

Master Plan Action Plan

In order for the Master Plan to be implemented, the City and community partners must carry out the actions needed to achieve the goals and the community's vision for Hamtramck's future. Each action includes a time frame in which the action should be carried out and the task leader(s) most likely to carry out the action. Task leaders should determine if a committee is necessary to complete the task, if and which outside partners might help, if the City has the resources to complete the task, and any obstructions to completing the task.

The Action Plan should be updated frequently to recognize actions that have been completed and those that should be put into motion. Updates may also recognize when an action is discovered to be the wrong tool to accomplish a particular goal, in which case the City should determine an alternate action towards achieving the goal.

While the City of Hamtramck will make an effort to follow the timeline and actions proposed in the Action Plan, it is important to acknowledge the potential restrictions of implementing these projects due to budget and staffing shortages. Community partners and outside organizations will play an important role in assisting the City meet the goals outlined below.

Time Frame

NOW: Begin work immediately upon plan adoption.

NEAR: Begin work within 1-4 years. Inform the task leader(s) and initiate outreach towards relevant boards, commissions, and community partners if necessary.

NEXT: Begin work within 5-10 years. Inform the task leader(s) and initiate outreach towards relevant boards, commissions, and community partners if necessary.

ONGOING: Actions that are in progress.

Task Leaders Involved

- City Management (CM)
- Community & Economic Development (CED)
 - Building Department (BD)
 - Code Enforcement (CE)
- Department of Public Services (DPS)
- Arts and Cultural Commission (ACC)
- Downtown Development Authority (DDA)
- Plan Commission (PC)
- Beautification Commission (BC)
- Parks Advisory Commission (PAC)
- Police Department (PD)
- Library Board (LB)
- Recreation Commission (HRC)
- Housing Commission (HC)
- Others where noted





Quality of Life and the Public Realm

GOAL 1: Make an impression at Gateways to the City			
	Action	Time Frame	Task Leader(s)
1.1	Improve the North Campau Gateway	Next	CED, BC, CM
1.2	Improve the South Campau Gateway	Next	CED, BC, CM
1.3	Improve the West Caniff Gateway	Next	CED, BC, CM
1.4	Improve the I-75 Gateway at Nagel and Dequindre	Next	CED, BC, CM
1.5	Make Improvements to the I-75 Shoulder, Underpasses, and Offramps	Next	CED, BC, CM
GOAL 2: Take Out the Trash			
✓	Proactively Enforce Cleaner Streets	Ongoing	CED, CE
✓	Provide Trash Cans at Strategic Locations	Ongoing	DPS
2.3	Institute Adopt-A-Can Program	Near	DDA
✓	Make Full Use of Free Clean-Up Resources	Ongoing	CM, CED
✓	Mobilize Neighborhood Clean Ups	Ongoing	CED
✓	Creatively Discourage Illegal Dumping	Ongoing	CED, CM, DPS, CE
GOAL 3: Expand Vacant Land Management Efforts			
3.1	Support Interim Urban Agriculture	Near	CED, BC
3.2	Make Temporary Low-Cost Improvements to Development Opportunity Gateway Sites	Next	CM, BC
3.3	Link Aspiring Green Thumbs with Community Gardening Space	Next	CM, CED, BC
3.4	Create Partnerships with Established Greening Organization	Ongoing	CED, BC



Quality of Life and the Public Realm Continued

GOAL 4: Demolish Abandoned and Dangerous Structures			
	Action	Time Frame	Task Leader(s)
✓	Prioritize High-Impact Areas in Hamtramck	Completed	BD
4.2	Recommend Priority Tear-Downs in Neighboring Areas of Detroit	Next	BD, CM
GOAL 5: Improve the City's Tree Canopy			
✓	Adopt a Tree Ordinance	Ongoing	CM, City Council
✓	Conduct a City-Wide Tree Inventory	Ongoing	CM
5.3	Adopt a Tree Planting Plan	Next	DPS
✓	Adopt a Tree Maintenance Plan	Ongoing	DPS
✓	Encourage the Community to Plant Trees	Ongoing	DPS, CED
GOAL 6: Improve Night Visibility			
✓	Prioritize Night Visibility Improvement Areas	Ongoing	CM
✓	Upgrade Lighting Infrastructure to Improve Efficiency	Ongoing	CM, DPS
6.3	Establish a Resident-Assisted Neighborhood Lighting Improvement Plan	Next	CM



