

HP - 941 City of Highland Park- Income Tax Divison
Employer's Return of Income Tax Withheld

1 M 2020

If this is your first return, enter date this
business was started _____

If this is final return, or employer status has changed,
see back of form for required information to be submitted.
I certify the tax withheld as shown on this return is correct.

Signature _____ Date _____

Phone # _____

Make remittance payable to:
Treasurer, City of Highland Park

Mail to:
City of Highland Park Withholding Payments
P.O. Box 239
Eaton Rapids, MI 48827-0530

Tax withheld _____

Adjustments _____

Net tax withheld _____

Late payment penalty - 1%
per month (\$2.00 minimum) _____

Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____

TAX YEAR 2020
PAYROLL PERIOD JANUARY 1M
DUE DATE February 28, 2020

DO NOT WRITE BELOW THIS LINE

HP - 941 City of Highland Park - Income Tax Divison
Employer's Return of Income Tax Withheld

2 M 2020

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Tax withheld _____

Adjustments _____

Net tax withheld _____

Late payment penalty - 1%
per month (\$2.00 minimum) _____

Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____

TAX YEAR 2020
PAYROLL PERIOD FEBRUARY 2M
DUE DATE March 31, 2020

DO NOT WRITE BELOW THIS LINE

HP - 941 City of Highland Park - Income Tax Divison
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3 M 2020

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Tax withheld _____

Adjustments _____

Net tax withheld _____

Late payment penalty - 1%
per month (\$2.00 minimum) _____

Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____

TAX YEAR 2020
PAYROLL PERIOD MARCH 3M
DUE DATE April 30, 2020

DO NOT WRITE BELOW THIS LINE

HP - 941 City of Highland Park - Income Tax Divison
Employer's Return of Income Tax Withheld

4 M 2020

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P.O. Box 239
Eaton Rapids, MI 48827-0530

Tax withheld _____

Adjustments _____

Net tax withheld _____

Late payment penalty - 1%
per month (\$2.00 minimum) _____

Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____

TAX YEAR 2020
PAYROLL PERIOD APRIL 4M
DUE DATE May 31, 2020

DO NOT WRITE BELOW THIS LINE

HP - 941 City of Highland Park - Income Tax Divison
Employer's Return of Income Tax Withheld

5 M 2020

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P.O. Box 239
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Tax withheld _____

Adjustments _____

Net tax withheld _____

Late payment penalty - 1%
per month (\$2.00 minimum) _____

Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____

TAX YEAR 2020
PAYROLL PERIOD MAY 5M
DUE DATE June 30, 2020

DO NOT WRITE BELOW THIS LINE

HP - 941 City of Highland Park - Income Tax Divison
Employer's Return of Income Tax Withheld

6 M 2020

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Eaton Rapids, MI 48827-0530

Tax withheld _____

Adjustments _____

Net tax withheld _____

Late payment penalty - 1%
per month (\$2.00 minimum) _____

Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____

TAX YEAR 2020
PAYROLL PERIOD JUNE 6M
DUE DATE July 31, 2020

DO NOT WRITE BELOW THIS LINE

HP - 941 City of Highland Park - Income Tax Division
Employer's Return of Income Tax Withheld

7 M 2020

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Phone # _____

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Eaton Rapids, MI 48827-0530

Tax withheld _____

Adjustments _____

Net tax withheld _____

Late payment penalty - 1%
per month (\$2.00 minimum) _____

Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____

TAX YEAR 2020
PAYROLL PERIOD JULY 7M
DUE DATE August 31, 2020

DO NOT WRITE BELOW THIS LINE

HP - 941 City of Highland Park - Income Tax Division
Employer's Return of Income Tax Withheld

8 M 2020

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Tax withheld _____

Adjustments _____

Net tax withheld _____

Late payment penalty - 1%
per month (\$2.00 minimum) _____

Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____

TAX YEAR 2020
PAYROLL PERIOD AUGUST 8M
DUE DATE September 30, 2020

DO NOT WRITE BELOW THIS LINE

HP - 941 City of Highland Park - Income Tax Division
Employer's Return of Income Tax Withheld

