

City of Hamtramck
Fee Schedule
July 1, 2021 - June 30, 2022

DEPT	ALL DEPARTMENTS	FEE IN DOLLARS
ALL	NSF Fee	40.00
ALL	Copies	.50/page
DEPT	CITY CLERK	FEE IN DOLLARS
CLERK	LICENSING	
CLERK	Pet (Dog & Cat)	20.00
CLERK	Garage Sale	20.00
CLERK	Bicycle	5.00
CLERK	Business (New location/Any change of ownership)	100.00
CLERK	Business (Renewal)	100.00
CLERK	License fees authorized by state statute	\$5,000.00 or maximum allowed by state statute
CLERK	Junk Dealer (Plus Business License Fee)	75.00
CLERK	Late Application	\$50, plus \$1/day for each day over 15 days
CLERK	Pawnbroker (Requires Business License and may require Precious Gems & Metal)	500.00
CLERK	Peddler (Ice Cream Truck/Food Truck)	100.00
CLERK	Coin Machine Distributor (Plus License Fee)	200.00
CLERK	Coin Machine Owner	100.00
CLERK	Coin Machine Tag	50.00
CLERK	Solicitor	125.00
CLERK	N/O/O Business License Fee private owned if 3 or more rental units or 1 owned by business	100.00
CLERK	Fireworks Sale Permit	100.00
CLERK	Special Parking Permit	100.00
CLERK	Precious Gems & Metal (Requires Business License fee and may require Pawnbroker)	500.00
CLERK	Annual Registration of Mechanical Container On Public Property	-
CLERK	Sidewalk Café Permit	25.00
CLERK	OTHER	
CLERK	Voter Lists	50.00
DEPT	PUBLIC SERVICES	FEE IN DOLLARS
WATER	WATER	
WATER	Commodity Charge per 100 Cubic FT	3.39
WATER	Readiness-to-Serve Charge for 5/8" or 3/4" Meter	12.59
WATER	Readiness-to-Serve Charge for 1" Meter	31.47
WATER	Readiness-to-Serve Charge for 1 1/2" Meter	69.23
WATER	Readiness-to-Serve Charge for 2" Meter	100.70
WATER	Readiness-to-Serve Charge for 3" Meter	182.52
WATER	Readiness-to-Serve Charge for 4" Meter	251.76
WATER	Readiness-to-Serve Charge for 6" Meter	377.64
WATER	Readiness-to-Serve Charge for 8" Meter	629.39
WATER	Readiness-to-Serve Charge for 10" Meter	881.15
WATER	SEWER	
WATER	Commodity Charge per 100 Cubic FT	4.78
WATER	Readiness-to-Serve Charge for 5/8" or 3/4" Meter	30.53
WATER	Readiness-to-Serve Charge for 1" Meter	76.33
WATER	Readiness-to-Serve Charge for 1 1/2" Meter	167.93
WATER	Readiness-to-Serve Charge for 2" Meter	244.26
WATER	Readiness-to-Serve Charge for 3" Meter	442.72
WATER	Readiness-to-Serve Charge for 4" Meter	610.64
WATER	Readiness-to-Serve Charge for 6" Meter	915.97
WATER	Readiness-to-Serve Charge for 8" Meter	1,526.61
WATER	Readiness-to-Serve Charge for 10" Meter	2,137.25
WATER	COMMERCIAL & INDUSTRIAL WASTE CONTROL (MONTHLY)	
WATER	5/8" Meter	3.59
WATER	3/4" Meter	5.39
WATER	1" Meter	8.98
WATER	1 1/2" Meter	19.75
WATER	2" Meter	28.72

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WATER	3" Meter	52.06
WATER	4" Meter	71.80
WATER	6" Meter	107.70
WATER	8" Meter	179.50
WATER	10" Meter	251.30
WATER	OTHER	
WATER	Fire Line - Less than 4" meter (monthly)	40.00
WATER	Fire Line - Greater than 4" meter (monthly)	65.00
WATER	Water Service Turn On	25.00
WATER	Water Service Turn Off	25.00
WATER	Set of Meter Connection - up to 1"	30.00
WATER	Sanitation Service Fee (per month)	7.00
WATER	MTU, Replaced for Damaged or Missing	175.00
WATER	Whole Meter 5/8"	175.00
WATER	Whole Meter 3/4"	185.00
WATER	Whole Meter 1"	285.00
WATER	Whole Meter over 1"	cost + 10%
