



CITY OF HAMTRAMCK  
 BUILDING DEPARTMENT ADDRESS REQUEST  
 3401 EVALINE, HAMTRAMCK, MI 48212 PH: (313) 800-5233 EXT. 814

# ADDRESS REQUEST

**PROPERTY INFORMATION**

Parcel ID: \_\_\_\_\_ Development Name: \_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Property Owner's Name	Contact Number	Email Address	
Address	City	State	Zip
Property Owner's Signature	Date		

**APPLICANT INFORMATION (to be filled out if the applicant isn't the property owner)**

Address	City	State	Zip
Applicant's Name	Contact Number	Email Address	
Applicant's Signature	Date		

Has this parcel been created in the last six months? YES  NO

Reason for creation of address: \_\_\_\_\_

Address Assigned: \_\_\_\_\_

Date Assigned: \_\_\_\_\_

- \$25 Fee Paid
- Notify Applicant by email or mail
- Add to DS&A
- Inform
  - Police
  - Fire
  - Engineering
  - Assessing
  - Building