



City of Hamtramck – Board and Commission Appointment Process

Arts and Culture Commission

Appointed by City Council and consists of the CEDD or his/her designated representative(s) as non-voting ex officio and seven (7) voting members. At least four (4) members shall be residents of the City. The initial members shall be appointed for the following terms: Two for 1 year, two for 2 years and three for 3 years. Thereafter, all such appointments, except to fill vacancies, shall be for a term of three (3) years.

Assessor Board of Review

Appointed by Mayor. Three (3) land owners who are qualified electors and residents of the city at least two (2) years before the time of their appointment. Compensation: \$50.00 per day, per person.

Beautification Commission

All terms of office shall commence May 1st. Seven members who shall be appointed by the Mayor to be appointed for terms as follows: All terms of office shall be for a period of 5 years, except:

- Initially, two (2) commissioners shall be appointed for a term of five (5) years;
- two (2) for a term of four (4) years;
- one (1) for a term of three (3) years;
- one (1) for a term of two (2) years;
- one (1) for a term of one (1) year.

Thereafter as their respective terms expire. Vacancies shall be filled by the Mayor for unexpired terms. All members shall serve without compensation. No person shall be eligible for appointment who is the holder of any city public office, elective or appointive. All members shall be qualified electors residing in the City of Hamtramck. Meeting 2nd Monday of the month - 6:00 p.m. First appointed May 1, 1974.

Downtown Development Authority

- a) The authority shall be under the supervision and control of a Board of Directors consisting of the Mayor of the city and not less than eight nor more than 12 members appointed by the Mayor, subject to approval by the City Council. Not less than a majority of the members shall be persons having an interest in property in the downtown district. At least one director shall be a resident of the downtown district, if the downtown district has 100 or more persons residing within it.
- b) The terms of the directors shall be for four years with terms beginning July 1 and ending June 30 or upon the appointment of a successor. When a vacancy occurs, the Mayor, subject to the approval of the City Council, shall make an appointment to fill the remainder of the term.
- c) The members of the Board shall elect the chairperson and any other officers of the Board.

All serve without compensation. The members of the Downtown Development Authority, as nearly as possible, shall attempt to provide a cross section of different types of businesses, such as professional, restaurant, soft good retailer, food merchant, etc., and also to provide representation for the north, middle and south sections of Jos. Campau Avenue. First appointed June 30, 1983"

A list of vacancies for each board/commission, as well as Notice of Interest forms, are available at the City Clerk's office, located at 3401 Evaline, Hamtramck, Mi, 48212 (313) 800-5233 ext. 821



Historical Commission

Consists of seven (7) members. Five (5) members appointed by the Council, two (2) members appointed by the Mayor within thirty (30) days after the effective date of this Ordinance.

First commission appointed for terms of two (2) Council-appointed members for 1 year, two (2) Mayor-appointed members for two (2) years, and three (3) Council-appointed members for three (3) years. Annually thereafter, the number of members whose terms expire shall be appointed for a term of three (3) years. The Commission shall hold at least six (6) regular public meetings each year.

Housing Commission

Appointed by Mayor. Meet 3rd Wednesday of month at 12025 Dequindre. Five (5) year term. Receive no compensation. Five members.

Human Relations Commission

Consists of twelve (12) members, the Mayor and City Council shall each appoint six (6) Commissioners; two (2) each for a term ending July 1, 2005, two (2) each for a term ending July 1, 2006, and two (2) each for a term ending July 1, 2007. Each year on July 1st, the Mayor shall appoint one (1) Commissioner, the City Council shall appoint one (1) Commissioner, and the Commission shall nominate at least five (5) candidates with one (1) to be chosen by the Mayor and then one (1) to be chosen by the City Council. No approvals are necessary.

Income Tax Review Board

Resolution 2012-185 to create an income tax review board. Council shall appoint an income tax board of review, consisting of 3 residents who are not city officials or city employees, as mandated by Michigan Public Act 284.

Library Board

(5) members to 3-year staggered terms beginning with the 3rd Monday of April 2006. (2) members for 3-years; (2) members for 2-years and (1) member for 1-year. Thereafter all members will be appointed to 3-year terms.

Parks Advisory Commission

Consists of not less than five (5) members. Three (3) members appointed by Council, two (2) members appointed by the Mayor and two (2) members appointed by the School Board. "The term of office of each commissioner shall be three (3) years, with terms to begin July 1. Members of the first commission appointed after the adoption of this ordinance shall be appointed as follows: mayoral appointments--one for two years and 1 for three years; council appointments--one for one year, one for two years, and one for three years.



Plan Commission

Shall consist of nine (9) members, six of whom shall be representative insofar as possible, of different professions or occupations and shall be appointed by the Mayor, and three (3) of whom shall be ex-officio members namely: The Mayor, one (1) of the administrative officials of the city selected by the Mayor, and one (1) member of the Common Council, to be selected by it. The appointments by the Mayor shall always be subject to the approval of a majority vote of the Common Council. All serve without compensation. The terms of each appointed member shall be three (3) years or until his successor takes office, except for the ex-officio members whose terms shall correspond to their respective official tenures. Vacancies occurring otherwise than through the expiration of terms, shall be filled for the unexpired term by the Mayor, subject to approval by a majority vote of the Common Council.

Recycling Commission

Six (6) members. All appointed by the City Council. One (1) member ex-officio from council. One (1) administrative member appointed by the city manager. (RES 2008-127; RES 2011-6) Three (3) year term after oath is administered.

Youth Advisory Council

The primary purpose of the Youth Council is for youth to actively participate in matters concerning the community. The Youth Council is to identify issues and concerns of the community's youth and make recommendation for projects and programs to address them for the betterment of the community. The Youth Council shall consist of nine (9) members. The mayor shall appoint one (1) member who is over the age of 21 years and who by profession is engaged in work connected with youth and the problems of youth; the mayor shall appoint one (1) member from the community who is over the age of 21 years and a parent of a youth who is between the ages of six (6) and sixteen (16) years at the time of the appointment; the mayor shall appoint one (1) member from the community who is a resident of the city and over the age of 21 years; the mayor shall appoint six (6) members who are residents of the city and are from the ages of thirteen (13) to eighteen (18) years when appointed. All appointments are subject to approval of the Common Council.

Zoning Board of Appeals

Appointed by the City Council. Meet at 3401 Evaline. First Wednesday of the Month. Paid \$20.00 per meeting. Three (3) year term. (Seven -7- members.) (2 Alternate Members).