Public Services and Facilities

GOAL 1: Expand Stormwater Management Capacity			
Action		Time Frame	Task Leader(s)
✓	Implement Planned Stormwater Management Infrastructure Improvements	Ongoing	DPS
1.2	Increase Awareness of Stormwater Best Management Practices	Near	CED, CM
1.3	Toughen Zoning Landscaping Requirements	Next	PC
1.4	Use Public Facility Grounds to Set a Good Example	Next	DPS, CM
1.5	Green the Streets	Next	CM, PC
1.6	Consider Levying an Impervious Area Tax	Next	CM
GOAL 2: Set an Example for Sustainable Practices			
✓	Shed Some Light on Being Green	Ongoing	CM
2.2	Pave the Way for Green Development	Near	CED
✓	Establish Regular Recycling Services in Hamtramck	Ongoing	CM
2.4	Recycle Everything	Next	CM
✓	Consider Green Retrofits to Increase Energy Efficiency of Public Buildings	Ongoing	CM, DPS
✓	Increase Public Awareness of Energy Efficiency Resources	Ongoing	CED, CM



Public Services and Facilities Continued

GOAL 3: Address Snow Removal Problems			
	Action	Time Frame	Task Leader(s)
✓	Address Snow Removal Problems	Ongoing	CM, DPS, PD
GOAL 4: Establish Safer Streets			
✓	Continue Cultural Education Workshops	Ongoing	CED, PD
✓	Reinforce the Force Where Necessary	Ongoing	PD
✓	Coordinate with Resident Groups to Establish Community Policing	Ongoing	CED, PD
4.4	Supplement Patrols with Bicycle Policing	Next	PD
✓	Seek to Reinstate the K9 Unit	Ongoing	PD
✓	Modernize the Police Department's Records Management System	Completed	PD
GOAL 5: Better Equip the Fire Department			
✓	Improve the Fire Department's Equipment	Ongoing	CM, City Council
✓	Paint the Hydrants	Ongoing	DPS
5.3	Improve the Fire Station and Plan for Its Future	Next	CM
GOAL 6: Continue to Improve Education Resources and Facilities			
6.1	Evaluate Hamtramck's Education Resources	Next	HPS, PS
6.2	Prioritize Facility Needs	Next	HPS, PS
6.3	Engage the Charter Schools	Near	CED
6.4	Create an After School Arabic Program	Next	CED



Public Services and Facilities Continued

GOAL 7: Support the Expansion of the Hamtramck Public Library			
Action		Time Frame	Task Leader(s)
7.1	Initiate a Facilities Planning and Feasibility Study	Next	CM, LB
7.2	Address Parking Constraints	Next	CM, LB
7.3	Pursue Temporary Satellite Locations	Next	CM, LB
7.4	Increase Awareness of the Library's Resources	Near	CM, LB
GOAL 8: Fill Holes in the Service Gaps			
8.1	Undertake a Social Services Audit	Near	CED
✓	Create a Coordinated Hamtramck Service Directory and Referral System	Ongoing	CED,
8.3	Expand Youth Programming	Near	PAC, HRC
8.4	Provide Night Activities and Safe Havens for Youth	Near	PAC
8.5	Help Foreign-Born Residents Establish New Roots in Hamtramck	Near	CED
✓	Establish an "Almost Free Clinic" in Hamtramck	Ongoing	CED
GOAL 9: Plug City Hall into New Technology Resources			
✓	Conduct an Information Technology Needs Assessment for City Agencies	Completed	CM
✓	Modernize Records Keeping and Data Management	Ongoing	BD, DPS
✓	Reboot City's Website	Ongoing	CM
9.4	Establish a City Hall Compu-Concierge	Near	CM
✓	Overhaul Parcel Database Management	Ongoing	DPS



Transportation

GOAL 1: Prioritize Street Improvement Projects			
Action		Time Frame	Task Leader(s)
✓	Maximize the Opportunity of Street Reconstruction Projects	Ongoing	CM, DPS
1.2	Reconstruct Campau Between Caniff and Carpenter	Next	CM, DPS
1.3	Reconstruct Conant Street	Next	CM, DPS
1.4	Improve Intersection of Conant and Commor	Next	CM, DPS, CED
✓	Improve Intersection Sight Distance	Ongoing	CM, DPS, CED
GOAL 2: Restore Public Alleys			
✓	Improve Code Enforcement of Alley Maintenance	Ongoing	CE, CM
✓	Transform Alleys as Community Assets	Next	DPS, CM, CED



