURE.***

13500 REECK ROAD  
SOUTHGATE, MI 48195  
(734) 759-1600  
FAX (734) 282-6566  
WWW.HENGINEERS.COM

*TITLE*  
CRAIG STREET VACATION  
CROSMAN'S SUBDIVISION OF LOT NO. 6  
CITY OF HAMTRAMCK  
WAYNE COUNTY, MICHIGAN

<i>DRAWN</i>	REH, PS	<i>APPROVED</i>	REH, PS
<i>PROJECT No.</i>	25100	<i>SCALE</i>	1" = 80'
<i>DATE</i>	09/16/15	<i>DRAWING NUMBER</i>	SHEET 1 OF 1