WATER	Residential Water Tap 1"	cost + 10%
WATER	Residential Water Tap 1 1/2"	cost + 10%
WATER	Residential Sewer Tap	cost + 10%
WATER	Commercial Water Tap 1"	cost + 10%
WATER	Commercial Water Tap 1 1/2"	cost + 10%
WATER	Commercial Water Tap 2"	cost + 10%
WATER	Commercial Water Tap 4"	cost + 10%
WATER	Commercial Water Tap 6"	cost + 10%
WATER	Commercial Water Tap 8"	cost + 10%
WATER	Commercial Sewer Tap	cost + 10%
WATER	Water Meter Accuracy Test - Residential	75.00
WATER	Water Meter Accuracy Test - Commercial	cost + 10%
WATER	Cut & Cap for Demolition - Residential (water and sewer lines)	cost + 10%
WATER	Cut & Cap for Demolition - Commercial (water and sewer lines)	cost + 10%
WATER	Wastewater/Sewer Tap - Residential	cost + 10%
WATER	Wastewater/Sewer Tap - Commercial	cost + 10%
WATER	Emergency Call out (after hours & weekends)	240.00 + costs
WATER	Emergency Call out (Holidays)	350.00 + costs
WATER	Service Call Charge (equipment is ok or customer missed appointment)	50.00
WATER	Tamper - Meter Equipment or Illegal Turn on	500.00
WATER	Meter Equipment - Damaged, Frozen, Unrecovered 5/8" - 1"	210.00
WATER	Meter Equipment - Damaged, Frozen, Unrecovered 1 1/2" and larger	cost + 20%
WATER	New Meter Installation - New Service 5/8" - 1"	210.00
WATER	New Meter Installation - New Service 1 1/2" and larger	cost + 20%
WATER	Final reads for real estate closing requiring equipment inspection, Non-AMI meter	25.00
WATER	Final reads for real estate closing requiring equipment inspection, AMI meter	12.00
DEPT	BUILDING	FEE IN DOLLARS
BLDG	MECHANICAL	
BLDG	Mechanical Permit Application (non-refundable)	50.00
BLDG	Initial Inspection	75.00
BLDG	Each Re-inspection	40.00
BLDG	Minimum Number of Required Inspections:	
BLDG	Residential	
BLDG	New Construction - 3	
BLDG	Remodels - 2	
BLDG	Pre-fab - 1	
BLDG	Single and Multi-tenant, Commercial, Industrial, Multi-family	
BLDG	Each Heating or Cooling Unit - 1	
BLDG	Air Distribution System Without an Associated Unit - 1	
BLDG	Underground Inspection - 1	
BLDG	Gas Line - 1	
BLDG	Each Refrigeration Unit over 1HP - 1	
BLDG	Concealed Piping - 1	
BLDG	PLUMBING	

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BLDG	Plumbing Permit Application (nonrefundable)	50.00
BLDG	Initial Inspection	75.00
BLDG	Each Re-inspection	40.00
BLDG	Minimum Number of Required Inspections:	
BLDG	Residential	
BLDG	New Construction - 3	
BLDG	Remodels - 2	
BLDG	Single and Multi-tenant, Commercial, Industrial, Multi-family	
BLDG	Each Unit -2	
BLDG	Multi-family Buildings, Underground - 1	
BLDG	Multi-tenant Buildings, Underground -1	
BLDG	Sewer and/or Water Service - 1	
BLDG	ELECTRICAL	
BLDG	Electrical Permit Application (non-refundable)	50.00
BLDG	Initial Inspection	75.00
BLDG	Each Re-inspection	40.00
BLDG	Minimum Number of Required Inspections:	
BLDG	Residential	
BLDG	New Construction - 3	
BLDG	Remodels - 2	
BLDG	Temporary Service - 1	
BLDG	Single and Multi-tenant, Commercial, Industrial, Multi-family	
BLDG	Each Service - 1	
BLDG	Each Unit - 2	
BLDG	Temporary Service -1	
BLDG	BUILDING PERMITS	
BLDG	Building Permit Application (non-refundable)	50.00
BLDG	Permit Fees:	
BLDG	\$0.00 to \$2,000.00 Construction Value	93.00