Transportation Continued

GOAL 3: Strengthen Walkability and Sidewalk Accessibility			
Action		Time Frame	Task Leader(s)
✓	Reduce Crossing Distances at Select Intersections	Ongoing	CM
✓	Increase Access to Crossing Locations on Busy Streets	Ongoing	CM, DPS
✓	Stripe Crosswalks to Increase Pedestrian Visibility	Ongoing	CM, DPS
✓	Continue Efforts to Improve Pedestrian Safety Near Schools	Ongoing	CM, HPS
✓	Improve Sidewalks	Ongoing	CED, DPS
3.6	Use Zone Approach to Improve Sidewalk Accessibility	Next	CM, PC
3.7	Establish a Pedestrian Advocacy Group	Next	CED
GOAL 4: Accommodate Bikes on Roadways			
✓	Support the Implementation of the Hamtramck Bikeway	Ongoing	CED
✓	Establish a Complete Bike Network	Ongoing	CM, DPS
✓	Support Bike and Trail Planning to Improve Connections Outside of Hamtramck	Ongoing	CED, CM



Transportation Continued

GOAL 5: Create a Safe Biking Environment			
Action		Time Frame	Task Leader(s)
✓	Provide Safe and Convenient Bike Parking	Ongoing	CED
5.2	Light the Way for Bikes	Near	CED, DPS
✓	Put Training Wheels on Bikers and Drivers	Ongoing	CED, PD
5.4	Strategically Mobilize Police and Street Safety Liaisons to Ensure Safer Biking	Next	PD
5.5	Continually Review Intersection Design for Bike Friendliness	Next	PD
GOAL 6: Support Bike Culture			
✓	Bring Bike Culture into the Spotlight	Ongoing	CED
✓	Develop Local Bike Advocacy	Ongoing	CED
GOAL 7: Address Parking Issues			
✓	Develop Smart City-Wide Parking Policy	Ongoing	CM, DPS, PD
7.2	Address On-Street Residential Parking Constraints	Next	CM, DPS, PD
✓	Improve Signage Directing Drivers to Parking Lots	Ongoing	CM, DPS, PD
GOAL 8: Improve Access to Public Transportation Options			
8.1	Create Design Standards for Bus Shelters	Next	CED
✓	Advocate for Improved Transit Connections to Detroit	Ongoing	CED
8.3	Create a Hamtramck Transit Center	Next	CM
8.4	Advocate for Rail Transit	Next	CM



Transportation Continued

GOAL 9: Improve Signage and Wayfinding			
Action		Time Frame	Task Leader(s)
✓	Improve Signage and Wayfinding	Ongoing	CM, DPS

Cultural and Economic Development

GOAL 1: Strengthen the Structure of Economic Development in City Hall			
Action		Time Frame	Task Leader(s)
1.1	Elevate the Economic Development Corporation	Next	CED
✓	Strengthen the Case for Locating in Hamtramck	Ongoing	DDA, CED
✓	Continue and Expand Opportunity Site Marketing Efforts	Ongoing	DDA, CED
✓	Set a Consistent Approach to New Development	Ongoing	DDA, CED, PC
✓	Advocate for Neighborhood Improvements	Ongoing	DDA, CED
GOAL 2: Strengthen and Retrain the Local Workforce			
2.1	Assess Employer Needs	Near	CED
2.2	Promote Workforce Readiness	Near	CED
GOAL 3: Foster Entrepreneurship and Small Business Development			
3.1	Create a Business Services One-Stop in City Hall	Next	CED
3.2	Expand Local Food Businesses	Next	DDA, CED



Cultural and Economic Development Continued

GOAL 4: Re-Establish Roles for the Chamber of Commerce and Market and Events Coordination Activities in City Hall			
Action		Time Frame	Task Leader(s)
✓	Represent the Interests of All Businesses in the City	Ongoing	CED
✓	Sell the City	Ongoing	CED, DDA
4.3	Be Green	Next	City Council, CED, CM, BC
✓	Buy Local	Ongoing	DDA, CED
✓	Fill Out the Events Calendar	Ongoing	CED, CM
✓	Turn Up the Volume on Hamtramck Blowout and Local Music Scene	Ongoing	CED, DDA
✓	Expand Multicultural Events	Ongoing	CED, CM, DDA
GOAL 5: Expand and Promote the City's Brand(s)			
✓	Expand and Promote City's Brands	Ongoing	CED, CM, DDA
GOAL 6: Increase Visitorship and Showcase the City's Efforts			
✓	Actively Market Hamtramck as a Destination to Residents of Detroit and Inner Ring Suburbs	Ongoing	CM, CED, DDA
✓	Market Hamtramck to Detroit Visitors	Ongoing	CM, CED, DDA
✓	Crowdsource Local Tour Guidance	Ongoing	CM, CED, DDA
6.4	Improve Access to Information about Local Destinations	Near	CM, CED, DDA
6.5	Launch a Hamtramck Chotchkie's and Top Notch Tees Pop Up Shop	Next	DDA, Community
✓	Preserve and Expand Visitor Destinations	Ongoing	CM, CED, DDA
6.7	Establish Local Hospitality Business	Next	DDA, CED



