



## **City of Hamtramck – Board and Commission Appointment Process**

**According to the Hamtramck Code of Ordinances, Chapter 30, the following shall apply, unless Charter, State, or Federal Law applies.**

- (A) All appointments shall be conducted by Mayor with the approval of Council.
- (B) Members appointed shall be appointed for terms of three years unless otherwise stated in this code and the terms shall commence on January 1<sup>st</sup> with expiration on December 31<sup>st</sup>. Mid term appointment terminates on December 31 .
- (C) The quorum shall be a majority of appointed members attending.
- (D) All boards shall consist of at least seventy five percent of members as residents of the City of Hamtramck unless otherwise stated in this code or state law. Members of Boards and Commission should reflect the broad ethnic, racial and religious diversity that exists in the city.

### **Arts and Culture Commission (Hamtramck Code of Ordinances, Chapter 30 & 32.035 – 32.046)**

Appointed by Mayor and confirmed by Council, (7) voting members. At least four (5) members shall be residents of the City.

### **Assessor Board of Review (The General Property Tax Act MCL 218.28, Hamtramck Charter 13-5, Hamtramck Code of Ordinances, Chapter 30)**

Appointed by Mayor and confirmed by Council, three (3) landowners who are qualified electors and residents of the city at least two (2) years before the time of their appointment. Compensation: \$50.00 per day, per person.

### **Beautification Commission (Hamtramck Code of Ordinances, Chapter 30 & 32.120 – 32.122)**

Appointed by Mayor and confirmed by Council (7) voting members. At least four (5) members shall be residents of the City.

### **Downtown Development Authority (Recodified Tax Increment Financing Act MCL 125.4204, Hamtramck Code of Ordinances, Chapter 153)**

The authority shall be under the supervision and control of a Board of Directors consisting of the Mayor of the city and not less than eight nor more than 12 members appointed by the

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May be subject to approval by the City Council. Not less than a majority of the members shall be persons having an interest in property in the downtown district. At least one director shall be a resident of the downtown district, if the downtown district has 100 or more persons residing within it. The terms of the directors shall be for four years with terms beginning July 1 and ending June 30 or upon the appointment of a successor.

#### **Historical Commission (Chapter 30 & 32.096 - 32.107 of the Hamtramck Code of Ordinances)**

Appointed by Mayor and confirmed by Council, (7) voting members. At least four (5) members shall be residents of the City.

**Housing Commission (Public Act 18 of 1933, being M.C.L.A. §§ 125.651 through 125.709e, as amended by Public Act 80 of 1935, being M.C.L.A. § 125.655, Public Act 265 of 1937, being M.C.L.A. §§ 125.651 through 125.709e and Public Act 5 of 1938, being M.C.L.A. §§ 125.651 through 125.709e, Hamtramck Code of Ordinances Chapter 30 & 32.135 - 32.136)**

Appointed by Mayor, Five (5) year term, Receive no compensation. Five members with at least one member residing in the housing being governed.

#### **Human Relations Commission (Chapter 30 & 32.05 - 32.080 of the Hamtramck Code of Ordinances)**

Appointed by Mayor and confirmed by Council, consists of twelve 12 members, 9 members shall be residents of the city of Hamtramck, 3 year terms

#### **Income Tax Review Board (Public Act 284 MCL 141.691 and Resolution 2012-185)**

Appointed by council, consisting of 3 residents who are not city officials or city employees, Possible Non-expiring

#### **Library Board (Hamtramck Charter 5-01(D), and Hamtramck Code of Ordinances Chapter 30)**

Appointed by the Mayor, 5 members, 4 members must be resident, 3 year terms.

#### **Plan Commission (Act 33 of 2008, MCL 125.3815, Hamtramck code of ordinances Section 155.023)**

Shall consist of nine (9) members, six of whom shall be representative insofar as possible, of different professions or occupations and shall be appointed by the Mayor and confirmed by Council, and three (3) of whom shall be ex-officio members namely: The Mayor, one (1) of the administrative officials of the city selected by the Mayor, and one (1) member of the Common

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be selected by it. The appointments by the Mayor shall always be subject to the approval of a majority vote of the Common Council. All serve without compensation. The terms of each appointed member shall be three (3) years or until his successor takes office, except for the ex-officio members whose terms shall correspond to their respective official tenures. Vacancies occurring otherwise than through the expiration of terms, shall be filled for the unexpired term by the Mayor, subject to approval by a majority vote of the Common Council. NOTE: \$200.00 FEE TO MEET WITH COMMISSION C.C.R. 10-6-92, (TERMS EXPIRE JAN 1ST) Members of a planning commission shall be qualified electors of the local unit of government, except that the following number of planning commission members may be individuals who are not qualified electors of the local unit of government but are qualified electors of another local unit of government:

- (a) 3, in a city that on September 1, 2008 had a population of more than 2,700 but less than 2,800.
- (b) 2, in a city or village that has, or on September 1, 2008 had, a population of less than 5,000, except as provided in subdivision (a).
- (c) 1, in local units of government other than those described in subdivision (a) or (b).

An appointed member shall not hold another municipal office except that one appointed member may be a member of the Zoning Board of Appeals or a member of a joint fire administrative board.

#### **Youth Advisory Council (Chapter 30 of the Hamtramck code of ordinances & Section 32.020 - 32.022)**

Appointed by mayor, The commission shall consist of nine (9) members (7) of residents of the City of Hamtramck, (1) one member who is over 21 years of age whose profession is engaged in work connected with youth, but may not serve as an officer or vote, (8) member local students, from the ages of thirteen (13) to eighteen (18) years when appointed. (1) Year Terms

#### **Zoning Board of Appeals (Hamtramck Code of Ordinances Chapter 155.024)(Act 110 of 2006, MCL 125.3301)**

Appointed by the City Council. An appointed member shall be a resident of the city for not less than thirty days before his or her appointment and shall maintain residency during his or her term. Paid a rate determined by Council per meeting. Three (3) year term, 7 members, 2 Alternate Members. An appointed member shall not hold another municipal office except that one appointed member may be a member of the Plan Commission.

#### **Senior Advisory Council (Chapter 30 & Sections 32.150 - 32.151 of the Hamtramck Code of ordinances)**

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Appointed by Mayor, nine 9 members, 7 must be resident of the City of Hamtramck. At least fifty-five years of age at the time of the appointment, 3-year term

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