BLDG	> \$2,000.00 Construction Value	93.00, plus 13.00 per thousand or part thereof
BLDG	PLAN REVIEW FEE	
BLDG	New Residential	200.00
BLDG	Residential Alteration and Accessory Structures	75.00
BLDG	Commercial, Industrial, Multi-family	.005 X construction cost, minimum 250.00, maximum 5,000.00
BLDG	Public School Fees Shall Be 50% of the Above Fees	
BLDG	ADDITIONAL PERMIT FEES - ALL PERMITS	
BLDG	Permit Renewals	35.00
BLDG	Re-open a Closed Permit Within 60 days	75.00
BLDG	Investigative Fee - Work Started Without a Permit (Additional)	equal to permit fee
BLDG	CERTIFICATES OF OCCUPANCY	
BLDG	One and Two-family Residential, new and replacement	25.00
BLDG	Commercial, Industrial and Multi-family replacement	25.00
BLDG	Commercial, Industrial and Multi-family. New construction, additions, change in use, owner or occupant	200.00
BLDG	Temporary Certificate - one and two family residential	250.00 plus bond of 500.00 per incomplete item or 100% of cost, whichever is greater. Bondable items are concrete, sod and final grade in the winter months only. Bond for an as-built plot plan shall be 1,000.00
BLDG	SIGNS	
BLDG	Sign Permit Application Fee (non-refundable)	50.00
BLDG	Permanent Sign - up to 20 Sq. Ft.	125.00
BLDG	Permanent Sign - over 20 Sq. Ft.	250.00
BLDG	Temporary Sign (one month)	100.00
BLDG	DEMOLITION	
BLDG	Demolition Permit Application Fee (non-refundable)	50.00
BLDG	Residential - 3 Inspections	225.00

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BLDG	Commercial	100.00 + .07/sq ft
BLDG	DUMPSTER PERMITS	
		\$25.00 1-5 days/\$5 per additional day
BLDG	Right-of-Way Dumpster	
BLDG	MISC. INSPECTIONS	
BLDG	Building and Trades Inspection	75.00/hour
BLDG	Overtime Inspections	110.00/hour
BLDG	Additional/Add-on Inspections, all permits	75.00
BLDG	CONTRACTORS REGISTRATION	
BLDG	All Contractor Registrations	15.00
BLDG	CONCRETE PERMITS	
BLDG	Concrete Permit Application Fee (non-refundable)	50.00
BLDG	Forms Inspection	75.00
BLDG	Final/Restoration Inspection	75.00
BLDG	FENCE PERMITS	
BLDG	Fence Permit Application Fee (non-refundable)	50.00
BLDG	Industrial Fences - first 100 feet	50.00
BLDG	Industrial Fences - each additional 100 feet	100.00
BLDG	Residential Fences	50.00
BLDG	PRIVATE WATER AND SEWER SERVICE	
BLDG	Water and Sewer Application Fee (non-refundable)	50.00
BLDG	Storm or Sanitary Sewer Lead	75.00
BLDG	Water Services	75.00
BLDG	Structures (each)	75.00
BLDG	NON-OWNER OCCUPIED CERTIFICATE FEES	
BLDG	One-time Landlord Registration Fee per registered name or entity	75.00
		150.00 - The inspection fee includes an initial inspection and one re-inspection, if required. An additional fee of 75.00/inspection shall be charged for all locked-out inspections and the second and subsequent re-inspection of all failed inspections.
BLDG	Dwelling Unit Inspection Fee per Unit - two year certificate	
		75.00 - Late fees are assessed if the application and fee are not received before the current expiration date; if the renewal is not completed within fifteen (15) day after the renewal date; or if a new application for an occupied property is not completed within thirty (30) days of the application date.