9 M 2020

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business was started _____

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Phone # _____

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Eaton Rapids, MI 48827-0530

Tax withheld _____

Adjustments _____

Net tax withheld _____

Late payment penalty - 1%
per month (\$2.00 minimum) _____

Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____

TAX YEAR 2020
PAYROLL PERIOD SEPTEMBER 9M
DUE DATE October 31, 2020

DO NOT WRITE BELOW THIS LINE

1. Last pay period on which Highland Park
taxes were withheld _____

2. Check reason for "Final Return" and answer
applicable questions

- ☐ Business permanently discontinued
☐ Business temporarily discontinued

Operations will be resumed on

(Date) _____

- ☐ Still operating -- Ceased paying wages

Wages will be paid starting

(Date) _____

- ☐ Business sold to

Name _____

Street _____

City _____

State _____

Zip Code _____

- ☐ Moved out of Highland Park

3. Your current address

Street _____

City _____

State _____

Zip Code _____

4. ☐ Other: _____

1. Last pay period on which Highland Park
taxes were withheld _____

2. Check reason for "Final Return" and answer
applicable questions

- ☐ Business permanently discontinued
☐ Business temporarily discontinued

Operations will be resumed on

(Date) _____

- ☐ Still operating -- Ceased paying wages

Wages will be paid starting

(Date) _____

- ☐ Business sold to

Name _____

Street _____

City _____

State _____

Zip Code _____

- ☐ Moved out of Highland Park

3. Your current address

Street _____

City _____

State _____

Zip Code _____

4. ☐ Other: _____

1. Last pay period on which Highland Park
taxes were withheld _____

2. Check reason for "Final Return" and answer
applicable questions

- ☐ Business permanently discontinued
☐ Business temporarily discontinued

Operations will be resumed on

(Date) _____

- ☐ Still operating -- Ceased paying wages

Wages will be paid starting

(Date) _____

- ☐ Business sold to

Name _____

Street _____

City _____

State _____

Zip Code _____

- ☐ Moved out of Highland Park

3. Your current address

Street _____

City _____

State _____

Zip Code _____

4. ☐ Other: _____

HP - 941 City of Highland Park - Income Tax Divison
Employer's Return of Income Tax Withheld

10 M 2020

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Phone # _____

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P.O. Box 239
Eaton Rapids, MI 48827-0530

Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____
TAX YEAR 2020
PAYROLL PERIOD OCTOBER 10M
DUE DATE November 30, 2020

DO NOT WRITE BELOW THIS LINE

HP - 941 City of Highland Park - Income Tax Divison
Employer's Return of Income Tax Withheld

11 M 2020

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Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____
TAX YEAR 2020
PAYROLL PERIOD NOVEMBER 11M
DUE DATE December 31, 2020

DO NOT WRITE BELOW THIS LINE

HP - 941 City of Highland Park - Income Tax Divison
Employer's Return of Income Tax Withheld

12 M 2020

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business was started _____

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Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____
TAX YEAR 2020
PAYROLL PERIOD DECEMBER 12M
DUE DATE January 31, 2021

DO NOT WRITE BELOW THIS LINE

2020
HPW-3

IMPORTANT
INFORMATION

GROSS PAYROLL
USED TO CALCULATE
PAYROLL TAX

\$ _____

CITY OF HIGHLAND PARK-INCOME TAX DIVISION
RECONCILIATION OF HIGHLAND PARK INCOME TAX WITHHELD

Copies of HPW-2s must accompany this document.

| | | |
|---|-----------------------------------|----|
| 1. TOTAL HIGHLAND PARK TAX WITHHELD DURING YEAR AS SHOWN ON FORMS HPW-2 OR W-2 ENCLOSED | \$ | |
| 2. TOTAL NUMBER OF WITHHOLDING TAX STATEMENTS (FORMS HPW-2 OR W-2) TRANSMITTED HEREWITH | → | |
| 3. TOTAL HIGHLAND PARK TAX WITHHELD AS SHOWN ON FORMS HP-941 (use otherside if forms HP-941 were filed monthly) | → | |
| THE NAME ADDRESS AND IDENTIFICATION NUMBER ON THIS FORM MUST BE THE SAME AS USED ON FORMS HP-941 AND HPW-2 OR W-2. IF NOT CORRECT , PLEASE CORRECT NAME AND ADDRESS | QUARTER ENDED MARCH 31 | \$ |
| | QUARTER ENDED JUNE 30 | |
| | QUARTER ENDED SEPETMBER 30 | |
| | QUARTER ENDED DECEMBER 31 | |
| | TOTAL PAYMENT TO HIGHLAND PARK | \$ |
| | DIFFERENCE | \$ |
| EMPLOYER IDENTIFICATION NO. | | |

(A)

2020
HPW-3

DUE ON
OR
BEFORE
2/28/2021

(B)

(A-B)

SIGNATURE

TITLE

DATE

PHONE #

SUMMARY

LIST PAYMENTS MADE WITH HP941
EMPLOYER'S RETURNS

| | |
|----------------------|--|
| JANUARY | |
| FEBRUARY | |
| MARCH | |
| 1ST QUARTER TOTAL \$ | |
| APRIL | |
| MAY | |
| JUNE | |
| 2ND QUARTER TOTAL \$ | |
| JULY | |
| AUGUST | |
| SEPTEMBER | |
| 3RD QUARTER TOTAL \$ | |
| OCTOBER | |
| NOVEMBER | |
| DECEMBER | |
| 4TH QUARTER TOTAL \$ | |
| YEARLY TOTAL \$ | |

1. Last pay period on which Highland Park taxes were withheld

2. Check reason for "Final Return" and answer applicable questions

☐ Business permanently discontinued

☐ Business temporarily discontinued

Operations will be resumed on

(Date)

☐ Still operating – Ceased paying wages

Wages will be paid starting

(Date)

☐ Business sold to

Name

Street

City

State

Zip Code

☐ Moved out of Highland Park

3. Your current address

Street

City

State

Zip Code

4. ☐ Other:

1. Last pay period on which Highland Park taxes were withheld

2. Check reason for "Final Return" and answer applicable questions

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(Date)

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Name

Street

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Street

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