



# City of Hamtramck

Rana Faraj  
City Clerk

## RENTAL PROPERTY BUSINESS LICENSE APPLICATION

- *In accordance with § 150.085 of the Hamtramck Code of Ordinances, Rental Property Business Licenses are required for 3 or more non-owner occupied dwellings or any dwellings registered in the name of a corporation.*
- *The City of Hamtramck has a local income tax. You are required by law to file a Hamtramck Income Tax return with the Income Tax Department by April 30<sup>th</sup> of each year*

**Business Name** \_\_\_\_\_

Doing Business As (DBA) \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Business Fax \_\_\_\_\_

Business Tax ID #: \_\_\_\_\_ Michigan Tax ID (LARA) \_\_\_\_\_

*For multiple business names or units please list in "Property Information" table found on the back of this application*

**Business Owner Name** \_\_\_\_\_ Phone \_\_\_\_\_

Owner's Address \_\_\_\_\_

Driver License # \_\_\_\_\_ Date of Birth: \_\_\_\_\_ SSN: XXX – XX – \_\_\_\_\_

Email: \_\_\_\_\_

By providing your email, applicant gives consent to receive correspondence electronically

**Responsible Agent – Name** \_\_\_\_\_ Phone \_\_\_\_\_

Responsible Agent – Address \_\_\_\_\_

Driver License # \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email: \_\_\_\_\_ SSN: XXX-XX- \_\_\_\_\_

**Note:** All licenses expire April 30<sup>th</sup> of every year

**License Fee:** \$100

**Make checks payable to:** City of Hamtramck

**Signature** \_\_\_\_\_ **Print** \_\_\_\_\_ **Date** \_\_\_\_\_

**\*\*\*LIST ALL PROPERTIES INCLUDING NUMBER OF UNITS ON THE BACK OF THIS FORM\*\*\***

3401 Evaline, Hamtramck, Michigan 48212  
Clerk's Department 313-800-5233 ext. 821

**PROPERTY INFORMATION**

# of Units	Property Address	Legal Name on Property

If translation services are needed to complete or understand documents, please contact the department head to request accommodations.

إذا كنت بحاجة لخدمات الترجمة لإكمال أو فهم المستندات، يرجى الاتصال بمسؤول القسم لطلب الإكتمال.

যদি নথি সম্পন্ন বা বোঝার জন্য অনুবাদ পরিষেবার প্রয়োজন হয়, অনুগ্রহ করে বাসস্থানের জন্য অনুরোধ করার জন্য ডিপার্টমেন্ট সুপারভাইজারের সাথে যোগাযোগ করুন।