



Conceptual Review Meetings

Prior to beginning any development process in the City of Hamtramck, applicants are encouraged to meet with city staff for a conceptual review meeting. This meeting can help promote a smooth approval process once a formal application is submitted. In order to request a conceptual review meeting, please contact Grace Stamper at (313) 800-5233 ext. 307, or at GStamper@hamtramckcity.com

In order to make the best use, the following should be known/available:

- Location
- Existing use
- Intended development (residential, office, retail, manufacturing, etc.)
- Preliminary sketches (hand drawn are sufficient)
- Surrounding land uses

Any other additional information such as professional service providers, flood zone status, expected parking, etc. are helpful but not required.

At the meeting, city staff will cover the following:

- Review the proposed use for general conformance with existing zoning
- Provide initial feedback on design (if applicable)
- Identify the correct process (site plan review, special land use, variance, etc.) and walk the applicant through what to expect
- Cover potential options for incentives through local, county or state programs
- Answer any additional question you may have pertaining to development in Hamtramck.