

DDA Board of Directors Meeting
Meeting Minutes of September 15, 2021
6:05-7:05 p.m.

Call to order – Meeting was called to order by Chairman Szymborski at 6:08p.m.

Roll Call

In Attendance:

Vince Szymborski
John Grossi
Andrew Kopietz
Milo Madole
Joan Bittner
Mark Hausner
Lawrence Ingram
Ahmad Al-Hasan
Mara Braciszewski – Administration

Absent:

Jobeh Abdulaziz (Resigned this meeting)
Mayor Majewski (Excused Absence)
Dr. Shamiran Golani
Andrew Dow

Guests: Kathy Angerer, Hamtramck City Manager

All rose for the Pledge of Allegiance.

Public Comment & Introduction of Public (two minutes limited to DDA issues)

No public comment.

Approval of Agenda – Addition or Deletion Items

A motion was made by Joan Bittner, supported by Ahmad Al-Hasan, and Board unanimously approved the agenda as presented.

Approval of Minutes

A motion was made by Ahmad Al-Hasan , supported by Mr. Kopeitz, and Board unanimously approved the minutes of the August 2021 meeting.

Treasurer’s Report

Mr Szymborski reviewed the Financial Report for the Month of August. The only expenses of not were related to the salary expense for the DDA manager. No other expenses were recorded for the month.

SECTION I: AGENDA ITEMS – For Discussion/Action/Information

1. Discussion Topic: Resignation of Board member Jobeh Abdulaziz.

Due to extensive upcoming foreign travel schedule, Mr. Abdulaziz thought it best to resign from the Board of Directors. The Board accepted his resignation and will see if he is able to re-join the Board upon his return.

The Board discussed potential new members and recommended that we select from a candidate pool which better represents the ethnic makeup of the City.

2. Discussion of the Joseph Campau parking meter program

Kathy Angerer reviewed the parking meter plan as presented to the DDA and City Council in prior meetings. Detailed information available to all residents and non-residents is available on the City Website at :

[New Parking Meter System - City of Hamtramck Michigan](#)

The website provides helpful information such as how to avoid or pay fines as well as a set of well written FAQ's. The meter income is on a revenue sharing basis with MPS (Municipal Parking Solutions) This is due to the upfront cost, bore by MPS to install and service the system.

After a period of 12 months, the City will meet with the DDA regarding potential revenue sharing solutions.

Ms. Angerer indicated that the meters would be live on 9/20. In the first three weeks of operation, the meters hve had 15,000 visits.

**6. Discussion: next steps with MEDC Senior Main Street Specialist, Leigh Young:
(Item taken out of order to accommodate the speaker)**

Ms. Young reviewed with the steps required to move through the Mainstreet process. Further details can be found at:

<https://www.miplace.org/programs/michigan-main-street/process/>

Summarily, a community will officially be recognized as an Engaged Level Main Street Community once they have participated in the Main Street Training Series and have developed their communications and fund development plans. A community has up to three years to participate as an Engaged Level community working to implement their plans and apply to the Select Level.

The Hamtramck DDA has completed the training series. We must now develop a communications plan and a funding development plan. The budget must be a 5 year projection of revenue and expenses. This will be undertaken by the committees.

In addition, the DDA will need to submit a map of the Mainstreet with on overlay of the DDA district.

3. Review the Community Development Organization checklist and agree on the baseline analysis.

Mara and Vince presented the checklist to the Board and it was accepted as is currently drafted. Mr. Szymborski commented that this remains a “live document” and should be updated at least quarterly.

Motion by Andy Kopietz, seconded by Ahmad Al-Hasan, supported by all Board members to accept the baseline as drafted.

4. Introduce DDA/TIF Reporting and Public Information Meeting Requirements Pursuant to the Recodified Tax Increment Financing Act (2018 PA 57 effective January 1, 2019)

Mara covered the Fact sheet with can also be found at:

[2019-2-27-FS Econ Dev Tools DDAs-2019&Plus.pdf \(mml.org\)](#)

She asked that all Board members review the document. It serves as a great document to align our purpose and direction.

5. Introduce DDA Development and TIF plan (5 min)

The DDA Development and TIF plan expires in May of 2022. The Board must renew the plan by making amendments to the existing plan. Chairman Szymborski agreed to review first with other Board members opining thereafter.

SECTION II: OTHER ITEMS

Chairman's Comments -No report for this meeting

Member Report - No report for this meeting

Adjournment

A motion was made by Mr. Szymborski, supported by Mr Al-Hasan, and Board unanimously approved to adjourn at 7:40 p.m.