

**Regular Meeting of the Library Board
Hamtramck Public Library
2360 Caniff Ave., Hamtramck, MI 48212
April 21, 2022 - 5:30 PM**

MEETING AGENDA

1. Opening of the Library Board meeting.
2. Approval of today's Agenda and Minutes from March 10, 2022 meeting.
3. Financial Information.
 - a. Invoice Listing (invoices since last meeting)
 - b. Summary Income/Expense Report - from city for last month.
 - c. Detailed Income and Expense report for the last month from city.
 - d. Balance of the Library fund - from city for the last month
 - e. Discrepancies in City Accounting (payrolls, FICA, and accounting)
 - f. September and October 2021 grants – posted to Library Fund in March 2022
 - g. Opening of bank account for the Library (City banks with TCF)
4. Old business:
 - a. Update of library Staff
 - b. Activities of the Friends of the Library
 - c. Update of charges for the city-imposed energy cost savings program, funds withdrawn by city in excess of DTE bill without approval of the Library Board
Jan, 2022 - DTE \$716.36 plus energy saving cost program charge \$409.66 (57%)
Feb. 2022 - DTE \$814.81 plus energy saving cost program charge \$409.66 (50%)
 - d. Equipment acquisitions under the ARPA grant (cameras, copy machine)
 - e. Equipment received from TLN under their new equipment grant program
 - f. Re-establishing of Library Fund Bank Account (as required by state law)
 - g. Progress on establishment of Comcast Broadcast Studio in the Library.
5. New business:
 - a. Future programs.
 - b. Director's report
 - c. Senator Hollier Townhall meeting at the Library (April 21, 2022 at 6:30 pm)
 - d. Report on funds diverted from the Library Fund to city's General Fund
 - e. Statistics on library use
 - f. Paychex – cost of preparing payroll and all the reports.
 - g. Library UEI number (PTZU QVXH SFE8)
 - h. Library as a 501(c)3 Entity - information
 - i. ARPA grant report for March 31, 2022
 - j. Donation from Mr. Mark Wojna (\$1,000.00)
 - k. Contract with digital resources from "Kanopy"
 - l. Information on rate of inflation (2018-2022) and new contract for Library Director
 - m. Information on Health Insurance benefits (also, vision, optical & life)
 - n. Contract for new copy machine from Xerox (under the ARPA grant)
 - o. Memorial Service for past Library Board member, Yvonne Myrick
 - p.

6. Comments and questions from the audience.
7. Date for the next meeting of the Library Board (May 12, 2022) 6:00 PM
8. Adjournment.