Cultural and Economic Development Continued

GOAL 7: Improve the Commercial Corridor Experience			
Action		Time Frame	Task Leader(s)
✓	Leverage the Downtown Development Authority	Ongoing	DDA, CED
7.2	Form a Conant Street Corridor Improvement District	Next	CED
7.3	Encourage Businesses to Install Alternative Sign Designs	Next	CED, DDA
7.4	Tap into Local Artists to Activate Vacant Storefronts	Next	CED, DDA
✓	Encourage Use of the Facade Improvement Program	Ongoing	CED, DDA
✓	Improve Signage to Public Parking	Ongoing	CM, DPS
7.7	Consider Supplementary Public Parking Options	Next	City Council
✓	Make Parking Pay	Ongoing	City Council
GOAL 8: Develop and Enforce Ordinances and Regulations to Maintain Public Safety and Optimal Use of Business Districts			
8.1	Bring Bicycle Policing and Foot Patrols to Commercial Corridors	Next	Police
8.2	Actively Discourage Panhandling	N/A	N/A
8.3	Regulate Truck Delivery Hours	Next	PD



Cultural and Economic Development Continued

GOAL 9: Re/Define Commercial Corridor Zoning and Design Guidelines			
Action		Time Frame	Task Leader(s)
✓	Define Commercial Corridor Zoning and Design Guidelines	Ongoing	CED, PC
9.2	Allow Building Setback Flexibility in Certain Cases	Next	CED, PC
9.3	Limit Curb Cuts in Commercial C2 Zone	Near	CED, PC
9.4	Enforce Primary Entrance Requirements	Near	CED, PC
9.5	Discourage Use of Metal Security Fencing	Next	CED, PC
GOAL 10: Attract New Commercial Development			
✓	Develop a Specific Strategy for the Former Shoppers World Site	Ongoing	CED, BD
10.2	Retrofit Hamtramck Town Center	Next	CED
10.3	Fill the Commercial Gaps	Near	CED
✓	Establish New Small Businesses that Strengthen and Reinforce Hamtramck's Unique Identity	Ongoing	CED
10.5	Selectively Attract National Businesses to Supplement Local Business Districts	Near	CED
GOAL 11: Attract a Higher Education Institution to Hamtramck			
11.1	Attract a Higher Education Institution to Hamtramck	Next	CED, CM



Cultural and Economic Development Continued

GOAL 12: Create an Arts and Cultural Council for the City of Hamtramck			
Action		Time Frame	Task Leader(s)
12.1	Create an Arts and Cultural Council	Near	City Cle
✓	Develop the Local Arts and Cultural Scene	Ongoing	CED, ACC, DDA, BC
12.3	Provide Entrepreneurial and Development Support for Creative Professionals	Near	CED, ACC, DDA
12.4	Develop Intentional Relationships with Local and Regional Arts Organizations Outside the City	Near	CED, ACC
GOAL 13: Bring Creativity to the Streets			
13.1	Bring Creativity to the Streets	Near	ACC, CED, BC
✓	Explore a Variety of Potential Funding Sources	Ongoing	CED, CM, DDA
13.3	Utilize Vacant Lots for Creative Programming	Next	ACC, DDA, CED
GOAL 14: Strengthen the Creative Community			
14.1	Develop Local Creative Skills and Establish a Campus for Artistic Instruction	Next	CED, ACC
14.2	Create Shared Production Spaces	Next	CED, ACC
GOAL 15: Develop New Outlets for Art in Hamtramck			
15.1	Marry Art and Existing Commercial Establishments	Near	CED, DDA, ACC
✓	Assist Arts Community in Establishing Permanent Galleries and Event Spaces	Ongoing	HATCH
15.3	Selectively Unearth Underground Assets	Next	CED, ACC



