

City of Hamtramck Downtown Development Authority Board Of Directors Meeting Agenda

Wednesday, September 21, 2022 • 6:05 PM
Council Chambers (2nd Floor, City Hall) • Hamtramck City Hall, 3401 Evaline St.

Mission Statement: The City of Hamtramck's Downtown Development Authority supports people, projects, and partnerships that further the economic growth and stability of a thriving Hamtramck.

1. **Call to order**
2. **Roll call (TBD):** (In Attendance) / (Absent)
 - Mayor Ghalib / Ahmad Al-Hasan / Milo Madole / Andrew Kopietz / Shamiran Golani / Joan Bittner / Anwar Hassan / Karen Majewski / Andrew Dow
3. **Pledge of allegiance to the flag**
4. **Public comment & introduction of the public** (3 minutes per person limited to DDA issues);
5. **Approval of agenda**
6. **Approval of minutes**

SECTION I: AGENDA ITEMS – For Discussion/Action/Information

1. **JB Associates** — The board will discuss the completion of JB Associates' building inventory surveying and door-to-door business surveying. JB Associates will also share its proposal for a second phase of outreach work.
2. **EDA for an Economic Recovery Plan** – The board will discuss its interest in partnering with the CED Department, which is pursuing a Federal EDA grant for an Economic Recovery Plan & full-time Economic Recovery Coordinator (*application due 9/30*).
3. **Winter sidewalk snow removal** – The board will discuss using BCL Contractors to remove snow on DDA sidewalks through the entire season or through *December 31, 2022*; the board will consider the current budget of \$3,000. The cost for the entire 2021-2022 season was \$4,725.00.
4. **Holiday Décor** – The board will discuss supplementing supplies for Holiday Décor.

SECTION II: OTHER ITEMS

1. **Public comment & introduction of the public** (3 minutes per person limited to DDA issues)
2. **Chairman's Report (2 minutes)**
3. **Member's Report (5 minutes)**
 - Andrew Kopietz: Main Street Update
4. **Staff Announcements**
 - November Main Street Virtual Meeting Topic: Fundraising
 - Ribbon Cutting Application and Process Overview for New Businesses (form on the CED website)
5. **ADJOURNMENT**

PLEASE NOTE: This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.71 a (2)(3), and the Americans with Disabilities Act (ADA). The city of Hamtramck will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to

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Individuals with disabilities at the Meeting or Public Hearing upon 10 days notice to the City Clerk's Office. Individuals with disabilities requiring auxiliary aids or services should contact the Hamtramck City Clerk by writing or calling the Clerk's Office at (313) 870-0343.