

City of Hamtramck Downtown Development Authority
Board of Directors Meeting
Minutes

Wednesday, December 6, 2023 • 6:05pm
City Hall Conference Room (3rd Floor, City Hall) • Hamtramck City Hall, 3401 Evaline St.

Mission Statement: The City of Hamtramck’s Downtown Development Authority supports people, projects, and partnerships that further the economic growth and stability of a thriving Hamtramck.

- 1. Call to order 6:15 called to order**
 - 2. Roll call:** Mayor Ghalib **X** / Hadwan Hadwan **6:34 Arrival** / Milo Madole **X** / Shamiran Golani **X** / Joan Bittner **6:16 ARRIVAL** / Anwar Hassan **X** / Andrew Dow **X** / Adam Alharbi **X** / Brian Hoekstra **X** /
 - 3. Pledge of allegiance to the flag all stood**
 - 4. Public comment (3 minutes per person limited to DDA issues)**

Taj Al Nisa owners introduced themselves and expressed interest in learning about the DDA.
 - 5. Approval of agenda**

Andy Motions, Adam seconds.
Add parking issue to discussion (g).
 - 6. Approval of minutes from 10-18-23 meeting**

Brian motions, Andy seconds.
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SECTION I: AGENDA ITEMS – For Discussion/Action/Presentation

- a. Discussion of DDA Mission, Bylaws, Purpose and Member Responsibilities (Milo)

Milo went into a overview and discussion regarding the role of the DDA, responsibilities, and re-introducing the core functions of the Board.

Milo delved into the functions of the Organizations/Promotions Committee, as well as the Economic Vitality and Design Committee, and summarized all the great efforts and initiatives these have done over the last few years.

Joan suggested we get a look at Principal Shopping Districts as an option for the DDA.

Board members re-introduced themselves to all, including their business location and amount of time they’ve been in business.

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b. Executive Director Discussion

Milo suggests that the next step for the DDA would be to make a new position and get this role to take the DDA forward into a sustainable future.

Discussion surrounds this topic, how to fund it, and how it would.

Dr. Golani suggests a funding mechanism could be if the DDA should received 20% of the parking meter revenue.

c. Updating Committee Assignments (Milo)

New Assignments are as follows:

Economic Vitality: Andy + Vince, Anwar, Dr. Golani.

Org/Promotions: Lynn, Tim, Milo, Joan, Adam

Strategy Planning Committee: Hadwan, Brian, Milo, Adam

d. Approve Snow Contract (Alessandro)

Contract to Bobcat for \$3,000 cap for snow shoveling this season. Once funds are finished, to return for approval for additional funds.

Joan motions, **Brian** seconds.

All in favor

e. Approval of Holiday Lighting (Alessandro)

Budget of **\$2,500** for snowflake lighting and additional lighting.

Dr Golani motions, **Anwar** seconds

All in favor

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SECTION II: OTHER ITEMS

1. Public comment (3 minutes per person limited to DDA issues)

Taj Al Nisa thanked for the great discussion and attendance.

2. Chairman's Report & Member Report (5 minutes)

Mayor: new member starting in January, 2 spots left.

Milo: Fashion Station asking to apply.

Discussion around decorations for holidays.

3. Staff report (5 minutes)

4. ADJOURNMENT 7:50pm

5.

PLEASE NOTE: This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.71 a (2)(3), and the Americans with Disabilities Act (ADA). The city of Hamtramck will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the Meeting or Public Hearing upon 10 days notice to the City Clerk's Office. Individuals with disabilities requiring auxiliary aids or services should contact the Hamtramck City Clerk by writing or calling the Clerk's Office at (313) 870-0343.