BLDG	Dwelling Unit Late Fee per Unit	
BLDG	VACANT PROPERTY REGISTRATION FEES	
BLDG	Initial Residential Registration - annual, includes one re-inspection	275.00
BLDG	Initial Commercial Registration - annual, includes one re-inspection	375.00
BLDG	Renewal Residential Registration - annual	200.00
BLDG	Renewal Commercial Registration - annual	300.00
BLDG	BUSINESS LICENSE INSPECTION FEES	
BLDG	Commercial, Industrial - includes one re-inspection	175.00
BLDG	Additional Re-inspections, lock-outs	75.00
DEPT	POLICE	FEE IN DOLLARS
POLICE	Criminal Reports Non Residents	20.00
POLICE	Criminal Reports Residents	15.00
POLICE	FOIA/Per Reports (Letter size 8 1/2 x 11)	.05/page
POLICE	FOIA/Per Reports (Legal size 8 1/2 x 14)	.10/page
POLICE	FOIA/Per Reports (Site plan size 11 x 17)	.55/page
POLICE	FOIA Blue Prints/Maps (24 x 36)	5.00/page

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POLICE	FOIA/Per Video	10.00
POLICE	FOIA/Video Extra Copies	10.00
POLICE	FOIA/Postage & Materials	current rate
POLICE	Clearances Residents	20.00
POLICE	Clearances Non Residents	30.00
POLICE	Accident Reports Residents	18.00
POLICE	Accident Reports Non Residents	20.00
POLICE	Handicap Renewal	20.00
POLICE	Handicap Sign Installation	80.00
POLICE	Gun Permit/Notary Fee	10.00
POLICE	Return of Gun Admin Fee	25.00
POLICE	Impound Fees (collected from towing provider)	100.00
POLICE	Preliminary Breath Test	10.00
POLICE	Preliminary Breath Test - straw	10.00
POLICE	Out of City Warrant Process Fee	10.00
POLICE	Finger Printing Residents (not including state fee)	30.00
POLICE	Finger Printing Non-residents (not including state fee)	40.00
POLICE	LCC Transfer Background Investigation Fee	500.00
POLICE	LCC Special Permit Background Administration Fee	150.00
POLICE	Alarm Registration - Residential	-
POLICE	Alarm Registration - Business	-
POLICE	Alarm - False - Residential & Business - First and Second	-
POLICE	Alarm - False - Cost Recovery - Third Residential	50.00
POLICE	Alarm - False - Cost Recovery - Third Business	100.00
POLICE	Alarm - False - Cost Recovery - Fourth Residential	100.00
POLICE	Alarm - False - Cost Recovery - Fourth Business	200.00
POLICE	Alarm - False - Cost Recovery - Fifth & Subsequent Residential	150.00
POLICE	Alarm - False - Cost Recovery - Fifth & Subsequent Business	250.00
DEPT	COMMUNITY & ECONOMIC DEVELOPMENT	FEE IN DOLLARS
CED	PLAN COMMISSION	
CED	Preliminary and Final Site Plan Approval (each)	300.00
CED	Combined Site Plan Approval	400.00
CED	Planning Consultant Fees (if required)	100% billed to applicant
CED	Lot Split/Combine Application	250.00
CED	Special Land & Rezoning	750.00
CED	ZONING BOARD OF APPEALS	
CED	Variance Request - Residential	300.00
CED	Variance Request - Commercial	750.00
CED	Appeal of Administrative Decision/Request for Ordinance Interpretation	750.00
CED	Industrial Facilities Tax Abatement	500.00
CED	PARKING LOT/SPACE RENTAL	
CED	Shopper's World (75 spaces) (per day)	1,200.00
CED	McDougall (30 spaces) (per day)	480.00
CED	Florian (10 spaces) (per day)	160.00
CED	Poland (10 spaces) (per day)	160.00
CED	Evaline (2 lots/10 spaces) (per day)	160.00
CED	On-street parking (per space) (per day)	16.00
CED	PARKING - PERMIT	
CED	Monthly fee	75.00
CED	PARKING - METER	
CED	Per Hour	1.00
CED	Overtime meter fine	45.00
CED	FILM/MUSIC	
CED	Film Application	200.00
CED	Feature Film/Television/Video (per day)	100.00
CED	On Street Base Camp (per day)	50.00
CED	EVENTS	
CED	Major event application	200.00
CED	Minor event application	50.00
CED	Use of Equipment (barricades, signage, etc.) (each item category per day)	100.00
CED	Extended hours (8PM - 7AM) (per day)	100.00

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CED	Staff Wages (Police Officer with Car) (per hour)	per wage rate
CED	Staff Wages (Public Works) (per hour)	per wage rate
CED	Marketing Credit	200.00
CED	PARKS	
CED	Rental of Veterans Park Pavilion	100.00
CED	Rental Section of Veterans Park (e.g. parking lot, baseball field)	250.00
CED	Rental of Zussman Park	250.00
CED	Rental of Pope Park	250.00
CED	Rental of Salam Peace Park	250.00
CED	Rental of Sarah Garrett Park	250.00
CED	Rental of Holbrook Gardens Park	250.00
CED	OTHER	
CED	Obsolete Property Tax Exemption (OPRE) Application	750.00
DEPT	FIRE	FEE IN DOLLARS
FIRE	FIRE SERVICE FEES (COST RECOVERY)	
FIRE	Extrication	500.00
FIRE	Fire Engine Response (not including cost of manpower)	100.00/hr
FIRE	Tower Response (not including cost of manpower)	200.00/hr
FIRE	Manpower Cost	rate of total comp.