Cultural and Economic Development Continued

GOAL 16: Get Industrial Development Back in Gear			
Action		Time Frame	Task Leader(s)
✓	Retain Existing Industrial Producers	Ongoing	CM, CED
16.2	Formulate an Industrial Development Strategy	Next	CM, City Council, CED
✓	Review Zoning Requirements for Industrial Developments	Ongoing	PC

Housing

GOAL 1: Improve Existing Housing			
Action		Time Frame	Task Leader(s)
✓	Improve Housing Code Enforcement	Ongoing	BD, CE, CED
✓	Provide Support for Existing Homeowners to Help Residents Improve Their Properties	Ongoing	CED
✓	Demolish Dangerous and Abandoned Structures	Completed	BD, CM
GOAL 2: Expand Housing Services for Homeowners, Renters, and Landlords			
✓	Retain Existing Homeowners and Encourage Eligible Renters to Buy Homes in Hamtramck	Ongoing	CED, City Council
2.2	Expand Homeowner and Homebuyer Education About Predatory Lending	Next	CED, DDA
2.3	Support Good Landlords	Next	CED
2.4	Support the Creation of a Hamtramck Tenants' Association to Resolve Tenant-Landlord Disputes	Next	CED
✓	Improve Housing Services for the Growing Immigrant and Foreign-Born Population	Ongoing	CED, DDA



Housing Continued

GOAL 3: Promote Hamtramck's Neighborhoods and Expand Local Capacity			
Action		Time Frame	Task Leader(s)
✓	Increase Awareness of Block Club Organizations	Ongoing	CED, DDA
3.2	Develop a Comprehensive List of Neighborhood Websites to Communities Without a Web Presence	Next	CED
✓	Create a Collection of House and Neighborhood Tours that Market Different Eras of the City's Growth	Ongoing	CED, Historical Museum
3.4	Undertake Grass-Roots Comprehensive Plans for Neighborhoods to Inform Investment Decisions	Next	CED, City Council, Block Clubs, CM
GOAL 4: Establish the Foundation for New Housing Development			
✓	Resolve the R-31 Lawsuit	Ongoing	CM, City Council
4.2	Pursue Affordable Housing Development Resources	Near	CED
4.3	Encourage New Development Through an Effective Permitting Process	Near	CED
4.4	Subsidize Artist Studios/Housing in Exchange for Community Service	Near	CED
4.5	Create a New Residential Infill Zoning Category	Near	CED
4.6	Allow a More Urban Mixed Used Typology	Near	CED
4.7	Consider Reducing Parking Requirements in Residential Zones	Near	CED
4.8	Encourage Green Retrofits and Sustainable Living	Near	CED



Housing Continued

GOAL 5: Pursue New Housing Development Opportunities			
Action		Time Frame	Task Leader(s)
5.1	Encourage Infill Housing on Vacant Lots	Next	CM, DPS, BD, PC
5.2	Provide Support for Conversion or Renovation of Upper Floors for Residential Use	Next	CED, DDA
5.3	Strengthen Hamtramck's Student Housing Supply	Near	CED
5.4	Consider Potential for Transit-Oriented Development	Next	CM, CED
5.5	Pursue Hope VI Redevelopment of Colonel Hamtramck Homes	Next	CM

Recreation and Open Space

GOAL 1: Consolidate Park Stewardship			
Action		Time Frame	Task Leader(s)
✓	Consolidate Park Stewardship	Ongoing	CM, City Council
GOAL 2: Encourage Community Stewardships of Parks and Open Spaces			
2.1	Establish Friends-of-Parks Groups	Near	CED
✓	Institute an Inmate Work Crew Park Clean Up Program	Ongoing	CM
2.3	Pursue Hope VI Redevelopment of Colonel Hamtramck Homes	Next	HC



Recreation and Open Space Continued

GOAL 3: Improve the Quality of Hamtramck's Parks and Play Spaces			
Action		Time Frame	Task Leader(s)
3.1	Provide Wireless Broadband and Charging Ports for Public Spaces	Next	CM, DDA
✓	Create a More Welcoming Pope Park	Completed	DDA, DPS, CM
✓	Revitalize Veterans Park	Ongoing	CM
3.4	Improve School Recreation Spaces	Near	HPS
3.5	Consider Alternative Recreational Programming	Near	Hamtramck Recreation
GOAL 4: Consider Long-Term Opportunities for New Recreation Space			
✓	Establish New Park Spaces on Vacant Lots	Ongoing	City Council
4.2	Create a Linear Park and Multi-Use Path Around Town Center Superblock	Next	CED
4.3	Create a Teen Center/Membership Gym	Next	CED, Community