

**Regular Meeting of the Library Board  
Hamtramck Public Library  
2360 Caniff Ave., Hamtramck, MI 48212  
February 10, 2022 - 6:00 PM**

**MEETING AGENDA**

1. Opening of the Library Board meeting.
2. Approval of today's Agenda and Minutes from January 13, 2022 meeting.
3. Financial Information.
  - a. Invoice Listing (invoices since last meeting)
  - b. Summary Income/Expense Report - from city, last available.
  - c. Detailed Income and Expense report for the last month from city.
  - d. Balance of the Library fund - from city, last available
  - e. Discrepancies in City Accounting (payrolls, FICA, accounting and heating charges)
  - f. Corrections made in January 2022 by the city - in administrative charges, Review bills, energy cost saving charges, dental insurance co-payments and optical insurance co-payments.
4. Old business:
  - a. Update of library Staff
  - b. Activities of the Friends of the Library
  - c. Update of charges for the city imposed energy cost savings program  
January 2021 - DTE \$631.83 plus energy saving cost program charge \$409.66 (65%)  
February 2021 - DTE \$662.48 plus energy saving cost program charge \$409.66 (62%)  
March 2021 - DTE \$677.50 plus energy saving cost program charge \$409.66 (61%)  
April 2021 - DTE \$587.36 plus energy saving cost program charge \$409.66 (70%)  
May 2021 - DTE \$657.46 plus energy saving cost program charge \$409.66 (62%)  
June 2021 - DTE \$837.75 plus energy saving cost program charge \$409.66 (49%)  
July 2021 - DTE \$1268.41 plus energy saving cost program charge \$409.66 (32%)  
Aug. 2021 - DTE \$1318.81 plus energy saving cost program charge \$409.66 (31%)  
Sept. 2021 - DTE \$1093.09 plus energy saving cost program charge \$409.66 (37%)  
Oct. 2021 - DTE \$813.12 plus energy saving cost program charge \$409.66 (50%)  
Nov. 2021 - DTE \$746.94 plus energy saving cost program charge \$409.66 (55%)  
Dec. 2021 - DTE \$635.39 plus energy saving cost program charge \$409.66 (65%)
  - d. Equipment acquisitions under the ARPA grant
  - e. Equipment received from TLN under their new equipment grant program
5. New business:
  - a. Future programs.
  - b. Director's report
  - c. Update in Open Meetings Act to allow Library Boards to meet on ZOOM
  - d. Report on funds illegally diverted from the Library Fund to city's General Fund
  - e. Report on Meeting between Library Board and City Administration
  - f. Statistics on library use
  - g. Approval of sale of old, unused card catalog drawer modules
  - h. Approval to re-establish Library Bank account (as required by state law)
  - i. Grant money from LSTA & CARES grants from September and October still in City's General Fund, have not been posted in the Library Fund.

j. Library millage money that city collected from August to December has finally been posted to the Library Fund in January 2022, with back dated entry.

k. Addition of "Library Docs" tab to the library website, which will contain agenda, zoom links and minutes from the Library Board Meetings (posted after they have been approved).

l. Request from City Manager to submit Board meeting agendas and minutes to the city for posting on a newly created document space for the library.

6. Comments and questions from the audience.

7. Date for the next meeting of the Library Board (March 10, 2022) 6:00 PM

8. Adjournment.