

Property Auction

City of Hamtramck – Fall 2023

Complete Application – Next Page

Detach & Pay

Bring sealed bid application and fee to City of Hamtramck:

3401 Evaline Street, Hamtramck Michigan 48212

1. Bring \$50 Fee to Treasurer's Office.
2. Bring Sealed Bid Application to Clerk's Office & turn in receipt.

Bids Due to Clerk's Office October 2nd at 10am

Late bids will not be accepted.

For City Use Only

Fee Name: Auction Application

Fee Amount: \$50

GL: 101-000-637.000

Intentionally

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INSTRUCTIONS

City of Hamtramck - Residential Property Auction

Office of Community and Economic Development & Office of the City Clerk

OVERVIEW

The City of Hamtramck is conducting a silent auction to sell properties acquired by right of first refusal from Wayne County. Applicants are invited to submit bids starting on September 15th until the auction closes on October 2nd at 10:00am. Bids will be opened publicly on October 2nd at 10:00am in the City Council Chambers of Hamtramck City Hall.

All bids must meet four qualifications. 1) Buyers must repair and bring the property up to code or construct a new unit within two years of purchase. **2)** Buyers must confirm that the planned development will be owner-occupied **3)** Buyers must have the ability to close the sale within 48 hours of the auction ending date. **4)** There is a fee of \$50 for each bid submitted.

The city will award sales to the highest qualifying bids.

AUCTION DATES

Auction Start: September 15, 2023, at 8:00am

Auction End: October 2, 2023, at 10:00am

Public Bid Opening: October 2, 2023, 10:00am, City Council Chambers Hamtramck City Hall

Payments: Due within 48 hours of auction closing

PROPERTY ADDRESS AND MINIMUM BIDS

Address	Description	Minimum Bid
2303 Alice	Lot	\$2,001.70
2314 Holmes	House	\$ 4,937.65
2400 Zinow	House	\$ 11,325.13
3907 Trowbridge	Lot w/garage	\$1,421.23

BID REQUIREMENTS

Applicants must agree to the following four requirements to qualify.

Qualification 1: *The buyer must repair the housing unit up to code or build a residential unit within two years of purchase.*

Qualification 2: *The buyer must purchase the property for himself or herself or for an immediate family member, and the home must be owner-occupied when complete.*

ceptable Types of Owner-Occupied Housing:

- A. Home, single-family detached, owner occupied.
- B. Home, multi-family, owner occupied.
- C. Home expansion (neighboring lot owner-occupant purchases lot with a plan for home



expansion, such as the addition of new floor space or additional bedrooms)

Qualification 3: *The buyer must close on the sale within 48 hours of the ending date of the auction using certified funds (e.g., cashier's check, money order, or certified check).*

Qualification 4: *The buyer must provide a \$50 fee for each bid submitted at the time of submission. Fee must be submitted at time of the bid delivery but separately from the envelope containing the sealed bid. Fees will only be accepted in cash, certified check or money order; no personal checks. Fee is non-refundable.*

INSTRUCTIONS TO BIDDERS

- 1) Fill out the bid application form on page 4 **for each property** you intend to bid.
- 2) Include a bid price at or above the minimum price identified in the table above.
- 3) Place each application in a **sealed envelope** labeled in the following manner:

RIGHT OF FIRST REFUSAL RESIDENTIAL PROPERTY AUCTION BID

[ADDRESS OF PROPERTY]

- 4) Include a copy of a state issued photo ID (Ex. state driver's license, passport, etc.) in the sealed envelope with the application.
- 5) Provide a \$50 fee for each bid submitted at the time of submission – do not include inside the bid envelope, as envelopes must remain sealed. Bids received without payment of \$50 fee in cash, certified check or money order will be disqualified.
- 6) Submit a complete (sealed) application to the City Clerk's office before the October 2nd deadline at 10:00am. **Sealed bids with fee will only be accepted in person at the clerk's office in Hamtramck City Hall.** Applications received after this time will not be considered.

City of Hamtramck

Clerk's Office

3401 Evaline Street

Hamtramck MI 48212

- 7) Applicants are welcome to, but are not required to attend the public bid opening.
- 8) If selected, a quit claim deed will be provided by the city upon full payment to the city treasurer's office.

BID SELECTION PROCESS

For each property, the highest qualifying bid will be selected. If multiple bidders bid the same price on the same property and are the highest bidders on that property, the bid received first will be selected. Any bid envelope that is not complete or that does not include the required information will be disqualified, even if it is the highest bid.

CONDITION OF PROPERTY

APPLICANT ACKNOWLEDGES AND AGREES THAT THE PROPERTY IS BEING PURCHASED AND SOLD IN AN "AS IS" CONDITION WITHOUT ANY REPRESENTATIONS OR WARRANTIES WHATSOEVER BY SELLER CONCERNING THE PHYSICAL CONDITION OF THE PROPERTY OR ITS FITNESS FOR ANY PARTICULAR PURPOSE. SELLER DISCLAIMS ANY AND ALL WARRANTIES, IMPLIED OR EXPRESS, AND BY CONSUMMATING THIS PURCHASE BUYER RELEASES SELLER FROM ANY AND ALL CLAIMS RELATED TO THE PROPERTY.



APPLICATION

City of Hamtramck - Residential Property Auction

Name of Applicant: _____

Phone: _____

Applicant Address: _____

Email: _____

Bid fee of \$50 submitted: Yes ___ No ___ (Please mark one)

Copy of state ID included in the bid envelope: Yes ___ No ___ (Please mark one)

Property Address for Bid: _____

Proposed Bid: \$ _____

QUALIFICATION ATTESTATION

*Initial by each qualification to certify that you meet the minimum requirements. You must meet these requirements for your bid to be considered. **Initial by each qualification ONLY if the statement is true for your intended use and financial ability.***

_____ **Qualification 1:** I will repair the housing unit up to code or build a residential unit within two years of purchase.

_____ **Qualification 2:** I intend to purchase the property for myself or for an immediate family member, and the home will be owner-occupied when complete.

Select which type of owner-occupied housing this development will be:

- A. Home, single-family, owner-occupied
- B. Home, multi-family, owner-occupied
- C. Home expansion (neighboring lot owner-occupant purchases lot with a plan for home expansion, such as the addition of new floor space or additional bedrooms)

_____ **Qualification 3:** I am able to close on the sale within 48 hours of the ending date of the auction using certified funds (e.g. cashier's check, money order, or certified check)

_____ **Qualification 4:** I have provided \$50 bid fee.

_____ I acknowledge that I am purchasing the Property in an "AS-IS" condition as described above.

Signature of Applicant: _____

Date: _____