FIRE	Alarm - False - Residential & Business - First and Second	-
FIRE	Alarm - False - Cost Recovery - Third Residential	50.00
FIRE	Alarm - False - Cost Recovery - Third Business	100.00
FIRE	Alarm - False - Cost Recovery - Fourth Residential	100.00
FIRE	Alarm - False - Cost Recovery - Fourth Business	200.00
FIRE	Alarm - False - Cost Recovery - Fifth & Subsequent Residential	150.00
FIRE	Alarm - False - Cost Recovery - Fifth & Subsequent Business	250.00
FIRE	Cost Recovery for usage of Foam (5-gallon bucket)	200.00
FIRE	FIRE SERVICE FEES (INCIDENT REPORTS)	
FIRE	Incident Reports (with Valid ID)	20.00
FIRE	FOIA/Photos (on CD)	15.00
FIRE	BUSINESS LICENSE FEES	
FIRE	Business License Initial Inspection	100.00
FIRE	Business License Re-Inspection	-
FIRE	Business License Additional Failed Inspection	40.00
FIRE	Business License Annual/Renewal Inspection	-
FIRE	SPRINKLER SYSTEM/COMMERCIAL HOOD/ALARM SYSTEM FEES (In House)	
FIRE	Sprinkler System Plan Review	200.00 minimum
FIRE	1-20 Sprinkler Heads	200.00
FIRE	21-100 Sprinkler Heads	400.00
FIRE	101-200 Sprinkler Heads	600.00
FIRE	201-300 Sprinkler Heads	800.00
FIRE	301-500 Sprinkler Heads	1,000.00
FIRE	Over 500 Sprinkler Heads	1,000.00
FIRE	Sprinkler System First Inspection and Test	plus \$1.00 per head over 500
FIRE	Sprinkler System Re-inspections	100.00
FIRE	Fire Pump/Standpipe Inspection	40.00 each
FIRE	Fire Pump/Standpipe Inspection	200.00
FIRE	Commercial Hood Wet Chemical Plan Review	250.00 minimum
FIRE	1-15 Sprinkler Heads	250.00
FIRE	16-30 Sprinkler Heads	350.00
FIRE	31-50 Sprinkler Heads	500.00
FIRE	Over 50 Sprinkler Heads	500.00
FIRE	Commercial Hood Clean/Dry Chemical Plan Review	plus \$8.00 per head over 500
FIRE	Commercial Hood Clean/Dry Chemical Plan Review	220.00 minimum
FIRE	1-50 lbs. Suppression Agent	220.00
FIRE	51-100 lbs. Suppression Agent	275.00
FIRE	101-200 lbs. Suppression Agent	300.00
FIRE	201-300 lbs. Suppression Agent	325.00
FIRE	301-400 lbs. Suppression Agent	350.00
FIRE	401-500 lbs. Suppression Agent	375.00
FIRE	501-750 lbs. Suppression Agent	450.00

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FIRE	751-1000 lbs. Suppression Agent	525.00
FIRE	Over 1000 lbs. Suppression Agent	525.00 plus \$0.20 per lb. over 1000
FIRE	Commercial Hood Systems Initial Inspection and Test	100.00
FIRE	Commercial Hood Systems Re-Inspections	40.00 each
FIRE	Fire Alarm Plan Review	200.00 minimum
FIRE	1-25 Devices	200.00
FIRE	26-50 Devices	400.00
FIRE	51-75 Devices	600.00
FIRE	76-100 Devices	800.00
FIRE	101-125 Devices	1,000.00
FIRE	Over 125 Devices	1,000.00 plus \$5.00 per head over 125
FIRE	Fire Alarm Initial Inspection and Test	100.00
FIRE	Fire Alarm Re-Inspections	40.00 each
FIRE	SPRINKLER SYSTEM/COMMECRIAL HOOD/ALARM SYSTEM FEES (Outside Consultant)	
FIRE	Fire Department Administrative Fee	100.00
FIRE	Outside Consultant Plan Review	Fire suppression and fire alarm plans are reviewed by outside consultants. The actual cost for the review shall be paid at the time of application.
FIRE	TENT/FESTIVAL PERMIT AND SITE PLAN REVIEW FEES	
FIRE	Tent Site Plan Review and First Inspection	50.00
FIRE	Festival Site Plan Review and First Inspection	50.00
FIRE	FIRE CODE VIOLATIONS	
FIRE	Verbal Warning	-
FIRE	Warning Letter	-
FIRE	Misdemeanor Ticket	Up to 90 days in jail, 500.00 fine or any combination thereof
DEPT	CODE ENFORCEMENT	FEE IN DOLLARS
CODE	PROPERTY CLEAN UP	Cost plus 50%
CODE	GRAFFITTI CLEAN UP	Cost plus 50%