

# ORDINANCE NO. 2020-01

**AN ORDINANCE TO APPROPRIATE THE SUMS OF MONEY NECESSARY TO MEET THE EXPENDITURES SET FORTH IN THE BUDGET RECOMMENDED FOR THE OPERATION OF THE CITY OF HAMTRAMCK, MICHIGAN; TO DEFRAY THE DEBTS, EXPENDITURES, AND LIABILITIES OF SAID CITY FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JULY, 2020; TO ADOPT THE FEE SCHEDULE FOR PUBLIC RECORDS AND SERVICES FOR THE FISCAL YEAR 2020/21.**

**WHEREAS**, the proposed General Appropriations Act is required to be effective July 1, 2020 so the City can legally operate.

The City of Hamtramck resolves:

## **Section 1. Title.**

This ordinance shall be known as the City of Hamtramck 2020-2021 General Appropriations Act.

## **Section 2. Public Hearing on the Budget.**

Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in The Hamtramck Review, a newspaper of general circulation on Friday, May 8, 2020 and a public hearing on the proposed budget was held on Tuesday, May 26, 2020.

## **Section 3. Millage Levy, Administration Fee, and Penalties.**

The City Council for the City of Hamtramck shall authorize the following millages to be levied and collected on the general property tax of all real and personal property within the City upon the current tax roll an allocated millage of 19.3723 mills operating; 2.9058 mills Sanitation, .5000 mills Police and Fire Pensions, 1.7958 mills Library.

The City Council for the City of Hamtramck shall authorize the following millage to be levied and collected on the general property tax of all real and personal property within the Downtown Development District of the City upon the current tax roll an allocated millage of 1.8243 mills.

The City Treasurer is hereby authorized to impose a one percent (1%) property tax administration fee for all property taxes due, and a late penalty charge when applicable, in conformance with the City Charter.

#### **Section 4. Billing**

Bills for water and sewer service shall be rendered monthly in accordance with the rates designated in the fee schedule (Exhibit B). All bills shall be due and payable on the due date thereon. A penalty of five percent (5%) of the amount of the unpaid portion of each current bill shall be added to each bill not paid on or before the due date. The City shall establish a minimum water and sewer bill, which shall be based on the Readiness-to Serve Charge for meter sizes contained in the fee schedule (Exhibit B).

#### **Section 5. Fee Schedule**

The City Council adopts the fee schedule (Exhibit B) for public records and services provided by the City of Hamtramck for the fiscal year July 1, 2020 through June 30, 2021. Any parts of resolutions and ordinances in conflict with this article are repealed. This article is intended to preserve all existing charges and fees set forth in any resolution, ordinance, or law which are not in conflict with this article and to fulfill the requirements of any ordinance authorizing the City Council to establish fees by resolution.

Fees for public records not set forth in this article, or in any other resolution, ordinance, or law, shall be set by the City Manager in accordance with Act 442 of the Public Acts of 1976, as amended. Fees for public services not specifically set forth in this article or in any other resolution, ordinance, or law may be established by the City Manager, who shall promptly notify the City Council in writing of each of them. The City Manager shall establish fees for public services based upon the cost of providing the public service.

#### **Section 6. Adoption of Budget by Function.**

The City Council of the City of Hamtramck adopts the 2020-2021 fiscal year budgets for the various funds by function. City officials responsible for the expenditures authorized in the budget may expend City funds up to, but not to exceed, the total appropriation authorized for each function.

## **Section 7. Payment of Bills.**

Pursuant to MCLA 41.75 all claims (bills) against the City shall be approved by the City Council prior to being paid. The City Manager and Chief Financial Officer may pay certain bills prior to approval by the City Council to avoid late penalties, service charges and interest, and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The City Council shall receive a list of claims (bills) paid prior to approval for approval at the next Council meeting.

## **Section 8: Budgeted Revenues and Expenditures.**

Estimated total revenues and expenditures, including transfers in and out and other sources, for the various funds of the City of Hamtramck beginning July 1, 2020 are attached in Exhibit A.

## **Section 9. Specific Appropriations.**

There are no specific appropriations contained in the budget.

## **Section 10. Periodic Financial Reports.**

The Chief Financial Officer shall provide the Mayor and City Council financial reports on a monthly basis.

## **Section 11. Budget Monitoring and Amending.**

Whenever it appears to the City Manager that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation upon which appropriations from such fund were based, the City Manager shall present to the Chief Financial Officer recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both. The Chief Financial Officer is hereby authorized to amend accounts within functions in a fund and among functions in a fund during the fiscal year provided that such amendments do not change the total revenues or total expenditures for the fund as approved by the City Council, including transfers in and out. If the total revenues or the total expenditures, including transfers in and out and other sources and uses within a single fund must be changed, then the City Manager and Chief Financial Officer shall present such amendment to the City Council for approval.

**Section 12. Severability.**

If any section, clause, or provision of this Ordinance shall be declared to be unconstitutional, void, illegal, or ineffective by any Court of competent jurisdiction, such section, clause, or provision declared to be unconstitutional, void, or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

**Section 13. Repealer.**

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 14. Publication.**

The Clerk shall publish this Ordinance in a newspaper of general circulation.

**Section 15. Effective Date**

This Ordinance shall become effective July 1, 2020.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D, 2020.**

AYES:

NAYS:

ABSENT:

ATTEST:

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August R. Gitschlag

City Clerk